

Standard Form Contract for Electricity Supply - Terms and Conditions

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1. Key Information to Note

❖ The Electricity Supply Contract

This document does not contain all the terms of your Electricity Supply *Contract*. These are the terms and conditions forming part of the legally binding *Contract* for *Us* to sell *You* electricity at the *Your premises*, and for *You* to pay *Us* for that electricity. These terms and conditions, along with the *Commercial Terms*, set out mutual obligations for the supply of electricity from *Us* to *You*. These terms and conditions apply to the supply of electricity to customers consuming less than 160MWh of electricity per year.

We do not offer door-to-door *Contracts*, and *We* do not offer this standard form *Contract* as an Unsolicited Consumer Agreement under the *Australian Consumer Law. We* also offer a non-standard contract with different terms and conditions, prices, and *Fees* than what is offered under this *Contract*.

Code of Conduct for the Supply of Electricity to Small Use Customers

The Code of Conduct for the Supply of Electricity to Small Use Customers (the "Small Use Customer Code") regulates the conduct of electricity retailers, metering agents and distributors. The Small Use Customer Code protects the interests of small use customers and covers most aspects involved in the supply of electricity including electricity marketing, billing, connection, disconnection, payment difficulties and dispute resolution.

Laws and Regulations

A number of *Laws* and regulations, both Commonwealth and State, govern the activities involved in the supply of electricity. The two most directly applicable to these terms and conditions are the *Electricity Industry Act 2004* (WA) and the *Electricity Industry (Customer Contracts) Regulations 2005* (WA).

Defaults

The most common default is the failure to pay the bill by the due date. If *You* do not pay the total amount payable for any bill by the due date, then *We* can:

- (a) send a Disconnection Warning to You; and
- (b) charge You a fee for each overdue account notice We send to You (but only when We are legally entitled to charge a fee); and
- (c) charge You interest on the amount You have not paid; and
- (d) disconnect Your electricity supply; and
- (e) shorten Your Billing Cycle.

Solar Installations

You may install Solar PV panels during the Contract; however, We may adjust the contract prices in accordance with Clauses 4.4

Queries and Complaints

If You have a problem, complaint or just some feedback, We would like to hear from You. We are committed to offering the best possible customer service and products. If You have a complaint, everything possible will be done to resolve the matter on Your initial contact. If this is not possible, Your complaint will be escalated to a Supervisor, Manager or other appropriate person for investigation and response. We will respond to Your complaint within 20 business days.

Contact Us with Your feedback:

Call: 1300 924 140

Email: info@changeenergy.com.au

Write to: Change Energy 10 Milly Court, Malaga WA

6090

To lodge a complaint: Call: 1300 924 140

Email: complaints@changeenergy.com.au

Write to: Change Energy 10 Milly Court, Malaga WA

6090

In Case of Faults or Emergency

In case of a life-threatening emergency, call 000 immediately.

For any electrical faults or non-life-threatening emergencies, please call Western Power's 24-hour faults line on 13 13 51. For safety tips on electricity usage, please read and follow the instructions on all electrical devices carefully, and never allow water near an electrical circuit or device. For more information on electrical safety, please visit Western Powers website here: https://westernpower.com.au/safety-access/

❖ Interpretation

We and Us means Change Energy Pty Ltd (ACN 610 674 881) and Our has a corresponding meaning. You means the person/s specified in the commercial terms taking a supply of electricity from Us at the premises and Your has a corresponding meaning. Italics have been applied to some words or expressions to indicate that those words or expressions are defined in Clause 26.1 or elsewhere and are included for convenience and do not affect the interpretation of the Contract.

2. Supply of electricity

Subject to all relevant Laws, We agree to sell electricity to You at Your Premises and You agree to purchase electricity from Us in accordance with the terms and conditions as set out in this Contract. The quantity of electricity supplied by Us to You will be the amount measured by the Meter at Your Premises. We will also provide an account management service in accordance with the Small Use Customer Code.

3. When the Contract starts

This Contract starts on the date and time We agree to supply electricity to You or at any earlier time when electricity is deemed by Law to be supplied to You under the terms of this Contract ("Commencement Date").

We must sell and You must pay Us for electricity consumed at the Premises from the Commencement Date.

4. Prices and Fees

4.1 Customer Schedule

We will provide You with a Customer Schedule which shall include the following information:

- a) Your name;
- b) Your contact details;
- c) the supply address;
- d) some details of the Electricity Supply Equipment including Your meter number and NMI;
- e) the Contract Price; and
- f) the Contract date;

4.2 Prices

You are required to pay Us the Contract Price for the electricity We supply to You under this Contract. The Contract Price can include a fixed component and a usage component based on the amount of electricity You use. The usage component can be charged at different rates depending upon the amount and time of day You use the electricity.

4.3 Fees

We can charge You Fees that are in addition to the Contract Price as well as any taxes, levies, regulated charges, costs, fees and charges that We have to pay when We sell and supply electricity and other goods and services to You.

You must pay Us the Fees that apply to You. We can charge You Fees for:

- a) Your account application; and
- b) reading Your Meter when access was not possible (see clause 10); and
- c) testing Your Meter (see clause 5.2); and
- d) sending You overdue notices (see clause 6.4); and
- e) reading Your Meter when You move out of the Premises (see clause 11.5); and
- f) turning off Your electricity in some situations (see clause 12.3); and
- g) turning on Your electricity in some situations (see clause 13); and
- h) removing or physically disconnecting the *Meter* (see clause 12.8); and
- i) replacing or physically reconnecting the *Meter* (see clause 12.8); and
- j) other non-standard connection costs; and
- k) other Fees.

All charges identified in clauses 4.2 and 4.3 will be itemised on Your bills. For an explanation of Our Fees please visit Our website or call Us.

If You breach this Contract or a provision of the Relevant Regulations You will be required to pay any costs We incur as a result of that breach, as well as any Fees We charge in relation to that breach.

4.4 Changes to the Contract Prices and Fees

We can change the Contract Price from time to time at Our discretion that You for the electricity We supply You. We can also change any fee, and add new fees or remove fees, from time to time. When We do so, We will publish the changed Contract Price or Fee, or the new Contract Price or Fee, and the date from which the change commences [see clause 25.9 about how We publish things].

The Contract Price or Fee will change on the published date.

5. How We calculate Your electricity use

5.1 Metering

The meter measures the quantity of electricity You use.

The network operator will read Your meter and We will bill You according to the quantity of electricity You used.

The reading on Your meter is conclusive evidence of the quantity of electricity You have used, unless there is a metering inaccuracy.

If We or the network operator find that the meter is inaccurately measuring the quantity of electricity You use, We can arrange for the meter to be changed. There is no fee for this change.

If We don't have an actual Meter reading available in time to prepare Your bill (for example, if it wasn't possible to access Your meter to read it) and it is reasonable for Us to do so, We can use estimates of the quantity of electricity You use.

If We base Your bill on an estimate of electricity consumption We will say on Your Bill that We have done so and, upon Your request:

- a) We will advise You of the basis and the reasons for the estimation; and
- b) arrange a *Meter* reading.

If We have provided You with a bill based on an estimate of electricity consumption, and accurate information subsequently becomes available (ie a *Meter* reading), We will include any adjustments in Your next bill so that You are not overcharged or undercharged. Clause 7 explains what will happen if We undercharge You or overcharge You.

5.2 You can ask for a Meter test

You can ask Us to test the Meter to ensure that it is measuring accurately and We will arrange for the Network Operator to test the Meter if You first pay to Us a Meter testing fee. If We find that the Meter is not measuring accurately, then We will refund the Meter testing fee to You. If the Meter is not measuring accurately, We will also arrange for the Network Operator to either repair or replace the Meter at no charge to You.

By "accurate", We mean the Meter is measuring as accurately as the Law requires.

6. Bills

6.1 When We will bill You

We will bill You at least once every three months and in accordance with the Billing Cycle that We set for Our customers from time to time, unless We and You have agreed otherwise. As an indication, Our Billing Cycle is no more than once every one month and no less than once every three months, except in the case of shortened billing cycles.

6.2 Contents of *Your* Bill

Each bill will show the information required to be included in accordance with clause 4.5 of the *Small Use Customer Code*. The *Contract Price* and other *Fees* will be separately itemised on *Your* bill. If *We* provide *You* with additional goods and services during the *Billing Cycle*, *We* will also include a description of those goods or services.

6.3 Paying *Your* bill

For each bill, You must pay the total amount payable by the due date specified in that bill. The due date will be at least 12 Business Days from the date of the bill.

The bill will specify a range of payment options, including payment in person and by mail.

If You are unable to use one of these options, You must contact Us as soon as reasonably possible to arrange redirecting Your bill or to make payments in advance.

6.4 If You do not pay Your bill

If You do not pay the total amount payable for any bill by the due date, then We can:

- a) send a Disconnection Warning to You; and
- b) charge You a fee for each overdue account notice We send to You (but only when We are legally entitled to charge a fee); and
- c) charge You interest on the amount You have not paid; and
- d) disconnect Your electricity supply; and
- e) shorten Your Billing Cycle.

The interest rate charged on outstanding amounts will be the standard rate *We publish* for customers paying the *Contract Price You* pay. *We* can change the standard rate and if *We* do, *We* will *publish* the changes.

If You do not pay the total amount payable for any bill after We send a Disconnection Warning to You, then We can refer Your debt to a debt collection agency for collection and if We do so, You must pay any costs that We incur in connection with the recovery of the unpaid bill (including the agency's Fees and any legal Fees).

If You pay a bill and the payment is dishonoured or reversed and, as a result, We incur costs or have to pay Fees to any other person, You must reimburse Us for those costs and Fees.

Unless You direct Us otherwise, We will apply Your payment to the amount due for Your electricity use before applying it to other items.

6.5 If You are having trouble paying Your bill

If You are having trouble paying Your bill, please notify Us as soon as possible. We will assess Your request within 3 Business Days and We will offer You assistance. As an indication and depending on the circumstances, We may offer You:

- a) instalment plan options, such as a Payment Plan;
- b) redirection of a bill to a third party; and
- c) information about, and referral to, government assistance programs

You can find out more information about payment options and government assistance by visiting Our website or calling Us.

7. Reviewing of bill

7.1 You can ask for Your bill to be reviewed

You can ask Us to review Your bill. Before We will review Your bill, You must agree to pay any future bills and pay the lesser of:

- a) the portion of the bill under review that You and We agree is not in dispute; or
- b) an amount equal to the average amount of *Your* bills for the previous 12 months.

If We review Your bill and find it to be incorrect, We will deal with the resulting overcharge or undercharge in accordance with these terms and conditions. If We find the bill is correct, We:

- 1) may require You to pay the unpaid amount;
- 2) must tell You that You may request to have Your Meter tested to establish whether it is measuring accurately; and
- 3) must tell You about Our complaints handling process and any external complaints handling processes.

If the *Meter* is found to comply with metering standards, *You* must pay *Us* all costs associated with the test and pay the amount of the bill.

7.2 Undercharging

We may recover from You any amount You have been undercharged. Where You have been undercharged as a result of Our error, including a metering error:

- a) We will only recover the amount undercharged in the last 12 months prior to the *Meter* reading date on the last bill sent to You (the "Undercharged Amount"); and
- b) We will not charge You interest on the Undercharged Amount, and
- c) We will show the Undercharged Amount as a separate item on Your bill, together with an explanation of the amount that was undercharged.

We will offer You the opportunity to pay the Undercharged Amount in instalments.

Where We have undercharged You as a result of fraud by You, We may take action against You. This may include:

- 1) disconnecting supply to Your Premises in certain circumstances;
- 2) estimating the electricity usage at the *Premises* for which *You* have not paid *Us*; and
- taking debt recovery action against You for the unpaid amount as well as any disconnection costs and Our reasonable legal costs.

7.3 Overcharging

If You have been overcharged, We will:

- a) notify You of this overcharging within 10 Business Days after We become aware of the overcharging;
- b) provide You with a refund for the overcharged amount (the "Correcting Refund");
- c) refund any charge to You for testing the meter where the Meter is found to be defective; and
- d) not pay You interest on the Correcting Refund.

Where We are required to pay You a Correcting Refund under the Contract, You can choose whether We make the Correcting Refund as:

- 1) credit to Your account;
- 2) payment directly to You; or
- 3) a payment to a third party (as instructed by You in writing).

If You instruct Us in accordance with this clause 7.3 We will credit or repay the overpayment in accordance with Your instructions within 12 Business Days of receiving the instructions. If We do not receive any instructions from You within 5 Business Days of Us advising You of the overpayment, We will use Our reasonable endeavours to credit the amount overcharged to Your account on the next bill. If the amount is less than \$100 We will automatically credit the next bill.

7.4 Information available to You

You may request from Us:

- a) a copy of the Small Use Customer Code;
- b) information on the Fees and Contract Prices applicable to the Contract and, other prices, if any, available to You and the time of Your request;
- c) historical billing data;
- d) information on any concessions applicable to You;
- e) information on service standard payments available to You from Us or the Network Operator;
- f) information on energy efficiency;
- g) information on any Network Access Tariffs applicable to Us;
- h) information relating to the distribution of electricity or metering; or
- i) the Contract.

We will provide You with the relevant information in writing (if so requested) within 8 Business Days of Your request. Unless the Law requires Us to provide the information free of charge, We can ask You to pay a reasonable charge for the information.

8. Security

8.1 We can require security from You

Provided You are not a residential customer, We can require You to provide Us with security against Your future electricity bills before connection of supply or at any time during the Contract. Usually, security would be in the form of a cash deposit or a bank guarantee.

We will only require security from You where:

- a) You owe money to Us in relation to electricity supplied to any Premises, unless You have disputed the bill relating to the unpaid amount and the bill is subject to:
 - i) a review by Us, or
 - ii) a complaint to the Electricity Ombudsman.

- b) within two years before entering into this <u>Contract</u>, *You* have:
 - i) fraudulently obtained supply, or
 - ii) consumed electricity intentionally and unlawfully.
- c) We reasonably determine that You have an unsatisfactory credit history or an unsatisfactory history relating to paying for electricity supplied to You, in which case We will inform You of:
 - i) Our decision and the reasons for Our decision, and
 - ii) Our complaints handling procedures and the Electricity Ombudsman scheme.
- d) If We require You to pay a security to Us, then:
 - i) You give Us permission to investigate Your credit history, which We may conduct at any time from receiving Your application to set up an account, until the termination of this Contract, and
 - ii) upon Our request, You must provide Us with any information held by You about Your credit history.
- e) The amount of the security will be no more than 37.5% of Your estimated invoices over a 12-month period, based on:
 - i) billing data relating to You, or
 - ii) the average electricity consumption of a similar customer over a comparable 12-month period.
- f) If You provide a security to Us;
 - i) We will keep the security in a separate trust account and identify it separately in Our accounting records.
 - ii) We will pay interest to You, which will accrue daily at the Bank Bill Swap Rate, (as defined in the Customer Contracts Regulations) and is capitalised every 90 days unless paid. We will advise You of the Bank Bill Swap Rate if You ask Us to.
- g) If We are required to repay some or all of the security and interest to You;
 - i) We will do so in accordance with Your reasonable instructions (subject to clause 8.2) within 10 Business Days after:
 - 1. You complete 2 years of paying the bills by the Due Date,
 - 2. You leave the Premises,
 - 3. We disconnect supply at the Premises at Your request, or
 - 4. You transfer to another electricity retailer.
 - ii) and You do not give Us reasonable instructions for its repayment, We will credit the amount to be repaid:
 - 1. to Your next bill if subclause i)1. applies, or
 - 2. to Your final bill if subclause i) 2., 3., or 4. applies.

8.2 Use of the security *You* provide

We will only use Your security, together with any accrued interest, to offset any amount You owe Us if:

- a) Your failure to pay a bill resulted in the disconnection of supply at the *Premises* and *You* no longer have any right to reconnection under this *Contract*; or
- b) You do not pay Your final bill by the due date.

If We use Your security under clause 8.2 above, then within 10 Business Days We will provide You with an account and pay You any balance together with any interest that was not applied.

9. Metering

9.1 Provision of Equipment

We or the Network Operator will provide, install and maintain Electricity Supply Equipment, including the Meter and necessary ancillary equipment at the Premises, after due consideration of Your wishes.

The Electricity Supply Equipment remains the property of the Network Operator at all times and the Network Operator is responsible for installing and maintaining the Electricity Supply Equipment.

You must not do anything that will damage or interfere with the *Electricity Supply Equipment* or use electricity in a way that interferes with that equipment

9.2 Your responsibilities

You are responsible for keeping Your Equipment in good working order and condition and taking reasonable precautions to protect Your Equipment against surges or interruption in the electricity supplied to You. You must not let anyone other than the

holder of an electrical worker's license granted under the *Electricity (Licensing) Regulations 1991* (WA) work on *Your Equipment*.

You must not:

- a) tamper with, bypass, circumvent or otherwise interfere with the Electricity Supply Equipment; or
- b) do anything that will prevent Us from accessing the Electricity Supply Equipment, or
- c) use electricity in a way that interferes with the supply of electricity to anyone else or causes loss to anyone else; or
- d) unless You have Our permission, turn the Meter on if the Meter has been turned off by Us or by the Network Operator, or
- e) allow anyone else to do the things described in this clause 9.2.

10. You must allow access to the Premises

- a) You must let Us or persons nominated by Us (including the Network Operator) to have safe and unrestricted access to the Premises when We need it:
 - (i) to read the Meter, or
 - (ii) to inspect or work on the Electricity Supply Equipment; or
 - (iii) to inspect the electricity installation;
 - (iv) to disconnect or reconnect Your electricity supply; or
 - (v) to inspect or work on Your Equipment; or
 - (vi) for any other reason relating to the supply of electricity to the *Premises*
- b) We will give You 24 hours' notice before We or the Network Operator enters the Premises for the purposes allowed in this Contract, except:
 - (i) for routine *Meter* reading or *Meter* replacement; or
 - (ii) in an emergency; or
 - (iii) if We suspect that electricity is being used illegally at the Premises.
- c) Subject to relevant Laws, if We or the Network Operator enters the Premises for the purposes of planned work then We will usually give You at least 24 hours' notice before We come onto the Premises.
- d) Any representative of the *Network Operator* or *Us* who enters the *Premises* will wear, in a visible manner in accordance with *Our* or the *Network Operator*'s requirements, official identification and will carry such identification and show it to *You* if *You* are at the *Premises*.

11. Electricity supply at Your premises

11.1 Your obligations before We supply electricity to You

If You move into the Premises, then before We supply You electricity at the Premises, We can require You to:

- a) apply to *Us* for electricity supply (by phone, by e-mail, in person or in writing) and provide *Us* with identification (as defined in the Customer Contracts Regulations) *We* consider acceptable; and
- b) provide *Us* with assurance that *We* will be able to access the *Meter* (and other *Electricity Supply Equipment*) according to clause 10 (Access); and
- c) provide Us with contact details for billing purposes; and
- d) provide Us with contact details of the property owner or agent if the Premises is a rental property; and
- e) in the case of a new electricity connection, provide *Us* with information about *Your* estimated electricity usage; and
- f) agree to pay Us all relevant charges and Fees according to this Contract; and
- g) provide Us with a security in accordance with clause 8.1 and
- h) pay *Us* any outstanding debt *You* owe *Us* for the supply of electricity at another *Premises* (but not debts that are subject to a dispute or repayment arrangements).

We will sell You electricity from the day that Your electricity supply is turned on at the Premises.

11.2 If there is an existing connection

If there is an existing electricity connection at the *Premises*, *We* can ask *You* to pay for all electricity used at the *Premises* since the final *Meter* reading was taken of the previous customer. If a final *Meter* reading was not conducted on the day the previous customer moved out of the *Premises*, *We* will estimate how much electricity *You* used and how much the previous customer used. *We* will try to share the cost of electricity between *You* and the previous customer:

- a) so that You and the previous customer each pay a fair share; and
- b) so that We do not overcharge or undercharge You.

We will use Our best endeavours to make supply available to You at the Premises by the date We agreed to sell You electricity or, if no date was agreed, within 20 Business Days from the date of Your application.

11.3 If there is no existing connection

If You move into the *Premises* and it does not already have an existing electricity connection, then before We supply You electricity at the *Premises* each of the following conditions must be satisfied:

- a) You do the things listed in clause 11.1 and
- b) the Electricity Supply Equipment (and its installation) complies with the regulatory requirements; and
- c) if We ask You, You have given Us notices of installation from an electricity installer; and
- d) there is an adequate supply available at the boundary of the *Premises*.

11.4 If You have engaged another retailer

If at the time of entering into the *Contract*, *You* are supplied electricity at the *Premises* by an electricity retailer other than *Us*, *We* will begin to supply *You* with electricity under the *Contract* on the date *You* are transferred from the other electricity retailer to *Us*.

Before We supply electricity to You at the Premises, each of the following conditions must be satisfied:

- a) You do the things listed in clause 11.1
- b) the Electricity Supply Equipment (and its installation) complies with the regulatory requirements;
- c) there is an adequate supply available at the boundary of the Premises; and
- d) the Meter at the Premises is available to use.

11.5 Moving out of the Premises

If You move out of the Premises and no longer wish to obtain electricity supply at the Premises, You must advise Us:

- a) at least 5 days before You move out; and
- b) of an address where the final bill can be sent.

If You advise Us as described in clause 11.5(a) and You move out of the *Premises* at the time specified in Your notice, We will make a final *Meter* reading on the day that You move out of the *Premises* and issue a final bill to You. In that case, You are only required to pay for electricity used up to the day You move out of the *Premises*.

If You advise Us as described in clause 11.5(a) and You move out of the Premises before the time specified in Your notice then You must pay for electricity up to the time specified in Your notice unless You have demonstrated to Us that You were evicted from the Premises or were otherwise required to vacate the Premises.

If You do not advise Us as described in clause 11.5(a) then subject to any applicable Laws, We may require You to pay for electricity used at the *Premises* for up to a maximum of 5 days after We discover that You have moved out of the *Premises*. However, We will not require You to pay for electricity used at the *Premises* from the time that a new customer has an obligation to pay for electricity supply at the *Premises* under a new *Contract*.

If Your final bill is in credit after You have paid Us all amounts payable under this clause 11.5 then You can choose to have Us credit Your new account with this amount or repay the amount to You.

12. Disconnection

12.1 In Emergencies

We can arrange for the *Network Operator* to turn off *Your* electricity at any time without notice to *You* in an *Emergency*, or if necessary to reduce the risk of fire or if required by *Law*. In this case, *You* can get information on the nature of the *Emergency* and an estimate of when electricity supply is likely to be restored by contacting the *Network Operator's* 24-hour emergency line.

We will do Our best to arrange for the Network Operator to turn Your electricity on again as soon as possible.

Nothing in the Contract limits Our, or the Network Operator's, statutory powers in relation to emergencies and safety.

12.2 Planned work

We can interrupt or disconnect Your electricity supply if the Network Operator needs to carry out planned work on the Electricity Network. If this occurs, We will provide You with notice of any planned work as required by any Relevant Regulations.

12.3 Other reasons You may be disconnected

We can arrange the *Network Operator* to disconnect *Your* electricity supply (and *We* can charge *You* a fee for disconnecting *Your* electricity supply) if *We* act in accordance with clause 12.4 and:

- a) You fail to pay a bill (either for the *Premises* or a previous *Premises*) in full by the due date shown on the bill (see clause 6 for information about billing); or
- b) You do not agree to a Payment Plan or other payment option; or
- c) You do not perform Your obligations under a Payment Plan or other payment option; or
- d) You do not give Us or the Network Operator safe and unrestricted access to the Premises or the Meter (see clause 10) for information accessing the Premises; or
- e) You commit a fraud relating to Our supply of electricity to You at the Premises or any other Premises; or
- f) You get electricity supplied to the Premises illegally or in breach of a Relevant Regulation or code; or
- g) where We require You to provide Us security, You fail to provide it to Us (see clause 8 for information about security); or
- h) You fail to keep Your Equipment in good working order or condition (see clause 9) for information about Your Equipment; or
- i) You get electricity supplied to the Premises in breach of this Contract.

We can charge You a fee for disconnecting Your electricity supply in these circumstances.

12.4 Failure to pay a bill

If We wish to disconnect Your electricity supply because You fail to pay a bill, then

We will:

- a) give You a Reminder Notice not less than 15 Business Days from the date that We issued You the bill advising You that payment is overdue and requiring payment by a specified date (which will be not less than 20 Business Days after the date that We issued You the bill);
- b) if You still have not paid Us by the time indicated in the Reminder Notice, then give You a Disconnection Warning advising You that We will disconnect You on a day that is at least 5 Business Days after We give You the Disconnection Warning;
- c) not disconnect You until at least 1 Business Day after the date that We say We will disconnect Your electricity supply in the Disconnection Warning; and
- d) advise You of the existence and operation of the Electricity Industry Ombudsman and specifying the freecall telephone number of the Electricity Industry Ombudsman.

We will not disconnect You unless:

- 1) You have not accepted Our offer of a Payment Plan (if any) within the specified period; or
- 2) You have accepted Our offer of a Payment Plan, but not have taken reasonable action towards settling the debt within the specified time.

For more information about Your options if You have payment difficulties, refer to Your bill, visit Our website or call Us.

12.5 Failure to provide access to the *Premises*

If We wish to disconnect Your electricity supply because You fail to give Us or the Network Operator access to the Premises, We will:

- a) only disconnect You if You have denied access to the Meter for 12 consecutive months;
- b) give You a notice requesting access to the Meter at the Premises each time access was denied;
- c) use Our best endeavours to contact You

- d) give You an opportunity to offer reasonable alternative access arrangements; and
- e) send to You a Disconnection Warning advising You that We will disconnect Your electricity supply on a day that is at least 5 Business Days after You are deemed to receive the Disconnection Warning.

12.6 Failure to give security

If We wish to disconnect Your electricity supply under clause 12.3(g) because You fail to provide any required security to Us, We will only disconnect Your electricity supply after We send to You a Disconnection Warning advising You that We will disconnect Your electricity supply on a day that is at least 5 Business Days after You are deemed to receive the Disconnection Warning.

12.7 When We must not disconnect You

We must not disconnect Your electricity supply if:

- a) You give Us a statement from an appropriately qualified medical practitioner stating that Your electricity supply is necessary to protect the life or health of a person who lives at the *Premises*; or
- b) You have applied for a government concession or grant and the application has not been determined; or
- c) You have made a complaint to Us, the Network Operator, the Electricity Industry Ombudsman or other external dispute resolution body about a matter directly relating to the reason for the proposed disconnection and the complaint remains unresolved: or
- d) You have agreed to a Payment Plan or other payment option; or
- e) You cannot pay Your bill because of a lack of income or other means and We have not done the things We must do in clause 12.4 or
- f) You have not paid Your bill, but the outstanding amount is less than an average bill over the previous 12 months, and You have agreed to repay the outstanding amount; or
- g) You have an amount outstanding on Your bill that does not relate to the supply of electricity but relates to some other good or service; or
- h) disconnection would occur after 12:00 noon on a Friday, after 3.00 pm on any other weekday, on a weekend or on a public holiday or the *Business Day* before a public holiday, except in the case of interruptions or disconnections for planned work (see clause 12.2 for information about planned work).

12.8 If You are disconnected

If the Network Operator disconnects Your electricity supply at Our request under this clause 12 then:

- a) We can or You can arrange for the Network Operator to remove or physically disconnect the Meter at the same time that the supply of electricity to You is disconnected, or at a later time; and
- b) We can charge You a fee for removing or physically disconnecting the Meter and replacing or physically reconnecting the Meter except if Our actions were due to:
 - (i) an Emergency not caused by You; or
 - (ii) planned work;
- c) You must not reconnect the electricity supply.

12.9 If We suspect You are obtaining electricity illegally

If We think You have used, or are obtaining electricity illegally, then We can advise the Director of Energy Safety, the Network Operator and the police (as appropriate) and give them any information that We have in relation to Your electricity use.

13. Reconnection

If Your electricity supply is disconnected under clause 12, then We will arrange for the Network Operator to reconnect Your electricity supply when You ask Us to reconnect Your electricity supply and We are reasonably satisfied that the circumstances giving rise to the disconnection no longer exist.

We can charge You a fee for reconnecting Your electricity supply except if the disconnection was due to:

- a) an Emergency; or
- b) planned work.

14. Operation of the Electricity Network

As an electricity retailer, We are not responsible for the operation of the Electricity Network. The Electricity Network is operated by the Network Operator and We cannot control the way in which the Network Operator operates the Electricity Network.

If You raise a concern with Us about Your electricity supply, We may forward Your concerns to the Network Operator. However, if required, We can also:

- a) supply You with a copy of the distribution standards if You pay Us a fee;
- b) respond to a request about changes in the quality of Your electricity supply that exceed the distribution standards; and
- advise You about things You can do to avoid interfering with Electricity Network equipment or another person's electricity supply.
- d) You agree to co-operate with the Network Operator in relation to connecting Your Premises to the Electricity Network and allow Us to give the Network Operator Your details.
- e) We may ask the Network Operator to do things for Us (such as turn on Your electricity supply or read Your Meter). Where the Contract says We will do things that relate to the disconnection or reconnection of supply and the Electricity Supply Equipment, We may ask the Network Operator to do those things for Us.

15. Events Beyond *Your* control

If an *Event Beyond Your Control* occurs and prevents *You* from performing any of *Your* obligations under this *Contract* to any extent, *You* must tell *Us* as soon as reasonably practicable, and *You* are then not required to perform that obligation to the extent and for as long as *You* are prevented by that *Event Beyond Your Control*. However, *You* must pay *Your* bill by the due date shown on the bill, even if an event beyond *Your* control occurs.

16. Events Beyond Our control

If an *Event Beyond Our Control* occurs and prevents *Us* from performing any of *Our* obligations under this *Contract* to any extent, then *We* are not required to perform that obligation to the extent and for as long as *We* are prevented by that *Event Beyond Our Control*. If such an *Event Beyond Our Control* occurs and *We* consider it appropriate to do so, *We* may notify *You* of the *Event Beyond Our Control* by any reasonable means, including by a public announcement.

17. Complaints

You may make a complaint to Us about anything We have done or have failed to do. We will manage any complaint according to the Australian Standard on Complaints Handling (AS/NZS 10002:2022).

If You are unhappy with Our response, You may make a complaint to a higher level within Our organisation. If You are still unhappy with Our response, then You may refer the complaint to the Electricity Industry Ombudsman (You should give Us the opportunity to respond to Your complaint before You refer it to the Electricity Industry Ombudsman).

You can contact Us or visit Our website for further information about Our complaints handling process and the Electricity Industry Ombudsman

18. Ending the Contract

18.1 When the Contract ends:

This Contract for the supply of electricity will continue until You end the Contract or We end the Contract under this Clause 18.

18.2 You Can end the Contract

- a) You can end the Contract at any time, but You must give Us at least 5 days' notice of the day You want the Contract to end and You must pay Us the amounts that are due in accordance with clause 18.5.
- b) If You end this Contract because You enter into a new Contract for the supply of electricity with Us, this Contract ends on the expiry of any cooling-off period for the new Contract.
- c) If You end this Contract because You enter into a new Contract for the supply of electricity with another retailer, this Contract does not end until Your supply is transferred to the other retailer in accordance with the Electricity Industry Customer Transfer Code 2004.

18.3 We can end the Contract

- a) We can end this Contract and You will have to pay Us the amounts due under clause 18.4 immediately if:
 - (i) You become insolvent;

- (ii) You go into liquidation;
- (iii) You become bankrupt;
- (iv) We are entitled to disconnect Your supply pursuant to clause 12.3; and
- (v) You consume more than 160 MWh of electricity in any period of 12 months.

18.4 What happens if the *Contract* ends

If the Contract ends:

- a) the Network Operator may remove any Network Equipment at any time after the day on which the Contract ends;
- b) We may arrange for a final Meter reading;
- c) We can pass on to You any costs imposed on Us by the Network Operator for the final Meter reading and disconnecting Your electricity and, subject to the provisions of any law, charge You a Fee for issuing a final bill; and
- d) You will remain liable to pay any outstanding payments to Us and We will have no further obligation to supply electricity to You under this Contract; and
- e) We can arrange for the Network Operator to remove any Network Equipment at any time after the Contract ends. You must provide safe and unrestricted access to the Premises for the purpose of removing the Network Equipment.

19. Protected Rights and Liability

19.1 Consumer guarantees

If You are a Consumer, then certain Consumer guarantees will apply in respect of Our supply of goods (including electricity) or services (if any) to You under applicable Consumer Laws. These terms cannot be excluded or modified by any provision of this Contract. If We fail to comply with these Consumer guarantees, then You may have a right against Us under the Australian Consumer Law.

19.2 Limitation on liability

Our liability, if any, under this Contract is limited to the maximum extent permitted by section 64A of the Australian Consumer Law. That is, in relation to the supply of goods or services not of a kind ordinarily acquired for personal, domestic or household use or consumption, Our liability for breach of this Contract is limited to (at Our option):

- a) in the case of goods being electricity:
 - (i) the replacement of the electricity or the supply of equivalent electricity;
 - (ii) the payment of the cost of replacing the electricity or of acquiring equivalent electricity; or
- b) in the case of services:
 - (i) the supply of the service again; or
 - (ii) the payment of the cost of having the services supplied again.

You must take reasonable precautions to minimise the risk of loss or damage to any equipment, *Premises* or business which may result from poor quality, or reliability of electricity supply.

Notwithstanding any other provision of this *Contract*, nothing in this *Contract* is to be read as excluding, restricting or modifying the application of any legislation which by *Law* cannot be excluded, restricted or modified.

Except as expressly set out in this *Contract*, any representation, warranty, condition or undertaking which would be implied in this *Contract* by *Law*, is excluded to the maximum extent permitted by Law.

For more information about Our liability to You under this Contract, visit Our website or call Us.

20. Privacy and Personal Information

We respect Your privacy and will only use and disclose Your personal information in accordance with the Australian Privacy Principles as set out in the Privacy Act 1988 (Cth) and in accordance with Our Privacy Policy. We will otherwise comply with all relevant privacy legislation in relation to Your personal information.

Unless We are permitted to do otherwise under this Contract, We will keep Your information confidential. In particular We will keep Your information confidential unless:

- a) We have Your prior written consent; or
- b) the Law (including any regulatory, accounting, governmental, Ministerial or stock exchange requirement) requires or permits Us to disclose certain information; or
- c) We need to use the information for Our regulatory reporting or compliance, or in any legal or regulatory proceedings; or
- d) the information is already in the public domain; or
- e) We believe You have used electricity illegally and, as a result, We provide relevant information to the Economic Regulation Authority or the Director of Energy Safety; or
- f) We use the information for business purposes.
- g) You have not paid Your electricity bill, and We disclose information to a credit reporting agency, but We will not provide information about a default to a credit reporting agency if:
 - (i) You have made a complaint in good faith about the default and the complaint has not been resolved; or
 - (ii) You have requested Us to review Your electricity bill and the review is not yet completed.

To ensure your information remains confidential, we will:

- 1) Provide Our staff with training around Australian Privacy Principles to ensure Your privacy is maintained;
- 2) Maintain up to date protection software for all electronically stored information;
- 3) Where possible, hold *Your* information on *Our* internal company network to minimise the risk of an electronic breach, or alternatively use secure, encrypted data centres;
- 4) Protect all of *Our* electronic data which contains *Your* information with passwords. The availability of these passwords will only be provided to staff that require access to the information for ongoing operational purposes;
- 5) Request that any third parties who require access to *Your* information provide assurances that they will comply with the Privacy Act;
- 6) Once no longer required for *Our* business or compliance purposes, *We* will destroy *Your* information as soon as practicable.

For more information about Our Privacy Policy, visit Our website or call Us.

21. Information

We will provide or make the following available to You:

- a) a copy of the terms and conditions of this Contract; and
- b) a copy of the Relevant Regulations and a copy of any code; and
- c) a copy of the distribution standards; and
- d) information about Our policies, Our customer service charter and Our complaints handling process; and
- e) information about the Contract Price and other Fees You must pay; and
- f) information about energy efficiency; and
- g) contact details for obtaining information about government assistance programs or financial counselling services referred to in clause 6.5 of this *Contract*; and
- h) Your billing data according to clause 6.2 and
- i) any other information We said We would give You in this Contract.

Unless We are legally required to provide the information free of charge, We will charge You a reasonable fee.

You must advise Us as soon as possible if:

- 1) there is a change in Your contact details or the address to which Your bills are to be sent; or
- 2) the person responsible for paying Your bills changes; or
- 3) You change something at the Premises which makes Our access to the Meter more difficult; or
- 4) You become aware of a problem with the Electricity Supply Equipment which is at, or reasonably close to, the Premises; or

- 5) You change the way You use electricity; or
- 6) You are planning a change to Your Equipment that may affect the quality or safety of electricity supply to You or anyone else

22. Assignment

You may not assign this Contract without Our prior written consent.

We may assign, or otherwise dispose of the whole or any part of *Our* interest in this *Contract* to a person who acquires all or a substantial portion of the assets of *Our* business of retailing energy without *Your* prior consent.

23. We can change these terms and conditions

We can change the terms and conditions of the *Contract* from time to time without *Your* consent subject to those changes being approved by the Economic Regulation Authority, in which case *Your Contract* will be deemed to be amended to reflect those changes. Any changes to the terms and conditions will be published as required by the Economic Regulation Authority.

If You do not agree with an amendment approved by the Economic Regulation Authority, then You can end this Contract by doing the things described in clause 18.2.

24. GST

- a) In this clause:
 - (i) GST has the meaning given to that term in the GST Law.
 - (ii) GST Law has the meaning given to that term in A New Tax System (Goods and Services) Tax Act 1999 (Cth).
 - (iii) "Adjustment Note", "Recipient, "Supply", "Tax Invoice" and "Taxable Supply" have the meanings given to those terms in the GST Law.
- b) All sums payable or considerations to be provided under the *Contract* are expressed to be exclusive of GST unless expressly stated to be inclusive of GST.
- c) If there is a Taxable Supply under or in connection with the *Contract* then the Recipient must pay to *Us* an amount equal to the GST payable on the Taxable Supply in addition to and at the same time as, payment for the Taxable Supply is required to be made under the *Contract*.
- d) We must provide a Tax Invoice (or an Adjustment Note) to the recipient in respect of the Taxable Supply and the obligation of the Recipient to pay the GST on a Taxable Supply is conditional upon Us providing a Tax Invoice or Adjustment Note.

25. Miscellaneous

25.1 Application of laws

Nothing in this *Contract* limits or excludes the rights, powers and remedies that *We* have at law or in equity. This *Contract* does not in any way limit *Our* obligation to comply with the Minister for Energy or the Coordinator of Energy or the Director of Energy Safety in relation to emergencies and safety or otherwise.

25.2 Governing law

The Contract is governed by the laws of the State of Western Australia.

25.3 Waiver of rights

If We do not enforce any right under this Contract, then this must not be construed as a waiver of Our rights under the Contract.

25.4 Entire agreement

The Contract and all applicable written laws represent the entire understanding between You and Us relating to the matters covered by this Contract.

25.5 Severability

If any term of this Contract is found to be invalid or not enforceable, all other clauses will continue to be valid and enforceable.

25.6 Survival upon termination

Clauses 4 (Prices and Fees),6 (Bills),7.2 (Undercharging), 7.3 (Overcharging), 8.2 (Use of Security), 10 (Access), 11 (Electricity Supply at Your premises), 20 (Privacy and personal information),25.8 (Notices), 25.2 (Governing Law) and 25.7 (Fraudulent of illegal consumption of electricity) will survive termination of this *Contract*.

25.7 Fraudulent or illegal consumption of electricity

If You have consumed electricity fraudulently or not in accordance with applicable Law, We may recover from You any amount which We reasonably estimate constitutes the amount by which We have not charged or undercharged You.

25.8 Notices

- a) Any notice or other communication given under the *Contract* does not have to be in writing unless this *Contract* expressly requires that it must be in writing.
- b) A notice is taken to be received:
 - (i) in the case of verbal communication, at the time of the communication;
 - (ii) in the case of hand delivery, on the date of delivery;
 - (iii) in the case of post, on the second Business Day after posting;
 - (iv) in the case of facsimile, on the date on which the sender's facsimile machine records that the facsimile was successfully transmitted; and
 - (v) in the case of e-mail, on the date on which the sender's computer or other device from which the e-mail was sent records that the e-mail was successfully transmitted.

If received on a day other than a Business Day, is taken to be received on the next Business Day.

25.9 Publications and electronic communication

- a) We will publish things by posting You a notice, which may be sent before Your next bill or may be sent with or printed on Your next bill. We may also publish notices by advertising in a local newspaper or placing details on Our website.
- b) We can use electronic communication (such as e-mail or SMS) to give information to You with Your consent.
- c) We can decide procedures as to how electronic communications will operate and what can be communicated electronically.

25.10 Contact details

a) If You need to contact Us, Our contact details at the date of this Contract are:

Full Name: Change Energy Pty Ltd (ACN 610 674 881)

Address: 10 Milly Court, Malaga WA 6090

Tel: 1300 924 140 Fax: (08) 9249 9288

Email: sales@changeenergy.com.au

Website: www.changeenergy.com.au

b) Any changes to Our contact details will be published on Your bill and on Our website.

26. Interpretation

26.1 Definitions

In this Contract, unless the context otherwise requires:

"Australian Consumer Law" means the Australian Consumer Law in Schedule 2 of the Competition and Consumer Act 2010 (Cth).

"Billing Cycle" means the regular recurrent period in which You are deemed to receive a bill from Us.

"Business Day" means any day except a Saturday, Sunday or public holiday in Western Australia.

"Commencement Date" is defined in clause 3

"Consumer" has the meaning given in the Australia Consumer Law.

"Consumer Laws" means the Australian Consumer Law and the Fair Trading Act 2010 (WA).

"Contract" means the legally binding agreement between You and Us, of which these are the terms and conditions.

- "Contract Price" means the charge or charges for electricity as set out in the *Customer Schedule* (which may include a *Peak Energy Price* and an *Off-Peak Energy Price*), as may be adjusted from time to time in accordance with the *Contract*.
- "Customer Contracts Regulations" means the Electricity Industry (Customer Contracts) Regulations 2005 (WA).
- "Customer Schedule" means the customer schedule provided to You pursuant to clause 4.1 as amended from time to time
- "Disconnection Warning" means a notice in writing that We issue to You advising You of a date that We may disconnect You if You have not paid Your bill and explaining the complaint handling process that You can use if You disagree with Your bill.
- "Electricity Industry Ombudsman" means the Energy and Water Ombudsman.
- "Electricity Network" means the South West Interconnected System.
- "Electricity Supply Equipment" means the *Meter* and any electrical facilities or other equipment used to transmit or measure electricity for transfer to *You*, before the point where electricity is transferred from the *Meter*.
- "Emergency" means an emergency due to the actual or imminent occurrence of an event which in any way endangers or threatens to endanger the safety or health of any person, or the maintenance of *Electricity Network* security in Western Australia or which destroys or damages, or threatens to destroy or damage, any property in Western Australia.
- "Event Beyond Your Control" or "Event Beyond Our Control" means an event or circumstance affecting You (in the case of an Event Beyond Your Control) or Us (in the case of an Event Beyond Our Control), and in each case that is beyond the direct control or influence of that affected person, including acts of God, government orders, court orders, emergencies, operational necessity, required maintenance, breakdowns at power stations or elsewhere, insufficient volumes of electricity or any other problem with a distribution system or the electricity transmission system (as defined in section 3 of the Electricity Industry Act 2004 (WA)) but excludes Your or Our inability to pay any money due under this Contract for any reason whatsoever.
- "Fees" means a charge that is not a Contract Price.
- "GST" means GST as defined in GST Law.
- "GST Law" means A New Tax System (Goods and Services Tax) Act 1999 (Cth) as amended from time to time or any replacement or other relevant legislation and regulations.

"Law" means:

- a) the common law (as it applies in the State of Western Australia);
- b) all present and future acts of the Parliament of the Commonwealth and of the Parliament of the State of Western Australia: and
- c) all regulations, codes, ordinances, local laws, by-laws, orders, judgments, licences, rules, permits, agreements and requirements of all government agencies.
- "Meter" means the equipment used to measure the volume of electricity that We supply to You, which does not form part of the Electricity Network.
- "Metering Code" means the Electricity Industry Metering Code 2012 in force from time to time.
- "Network Access Tariff" means the fees payable by *Us* to the *Network Operator* from time to time for the transmission and distribution of access services.
- "Network Operator" means the entity who owns and operates the *Electricity Network* (as described in section 3 of the *Energy Coordination Act 1994* (WA)). The *Network Operator* is responsible for the *Electricity Network*, which is the system via which electricity is delivered to *You. We* have no control over the *Electricity Network*.
- "Off-Peak Energy Price" means the "Off-Peak Energy Price" (if any) specified in the Customer Schedule, which is payable for the electricity supplied to You during any Off-Peak Period.
- "Off-Peak Period" means a period that is not a Peak Period.
- "Payment Plan" means a payment option, such as payment by instalments, We offer You if You are having difficulties paying Your bill. You can call Us or visit Our website for more information about Payment Plans.
- "Peak Energy Price" means the "Peak Energy Price" (if any) specified in the Customer Schedule, which is payable for electricity supplied to You during any Peak Period.
- "Peak Period" means a period between 8:00 am and 10:00 pm (WST) on any Monday, Tuesday, Wednesday, Thursday or Friday.
- "Premises" means the address to which electricity will be supplied to You under the Contract.
- "Privacy Policy" means the policy specifying the steps taken by *Us* to maintain customer confidentiality and which can be obtained on request from *Our* customer service centre or from *Our* website.

"Publish" means to publish a thing in the way set out in

25.9

"Relevant Regulations" means the regulations that are relevant to *Our* supply of electricity to *You* under this *Contract* and include the *Customer Contracts Regulations*.

"Reminder Notice" means a notice in writing that We issue to You advising You that You have not paid Your bill and explaining how We may assist You if You are experiencing payment difficulties.

"Small Use Customer Code" means the Code of Conduct (For the Supply of Electricity to Small Use Customers) in force from time to time.

"Undercharged Amount" is defined in clause 7.2

"We", "Our" and "Us" means Change Energy Pty Ltd (ACN 610 674 881) and where the context requires Our employees, subcontractors, agents and successors in title;

"You" and "Your" refers to the person/s to whom electricity is (or will be) supplied under this Contract;

"Your Equipment" means all equipment located after (downstream of) the point that electricity leaves the *Meter* at the *premises* which is used to take supply of or consume electricity except any *Electricity Supply Equipment*.

26.2 Interpretation

In the Contract, unless the context otherwise requires:

- a) the singular includes the plural and vice versa; and
- b) reference to any thing is a reference to the whole or any part of it and a reference to a group of things or persons is a reference to any one or more of them; and
- a reference to a person includes a public body, company, or association or body of persons, incorporated or unincorporated; and
- d) reference to a person includes a reference to the person's executors, administrators, successors, substitutes (including, but not limited to, persons taking by novation) and permitted assigns; and
- e) a reference to a clause is a reference to a clause of the Contract; and
- f) headings are included for convenience and do not affect the interpretation of the Contract; and
- g) reference to a statute, ordinance, code or other law includes regulations and other instruments under it and consolidations, amendments, re-enactments or replacements of any of them; and
- h) if a word or phrase is defined, other grammatical forms of that word or phrase have a corresponding meaning; and
- i) if the word "including" or "includes" is used, the words "without limitation" are taken to immediately follow; and
- j) reference to writing includes any means of representing or reproducing words in visible form including by electronic means such as facsimile transmission; and
- k) a reference to a liability includes any obligation to pay money and any other loss, cost or expense of any kind; and
- I) reference to a month is to a calendar month and a reference to a year is to a calendar year; and
- m) if a period of time is specified and dates from a given day or the day of an act or event, it is to be calculated inclusive of that day; and
- n) if a date stipulated for payment or for doing an act is not a *Business Day*, the payment must be made or the act must be done on the next *Business Day*; and
- o) reference to a monetary amount means that amount in Australian currency.

26.3 Simple English

These terms and conditions are written in a "simple English" style. Accordingly,

where:

 a) a Contract or other document might traditionally or ordinarily be expected to have expressed an idea in a particular form of words; and

- b) a provision of these terms and conditions appears to have expressed the same idea in a different form of words in order to use a clearer or simpler style, the ideas are not to be taken to be different just because different forms of words were used. For example:
 - (i) "do Our best" means "use best endeavours";
 - (ii) "end", in relation to the Contract, means "terminate";
 - (iii) "can" means there is a discretion as to whether the thing stated is done or not done; and
 - (iv) 'will" and "must" both mean the thing stated has to be done.