

OFFICE OF THE RAIL ACCESS REGULATOR

Your Ref:
Our Ref: ORAR/002

Mr Tim Ryan
General Manager
WestNet Rail
GPO Box S1422
PERTH WA 6845

Dear Mr Ryan

WESTNET RAIL'S SEGREGATION ARRANGEMENTS

Please be advised that WestNet Rail's draft Railway Access Segregation Management Manual ("the Manual") and associated procedures, received on 4 April 2003, are approved, subject to the following four (4) changes:

1. The definition of "Confidentiality and Compliance Agreement" in the Manual and associated procedures to be amended so that they are consistent with the definition in WestNet Rail's Segregation Arrangements. The specific reference to "ARG persons involved with invoice preparation" ignores other ARG personnel, include those in the Information Technology and Operations groups, and is to be deleted. The following definition should be used in the Manual and associated procedures –

Means an agreement signed by a WestNet employee, contractor, ARG Director or ARG employee indicating their understanding of the obligations imposed under the Act or Code and specifically as those obligations relate to the protection of confidential information.

2. The annual report on Access Segregation Compliance to be submitted at the end of each financial year, rather than the end of each calendar year, so that it coincides with the timing of the annual compliance audit.
3. The controlled document "Procedure for Operators submitting a request for a variation/addition to train paths" (No. W510-000-007) to be listed in the section "List of Associated Procedures". A marker "See List of Associated Procedures" to be inserted in the appropriate section of the Manual to refer to the controlled document.
4. A marker "See List of Associated Procedures" to be inserted after the bullets in Section 2.3.3, Conflicts of Interest, to refer to the controlled document "Procedure for the use of related entity staff for WestNet Rail access related functions in emergency situations" (No. W510-000-005).



We would appreciate receiving a copy of "Information Technology 50CP Data Backup" and "Information Technology 59CW Data Tape Handling and Off Site Instructions" for our office records when these are available.

With the approval of the Manual, I am pleased to advise that WestNet Rail's segregation arrangements are approved.

Yours sincerely

A handwritten signature in black ink that reads "Ken Michael". The signature is written in a cursive, flowing style.

Dr Ken Michael
ACTING RAIL ACCESS REGULATOR

8 April 2003