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**Sent:** Friday, September 01, 2006 11:05 AM  
**To:** Reporting Manual  
**Subject:** Draft Electricity Compliance Reporting Manual - Comments from Western Power

Paul,

I'm pleased to provide some comments on the manual from Western Power, marked up in the attached.

We have suggested several changes to the classification of the reporting requirements from the sole perspective of the transmission and distribution licences. This suggests it may be appropriate, in some instances, to have different reporting classifications for different licences (e.g. network, retail) for the same compliance item.

Please give me a call if any of our comments require any further explanation.

Thanks, Peter

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Electricity Networks Corporation, trading as Western Power  
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# Draft Electricity Compliance Reporting Manual

*Electricity Industry Act 2004*

Economic Regulation Authority

 WESTERN AUSTRALIA

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A full copy of this document is available from the Economic Regulation Authority website at [www.era.wa.gov.au](http://www.era.wa.gov.au).

For further information, contact:

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A/Assistant Director - Monitoring  
Economic Regulation Authority  
Perth, Western Australia  
Phone: (08) 9213 1900

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## 1 SCOPE

The Economic Regulation Authority (Authority), as the regulator responsible for administering the licensing scheme under the *Electricity Industry Act 2004* (Act), is seeking public comments on this draft Electricity Compliance Reporting Manual (Reporting Manual) which has been prepared for electricity licensees.

The reporting manual (manual) provides a list of all compliance requirements for licensees and associates a timeframe for licensees to report on any non compliance matters relating to each licence obligation. All compliance reporting under the manual is exception-based. The manual includes details of the licensees':

- Compliance reporting requirements, including the timing and format of reporting.
- Licence conditions and obligations.

Interested parties are invited to comment on the detail of the proposed Reporting Manual including the:

- Appropriateness of the reporting arrangements.
- Timeframe to report each licence obligation.
- Completeness of the licence conditions and obligations as identified.

Submissions should be in both printed and electronic form and should be received by 4:00pm WST on 1 September 2006, addressed to:

<b>General Enquiries</b>	<b>Media Enquiries</b>
Mr Paul Reid A/Assistant Director, Monitoring Level 6, Governor Stirling Tower 197 St Georges Terrace Perth WA 6000 Ph: +61 8 9213 1976 Fax: +61 8 9213 1999 Email: <a href="mailto:reporting.manual@era.wa.gov.au">reporting.manual@era.wa.gov.au</a>	Mr Paul Byrne Ph: +61 8 9385 9941 Mb: +61 417 922 452

## 2 INTRODUCTION

The licensing of electricity supply in Western Australia is provided for under the Act. The Act creates five licence classifications:

- Generation
- Transmission
- Distribution
- Retail
- Integrated regional

The Authority is responsible for administering the licensing scheme under the Act, including determining the terms and conditions, and issuing of, licences. The Authority's standard form licences (available at [www.era.wa.gov.au](http://www.era.wa.gov.au)) were designed to reduce any unnecessary regulatory burden on licensees in line with the Authority's aim of best practice regulation. The Authority places priority on developing a compliance culture among licensees through a framework that encourages licensees to self-assess compliance with licence conditions and report breaches on a self reporting basis.

A business licensed by the Authority is required to comply with a range of obligations prescribed by the Act and its associated regulations and codes.

The regulations and codes made under the Act were developed by Government in conjunction with electricity industry stakeholders. Each of the relevant regulations and codes were approved by the Minister for Energy and imposed upon licence holders by way of licence conditions.

It is the Authority's responsibility under the Act to monitor and report to the Minister on, the operation of the licensing scheme and to inform the Minister of any failure by a licensee to comply with its licence conditions including compliance with the relevant regulations and codes.

It is important there is a shared understanding amongst all stakeholders in respect of licence terms and conditions applicable to a licensee and the way in which the Authority will fulfil its responsibilities under the Act, including monitoring and reporting on licence compliance. In support of this objective the Authority has issued this manual in order to provide:

- A consolidated list of the terms and conditions of the each type of electricity licence to assist licensees with identifying the compliance obligations relevant to the licence(s) they have been granted.
- Categorisation of licence conditions to assist with reporting obligations.
- A self-assessment framework for licensees to facilitate compliance with licence conditions and report non-compliance to the Authority on a self reporting basis.
- The reports that licensees must provide to the Authority and the timing of these reports.

The manual aims to identify all the compliance requirements for each type of licence in every operational scenario. As a result this manual is very comprehensive. The Authority notes that for most licensees the majority of the compliance requirements set out in this manual will not apply. Further, many of the compliance requirements may only come into play in certain circumstances (for example the dispute resolution obligations). Accordingly,

licensees should not be concerned with the large number of compliance requirements identified in this manual. Rather licensees are encouraged to make note of the compliance requirements that apply to them based on their licence type and circumstances.

While the Authority has taken all care to compile the compliance requirements for each type of licence under the Act, the omission of a compliance requirement in this manual does not infer a licensee is exempt from fulfilling that requirement. Notwithstanding the information presented in this manual, licensees are required to ensure they are aware of the statutory obligations relevant to their licence and take measures to comply with these obligations.

It is anticipated the Authority will update this manual to incorporate amendments to the Act, Regulations and Codes from time to time. Section 3.8 identifies three projects that might result in amendments to this manual at the time of writing.

This manual is structured as follows:

- Section 3 details the nature of licensees' compliance reporting requirements, including the timing and format of reporting.
- Section 4 details the format of the compliance report template.
- Section 5 details the format for reporting non-compliances with licence conditions.
- Section 6 details the Type 1 reporting obligations for all licence types.
- Sections 7 to 14 detail the licence conditions applicable to each licence under the following legislative and regulatory instruments:
  - 1.1 Electricity Industry Customer Transfer Code 2004 (Section 6);
  - 1.2 Electricity Industry (Obligation to Connect) Regulations 2005 (Section 7);
  - 1.3 Electricity Industry (Licence Conditions) Regulations 2005 (Section 8);
  - 1.4 Electricity Industry Act 2004: Licence Conditions and Obligations (Section 9);
  - 1.5 Distribution Licence, Generation Licence, Integrated Regional Licence, Retail Licence and Transmission Licence Conditions and Obligations (Section 10);
  - 1.6 Code of Conduct (for the Supply of Electricity to Small Use Customers) (Section 11);
  - 1.7 Electricity Industry (Network Quality and Reliability of Supply) Code 2005 (Section 12); and
  - 1.8 Electricity Industry Metering Code 2005 (Section 13).



### 3 COMPLIANCE REPORTING REQUIREMENTS

#### 3.1 Classification of Conditions

The Authority has classified all licence compliance requirements (obligations) as Type 1, 2 or Not Reportable depending on the assessed impact of a potential licence breach on the regulatory policy objectives.

A licence obligation is categorised as **Type 1** if a breach would have a critical impact on the regulatory policy objective(s). A breach of a type 1 licence obligation must be reported immediately to the Authority.

A licence obligation is categorised as **Type 2** if a breach would have a minor impact on the regulatory policy objective(s). Type 2 breaches are to be reported annually to the Authority using an exception reporting approach.

A licence obligation is categorised as not reportable (NR) if a breach would have a non-material impact on regulatory policy objective(s) and/or there are other mechanisms whereby the Authority will become aware of the breach. Breaches do not need to be reported to the Authority – these obligations nevertheless remain licence obligations with which the licensee must comply.

The licensing framework and legislation also provide mechanisms, such as performance audits, to assess a licensee's compliance with licence conditions (refer section 3.6).

The Authority has set out the categories of licence obligations in this manual that apply to all licensees. However, the Authority may amend the category of licence obligations, or the reporting frequency, for licensees where the Authority is of the view that such amendments are necessary to achieve identified regulatory policy objectives.

#### 3.2 Immediate Notification

A licensee must, ~~immediately by the following business day,~~ notify the Authority when it becomes aware of a breach of a Type 1 licence obligation. This notification must include:

- A telephone call to the Executive Director - Licensing, Monitoring & Customer Protection or the Assistant Director Monitoring on (08) 9213 1900 to explain the nature and impact of the breach; and
- A letter from the licensee's senior executive officer to the Authority's Chairman within 5 business days of the breach, which details:
  - 1.9 The licence obligation that has been breached.
  - 1.10 The nature and extent of the breach.
  - 1.11 The impact of the breach including the number of customers and other licensees affected.
  - 1.12 The reasons for the breach.
  - 1.13 The actions that the licensee has taken to rectify the breach.
  - 1.14 The actions taken to prevent recurrence of the breach.

- 1.15 The date the licensee has, or expects to, comply again fully with the licence obligation that has been breached.

The format of the letter that must be used for reporting breaches of Type 1 obligations is provided in section 5.

### 3.3 Compliance Reports

The licensee is required to submit compliance reports to the Authority, for type 2 licence obligations that:

- Confirm that it has complied with all relevant licence obligations during the period, other than those specifically referred to in the report.
- Identify any licence obligations that have been breached during the period and provide details of:
  - 1.16 The licence obligation that has been breached.
  - 1.17 The nature and extent of the breach.
  - 1.18 The impact of the breach including the number of customers and other licensees affected.
  - 1.19 The reasons for the breach.
  - 1.20 The actions that the licensee has taken to rectify the breach.
  - 1.21 The date the licensee has, or expects to, comply again fully with the licence obligation that has been breached.

The format of the compliance report, which must be approved by the licensee's senior executive officer, is provided in section 4.

### 3.4 Reporting Cycle

Every licensee is required to submit a compliance report to the Authority covering all of its type 1 and type 2 licence obligations for each financial year (1 July to 30 June inclusive) by 31 August immediately following the financial year the subject of the report.

### 3.5 Lodging Immediate Notifications and Compliance Reports

A licensee must lodge any Type 1 immediate notification and its compliance reports both electronically and in writing to the following addresses:

Electronic lodgement:

<mailto:electricity.licensing@era.wa.gov.au>

Hard copy lodgement:

Chairman  
Economic Regulation Authority  
PO Box 8469  
Perth Business Centre  
Western Australia 6849

As noted above, any Type 1 immediate notification must also include a telephone call to the Executive Director, Licensing, Monitoring & Customer Protection Division on (08) 9213 1900.

### 3.6 Audits and Reviews

A performance audit of the effectiveness of the measures taken by the licensee to meet the performance criteria specified in the licence and a review of the effectiveness of the licensee's asset management system will be carried out in accordance with the requirements of the licence. Audits and reviews will include an assessment of the licensee's compliance with its obligations to provide reports to the Authority in accordance with the type of licence.

### 3.7 Amending this Reporting Manual

The Authority may amend this manual from time to time to:

- Reflect amendments of the Act, Regulations or Codes.
- Include references to new licence obligations.
- Delete references to licence obligations that are no longer relevant or that have been replaced with a new obligation.
- Amend the operating statistics that must be provided to the Authority.
- Improve the compliance and reporting process.

The Authority will undertake consultation with licensees, and other stakeholders as appropriate, prior to making any significant revisions to this manual.

### 3.8 Planned Amendments to this Reporting Manual

#### ***Review of the Code of Conduct (For the Supply of Electricity to Small Use Customers) 2005***

Section 81 of the Act makes provision for the Authority to establish the Electricity Code of Conduct Consultative Committee (ECCC). Among other things the ECCC will provide advice to the Authority on matters relating to the *Code of Conduct (For the Supply of Electricity to Small Use Customers) 2005* (Code).

In accordance with section 81 of the Act the ECCC will undertake a review of the Code as soon as practicable with the passing of the first anniversary of its commencement and at the expiry of 2 year intervals after the first anniversary.

The Authority anticipates that when the ECCC has completed its review of the Code this manual will be amended accordingly.

### ***Electricity Networks Access Code 2004***

The Electricity Networks Access Code 2004 ( "Access Code") requires a service provider to include service standard benchmarks for reference services in any Access Arrangement it may have.

Section 11.1 of the Access Code provides that a "service provider must provide reference services at a service standard at least equivalent to the service standard benchmarks set out in the access arrangement".

This requirement is supported by a compliance and reporting framework under section 11.2 of the Access Code that imposes an obligation on the Authority to "monitor and, at least once each year, publish a service provider's actual service standard performance against the service standard benchmarks".

The Access Code gives the Authority the following powers to assist it to fulfill its monitoring responsibility:

- Section 11.3 – request a service standard performance report.
- Section 11.4 – specify, in the service standard performance report, the period of time to be covered, the criteria to be addressed, and the format of the report.
- Section 11.5 – consult and request submissions from network users.

Western Power submitted a proposed Access Arrangement for its South West Interconnected System (SWIS), together with an Access Arrangement Information and draft Technical Rules, to the Authority on 24 August 2005. These documents included proposed service standard benchmarks for Western Power's network activities.

On 21 March 2006, the Authority published its Draft Decision on Western Power's proposed Access Arrangement for the regulated electricity networks in the SWIS. The Draft Decision of the Authority did not approve Western Power's proposed Access Arrangement. In the draft decision, the Authority proposed a number of amendments to the Access Arrangement which included amendments to the proposed service standard benchmarks.

Western Power has subsequently submitted a revised proposed access arrangement in May 2006. The Authority is assessing whether the revised proposed access arrangement has addressed the amendments required by the Draft Decision and is reviewing the issues raised in the public submissions received.

On 21 June 2006, the Authority issued a notice under section 51 of the *Electricity Networks Access Code 2004* (Code) to Western Power to provide additional information that may assist the Authority in relation to the assessment of the Western Power proposed access arrangement and access arrangement information for the South West Interconnected Network. In accordance with the Code, the Authority suspended the operation of the deadline for the issue of a Final Decision. A further notice will be published when the Authority restarts the relevant deadline. The Final Decision is expected to be published early September.

Further information on the assessment of the proposed access arrangement and the public submissions received are available at [www.era.wa.gov.au/electricity](http://www.era.wa.gov.au/electricity).

The Authority anticipates that once the service standard benchmarks have been approved, this manual will be amended accordingly.

### ***National Regulatory Reporting for Electricity Distribution and Retailing Businesses***

In November 2000, the Utility Regulators Forum, which comprises the Australian Competition and Consumer Commission and Australia's State and Territory-based utility regulators (including the Authority), agreed that there was a need to establish a nationally consistent set of reporting requirements for the Australian electricity industry.

As a consequence, the Utility Regulators Forum established the Steering Committee on National Regulatory Reporting Requirements (SCONRRR), which at the time did not include representation from Western Australia. SCONRRR was tasked to oversee the development of the regulatory reporting requirements for electricity distributors and retailers.

In March 2002, following considerable consultation and analysis by SCONRRR, the Utility Regulators Forum published the *National Regulatory Reporting for Electricity Distribution and Retailing Businesses*. This document sets out a national regulatory reporting framework for three areas of activity:

- Service performance of electricity distributors – the following five categories of indicators were identified:
  - 1.22 Reliability measures;
  - 1.23 Timely provision of services;
  - 1.24 Timely repair of faulty street lights;
  - 1.25 Call centre performance; and
  - 1.26 Customer complaints.
- Financial performance of electricity distributors – a structure was identified for the national alignment of regulatory accounting requirements.
- Service performance of electricity retailers – indicators were identified in two categories:
  - 1.27 Access and affordability; and
  - 1.28 Customer service.

The Utility Regulators Forum's publication is available at:

<http://www.accc.gov.au/content/item.phtml?itemId=332190&nodeId=file422f80656d999&fn=National%20regulatory%20reporting%20for%20electricity%20distribution%20and%20retailing%20businesses.pdf>.

Following this publication and implementation of the performance indicators in Eastern States jurisdictions however, SCONRRR has identified some issues regarding their effectiveness, including:

- Problems with reporting consistency between and within jurisdictions have been encountered.
- There has been convergence between electricity and gas supply as a number of retailers operating in various jurisdictions offer dual supply contracts to customers who wish to enter the competitive energy market.
- Some jurisdictions have encountered increases in disconnection rates in recent times and further enhancements of affordability indicators may be warranted.

As a result of these observations, SCORRRR published a Discussion Paper in March 2006 which proposes a revised set of retail performance indicators in order to gain agreement to apply further consistency to the data collected by regulators for national reporting purposes.

The Discussion Paper outlines a proposal to:

- Revise or clarify some of the data definitions employed for the electricity retail sector.
- Expand the performance indicators to include the gas retail sector.
- Add additional affordability information for both electricity and gas retail.

The scope of this review of performance indicators has been limited. The proposed changes are considered important in developing a strong reporting base by facilitating greater consistency in performance reporting by jurisdictional regulators, which should assist in the transition to the national energy regulatory framework.

While the Authority was not represented on the Committee during the development of these documents, it considers that there is potentially significant value in Western Australia's distribution and retail licensees being required to report their service performance in accordance with its standards. This would enable:

- Licensees' performance to be benchmarked against similar businesses in other jurisdictions.
- The Authority, licensees, other industry participants and, importantly, electricity customers to understand better the level of service that Western Australian customers are receiving, relative to equivalent customers in other jurisdictions.

The Authority's preliminary view is that at this stage the Utility Regulators Forum's national reporting framework should only be adopted once agreement is reached between the various jurisdictions.

## 4 COMPLIANCE REPORT TEMPLATE

Licensees must use the following format for their compliance reports. The format of “Schedule A” referred to below is detailed in section 5 of this manual.

### Compliance Report

Period: [Date] 200\_ to [Date] 200\_

Submitted by: [Licensee]

ACN: [Number]

To: Chairman  
Economic Regulation Authority  
PO Box 8469  
Perth Business Centre  
Western Australia 6849

[Name] reports as follows:

1. This report documents compliance during [Period] with all obligations classified as Type[s] [Number] obligations in the Authority's current “[Licence Name]”.
2. This report has been prepared by [Licensee] with all due care and skill in full knowledge of the obligations to which it is subject under the Regulations and Codes made pursuant to the *Electricity Industry Act 2004* and in compliance with the Authority's current “[Licence Name]”.
3. Schedule A to this report provides information on all obligations with which [Licensee] did not comply during [Period] as required by the Authority's current “[Licence Name]”.
4. Other than the information provided in Schedule A, [Licensee] has complied with all Type 2 obligations to which it is subject.
5. This compliance report has been approved and signed by [Licensee]'s senior executive officer.

DATE:

Signed .....

Name .....

Designation .....

## 5 FORMAT FOR REPORTING NON-COMPLIANCES

Licensees must use the following format for reporting to the Authority:

- A non-compliance with a Type 1 licence obligation.
- A non-compliance of a licence obligation in “Schedule A” of an annual compliance report referred to in section 4 of this manual.

Licence obligation # from table in section 7 of this manual	Brief description of licence obligation that has been breached	Describe: <ol style="list-style-type: none"> <li>1. The nature and extent of the breach;</li> <li>2. The impact of the breach including the number of customers and other licensees affected;</li> <li>3. The reasons for the breach;</li> <li>4. The actions that the licensee has taken to rectify the breach;</li> <li>5. The actions taken to prevent recurrence of the breach; and</li> <li>6. The date the licensee has, or expects to, comply again fully with the licence obligation that has been breached.</li> </ol>
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## 6 TYPE 1 REPORTING OBLIGATIONS FOR ALL LICENCE TYPES

No	Licence Condition	Obligations under Condition	Description	Licensee	Type
248	Electricity Industry Act section 82	Code of Conduct clause 7.6	A retailer or a distributor must not arrange for disconnection or disconnect a customer's supply address in the circumstances specified.	Distribution, Retail, Integrated Regional	1
249	Electricity Industry Act section 82	Code of Conduct clause 7.7(1)	A retailer must undertake the actions specified in circumstances where the customer provides the retailer with confirmation that a person residing at the customer's supply address requires life support equipment.	Retail, Integrated Regional	1
250	Electricity Industry Act section 82	Code of Conduct clause 7.7(2)	A distributor must undertake the actions specified in circumstances where the distributor has been informed by a retailer or a relevant government agency that a person residing at a customer's supply address requires life support equipment.	Distribution, Integrated Regional	1
257	Electricity Industry Act section 82	Code of Conduct clause 9.5	A retailer must not operate a pre-payment meter at the supply address of a residential customer if the residential customer, or a person residing at the residential customer's supply address, requires life support equipment.	Retail, Integrated Regional	1

Item numbers in table above are duplicated in the tables in subsequent sections

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## 7 ELECTRICITY INDUSTRY CUSTOMER TRANSFER CODE - LICENCE CONDITIONS AND OBLIGATIONS

No	Licence Condition	Obligations under Condition	Description	Licensee	Type
1.	Electricity Industry (Licence Conditions) Regulations regulation 5(2)	Electricity Industry Customer Transfer Code clause 2.2(1)(a)	A network operator must treat all retailers which are its associates on an arms-length basis.	Distribution, Integrated Regional, Transmission	NR
2.	Electricity Industry (Licence Conditions) Regulations regulation 5(2)	Electricity Industry Customer Transfer Code clause 2.2(1)(b)	A network operator must ensure that no retailer which is its associate receives a benefit in respect of the Electricity Industry Customer Transfer Code unless the benefit is either attributable to the arms-length application of the Electricity Industry Customer Transfer Code or the benefit is made available to all other retailers.	Distribution, Integrated Regional, Transmission	2
3.	Electricity Industry (Licence Conditions) Regulations regulation 5(2)	Electricity Industry Customer Transfer Code clause 3.1(1)(a)	A network operator must publish a request for standing data form which must comply with Annex 1 of the Electricity Industry Customer Transfer Code.	Distribution, Integrated Regional, Transmission	2
4.	Electricity Industry (Licence Conditions) Regulations regulation 5(2)	Electricity Industry Customer Transfer Code clause 3.1(1)(b)	A network operator must publish a request for historical data form which must comply with Annex 2 of the Electricity Industry Customer Transfer Code.	Distribution, Integrated Regional, Transmission	2
5.	Electricity Industry (Licence Conditions) Regulations regulation 5(2)	Electricity Industry Customer Transfer Code clause 3.1(2)	If a network operator publishes an amended data request form it must comply with Annex 1 or Annex 2 of the Electricity Industry Customer Transfer Code, as applicable.	Distribution, Integrated Regional, Transmission	2
6.	Electricity Industry (Licence Conditions) Regulations regulation 5(2)	Electricity Industry Customer Transfer Code clause 3.2(2)	A retailer must submit a separate data request for each exit point unless otherwise agreed.	Retail, Integrated Regional	2
7.	Electricity Industry (Licence Conditions) Regulations regulation 5(2)	Electricity Industry Customer Transfer Code clause 3.4(1)	A retailer, unless otherwise agreed, must submit a data request electronically and must not submit more than a prescribed number of standing or historical data requests in a business day.	Retail, Integrated Regional	2

8.	Electricity Industry (Licence Conditions) Regulations regulation 5(2)	Electricity Industry Customer Transfer Code clause 3.5(3)	A retailer must withdraw a request for historical consumption data if the contestable customer's verifiable consent ceases to apply before the network operator provides the historical consumption data.	Retail, Integrated Regional	2
9.	Electricity Industry (Licence Conditions) Regulations regulation 5(2)	Electricity Industry Customer Transfer Code clause 3.6(2)	A retailer must pay any reasonable costs incurred by the network operator for work performed in relation to a withdrawn request for historical consumption data.	Retail, Integrated Regional	2
10.	Electricity Industry (Licence Conditions) Regulations regulation 5(2)	Electricity Industry Customer Transfer Code clause 3.7(1)	A network operator must, subject to clause 3.7(3) of the Electricity Industry Customer Transfer Code, electronically notify a retailer if its data request is not valid.	Distribution, Integrated Regional, Transmission	2
11.	Electricity Industry (Licence Conditions) Regulations regulation 5(2)	Electricity Industry Customer Transfer Code clause 3.7(2)	A network operator must comply with clause 3.7(1) of the Electricity Industry Customer Transfer Code within defined timeframes depending on the number of standing or historical data requests that the retailer submits.	Distribution, Integrated Regional, Transmission	2
12.	Electricity Industry (Licence Conditions) Regulations regulation 5(2)	Electricity Industry Customer Transfer Code clause 3.8(1)	A network operator must use all reasonable endeavours to provide to the retailer the requested data under a valid data request.	Distribution, Integrated Regional, Transmission	NR
13.	Electricity Industry (Licence Conditions) Regulations regulation 5(2)	Electricity Industry Customer Transfer Code clause 3.8(2)(a)	A network operator must provide the requested data under a valid data request electronically in a format in accordance with the communication rules if they have been approved or otherwise in accordance with the metering code.	Distribution, Integrated Regional, Transmission	2
14.	Electricity Industry (Licence Conditions) Regulations regulation 5(2)	Electricity Industry Customer Transfer Code clause 3.8(2)(b)	A network operator must provide the requested data under a valid data request in accordance with a specified timetable.	Distribution, Integrated Regional, Transmission	2
15.	Electricity Industry (Licence Conditions) Regulations regulation 5(2)	Electricity Industry Customer Transfer Code clause 3.8(3)	A network operator must electronically notify the retailer of the most likely exit points to which a data request relates, up to a maximum of 10, if a retailer submits a data request under clause 3.4 and the network operator has not allocated a UMI for the exit point and it is unable to determine a single exit point to which the data request relates.	Distribution, Integrated Regional, Transmission	2

16.	Electricity Industry (Licence Conditions) Regulations regulation 5(2)	Electricity Industry Customer Transfer Code clause 3.9(1)	A retailer may only use data relating to a contestable customer to provide a contestable customer with a quotation for the supply of electricity by the retailer to the contestable customer or to initiate a transfer in relation to the contestable customer.	Retail, Integrated Regional	2
17.	Electricity Industry (Licence Conditions) Regulations regulation 5(2)	Electricity Industry Customer Transfer Code clause 3.9(2)	A retailer must not aggregate a contestable customer's historical consumption data with that of other contestable customers for the purposes of internal business development, if requested not to do so by the customer.	Retail, Integrated Regional	2
18.	Electricity Industry (Licence Conditions) Regulations regulation 5(2)	Electricity Industry Customer Transfer Code clause 3.9(3)	A retailer must not disclose a contestable customer's data to any other person without the verifiable consent of the contestable customer, except in the circumstances defined.	Retail, Integrated Regional	2
19.	Electricity Industry (Licence Conditions) Regulations regulation 5(2)	Electricity Industry Customer Transfer Code clause 3.9(4)	A retailer must keep a copy of the verifiable consent received from a contestable customer for two years.	Retail, Integrated Regional	2
20.	Electricity Industry (Licence Conditions) Regulations regulation 5(2)	Electricity Industry Customer Transfer Code clause 3.10(1)	A network operator must not charge for the provision of standing data.	Distribution, Transmission, Integrated Regional	2
21.	Electricity Industry (Licence Conditions) Regulations regulation 5(2)	Electricity Industry Customer Transfer Code clause 3.10(2)	A network operator must not charge more for historical consumption data than the defined amounts.	Distribution, Transmission, Integrated Regional	2
22.	Electricity Industry (Licence Conditions) Regulations regulation 5(2)	Electricity Industry Customer Transfer Code clause 4.1	A network operator must publish a customer transfer request form which must comply with Annex 3 of the Electricity Industry Customer Transfer Code.	Distribution, Transmission, Integrated Regional	2
23.	Electricity Industry (Licence Conditions) Regulations regulation 5(2)	Electricity Industry Customer Transfer Code clause 4.2(2)	A retailer must submit a separate customer transfer request for each exit point unless otherwise agreed.	Retail, Integrated Regional	2
24.	Electricity Industry (Licence Conditions) Regulations regulation 5(2)	Electricity Industry Customer Transfer Code clause 4.3	A retailer's reason for a transfer must be specified in the customer transfer request form as either to transfer a contestable customer to the retailer which submitted the customer transfer request or to reverse an erroneous transfer.	Retail, Integrated Regional	2

25.	Electricity Industry (Licence Conditions) Regulations regulation 5(2)	Electricity Industry Customer Transfer Code clause 4.4(1)	A retailer may only submit a customer transfer request if it has an access contract for the network, unless it is to reverse an erroneous transfer.	Retail, Integrated Regional	2
26.	Electricity Industry (Licence Conditions) Regulations regulation 5(2)	Electricity Industry Customer Transfer Code clause 4.4(2)	A retailer that submits a customer transfer request to reverse an erroneous transfer must ensure the transfer was made in error and, if it is an incoming retailer, confirm the identity of the previous retailer.	Retail, Integrated Regional	2
27.	Electricity Industry (Licence Conditions) Regulations regulation 5(2)	Electricity Industry Customer Transfer Code clause 4.5(1)	A retailer, unless otherwise agreed, must submit a customer transfer request electronically and must not submit more than a prescribed number of customer transfer requests in a business day or with the same nominated transfer date.	Retail, Integrated Regional	2
28.	Electricity Industry (Licence Conditions) Regulations regulation 5(2)	Electricity Industry Customer Transfer Code clause 4.6(3)	A retailer must withdraw a customer transfer request if the contestable customer's verifiable consent ceases to apply before the transfer occurs.	Retail, Integrated Regional	2
29.	Electricity Industry (Licence Conditions) Regulations regulation 5(2)	Electricity Industry Customer Transfer Code clause 4.7	A retailer must nominate a transfer date in a customer transfer request in accordance with specified timeframes, except if the customer transfer request is to reverse an erroneous transfer.	Retail, Integrated Regional	2
30.	Electricity Industry (Licence Conditions) Regulations regulation 5(2)	Electricity Industry Customer Transfer Code clause 4.8(2)	A retailer must pay any reasonable costs incurred by a network operator for providing and/or installing a meter if a customer transfer request is withdrawn.	Retail, Integrated Regional	2
31.	Electricity Industry (Licence Conditions) Regulations regulation 5(2)	Electricity Industry Customer Transfer Code clause 4.9(1)	A network operator must object to a customer transfer request in certain circumstances as set out in clause 4.9(1) of the Electricity Industry Customer Transfer Code.	Distribution, Transmission, Integrated Regional	2
32.	Electricity Industry (Licence Conditions) Regulations regulation 5(2)	Electricity Industry Customer Transfer Code clause 4.9(2)	A network operator must not object to a customer transfer request otherwise that in accordance with clause 4.9(1) of the Electricity Industry Customer Transfer Code.	Distribution, Transmission, Integrated Regional	2
33.	Electricity Industry (Licence Conditions) Regulations regulation 5(2)	Electricity Industry Customer Transfer Code clause 4.9(3)	A network operator that objects to a customer transfer request must give an electronic notice detailing specified information to a retailer within the timeframe prescribed.	Distribution, Transmission, Integrated Regional	2

34.	Electricity Industry (Licence Conditions) Regulations regulation 5(2)	Electricity Industry Customer Transfer Code clause 4.9(6)	A network operator and retailer must agree to a revised nominated transfer date in certain circumstances.	Distribution, Transmission, Retail, Integrated Regional	2
35.	Electricity Industry (Licence Conditions) Regulations regulation 5(2)	Electricity Industry Customer Transfer Code clause 4.10(1)	A network operator must take certain action in accordance with a defined timetable following the receipt of a valid customer transfer request, subject to clauses 4.10(2) and 4.10(3) of the Electricity Industry Customer Transfer Code and using all reasonable endeavours to affect the transfer.	Distribution, Transmission, Integrated Regional	2
36.	Electricity Industry (Licence Conditions) Regulations regulation 5(2)	Electricity Industry Customer Transfer Code clause 4.10(2)	A network operator must take certain action if it considers that it is unlikely to be able to meet its obligations under clause 4.10(1) of the Electricity Industry Customer Transfer Code within the defined timetable.	Distribution, Transmission, Integrated Regional	2
37.	Electricity Industry (Licence Conditions) Regulations regulation 5(2)	Electricity Industry Customer Transfer Code clause 4.10(3)	In certain circumstances a network operator must electronically notify the retailer of the most likely exit points to which a customer transfer request relates, up to a maximum of 10, if the network operator has not allocated the exit point a UMI and it is unable to determine a single exit point to which the customer transfer request relates, within the specified timeframe.	Distribution, Transmission, Integrated Regional	2
38.	Electricity Industry (Licence Conditions) Regulations regulation 5(2)	Electricity Industry Customer Transfer clause 4.11(1)	A transfer may only occur on a day the contestable customer's meter is actually read.	Distribution, Transmission, Integrated Regional	2
39.	Electricity Industry (Licence Conditions) Regulations regulation 5(2)	Electricity Industry Customer Transfer Code clause 4.11(3)	A network operator and the retailer must take certain action if the contestable customer's meter is not read on the nominated transfer date.	Distribution, Transmission, Retail, Integrated Regional	2
40.	Electricity Industry (Licence Conditions) Regulations regulation 5(2)	Electricity Industry Customer Transfer Code clause 4.12(3)	The parties to an access contract must negotiate in good faith any necessary amendments to the access contract arising from certain circumstances.	Distribution, Transmission, Retail, Integrated Regional	2

41.	Electricity Industry (Licence Conditions) Regulations regulation 5(2)	Electricity Industry Customer Transfer Code clause 4.13	A network operator must within two business days after the transfer date give an electronic notice of the transfer and the transfer date to the incoming retailer, the previous retailer and, if applicable, the independent market operator.	Distribution, Transmission, Integrated Regional	2
42.	Electricity Industry (Licence Conditions) Regulations regulation 5(2)	Electricity Industry Customer Transfer Code clause 4.14	A network operator must, following a transfer, do all that is necessary to ensure that charges up to the transfer time are paid by or charged to the previous retailer and charges from the transfer time are paid by or charged to the incoming retailer.	Distribution, Transmission, Integrated Regional	2
43.	Electricity Industry (Licence Conditions) Regulations regulation 5(2)	Electricity Industry Customer Transfer Code clause 4.15	In the case of a transfer to reverse an erroneous transfer, a network operator and all affected retailers (and the independent market operator if applicable) must act in good faith to ensure that the rights and obligations of the affected contestable customer are as they would have been had the erroneous transfer not occurred.	Distribution, Transmission, Retail, Integrated Regional	NR
44.	Electricity Industry (Licence Conditions) Regulations regulation 5(2)	Electricity Industry Customer Transfer Code clause 4.16	An incoming retailer must retain a copy of a verifiable consent given by a contestable customer in relation to the lodgement of a customer transfer request for two years, except in the case of a customer transfer request to reverse an erroneous transfer.	Retail, Integrated Regional	2
45.	Electricity Industry (Licence Conditions) Regulations regulation 5(2)	Electricity Industry Customer Transfer Code clause 4.17	A previous retailer must not bill a contestable customer for charges incurred after the transfer time, except in the case of an erroneous transfer.	Retail, Integrated Regional	2
46.	Electricity Industry (Licence Conditions) Regulations regulation 5(2)	Electricity Industry Customer Transfer Code clause 5.1(1)	A network operator must submit communication rules to the Authority within six months after the commencement of the Electricity Industry Customer Transfer Code.	Distribution, Transmission, Integrated Regional	NR
47.	Electricity Industry (Licence Conditions) Regulations regulation 5(2)	Electricity Industry Customer Transfer Code clause 5.1(3)	A network operator must take certain action before submitting the communication rules to the Authority.	Distribution, Transmission, Integrated Regional	NR
48.	Electricity Industry (Licence Conditions) Regulations regulation 5(2)	Electricity Industry Customer Transfer Code clause 5.1(4)	A network operator and a retailer must comply with approved communication rules.	Distribution, Transmission, Retail, Integrated Regional	2

49.	Electricity Industry (Licence Conditions) Regulations regulation 5(2)	Electricity Industry Customer Transfer Code clause 6.2	A licensee's notice in relation to a data request or customer transfer request must identify the exit point to which it relates.	Distribution, Transmission, Retail, Integrated Regional	2
50.	Electricity Industry (Licence Conditions) Regulations regulation 5(2)	Electricity Industry Customer Transfer Code clause 6.3(1)	A network operator must use its reasonable endeavours to ensure that a retailer can give it a notice by post, facsimile or electronic communication and notify the retailer of a telephone number for voice communication.	Distribution, Transmission, Integrated Regional	NR
51.	Electricity Industry (Licence Conditions) Regulations regulation 5(2)	Electricity Industry Customer Transfer Code clause 6.3(2)	A network operator must notify each retailer of its initial contact details, and any amended contact details at least three business days before the change takes effect.	Distribution, Transmission, Integrated Regional	2
52.	Electricity Industry (Licence Conditions) Regulations regulation 5(2)	Electricity Industry Customer Transfer Code clause 6.4(1)	A retailer must notify its contact details to a network operator within three business days of a request.	Retail, Integrated Regional	2
53.	Electricity Industry (Licence Conditions) Regulations regulation 5(2)	Electricity Industry Customer Transfer Code clause 6.4(2)	A retailer must notify any change in its contact details to a network operator at least three business days before the change takes effect.	Retail, Integrated Regional	2
54.	Electricity Industry (Licence Conditions) Regulations regulation 5(2)	Electricity Industry Customer Transfer Code clause 6.6	A network operator or a retailer must send required electronic communications to the applicable electronic communication address, in accordance with Annex 6.	Distribution, Transmission, Retail, Integrated Regional	2
55.	Electricity Industry (Licence Conditions) Regulations regulation 5(2)	Electricity Industry Customer Transfer Code clause 7.1(1)	For a dispute in respect of a matter under or in connection with the Electricity Industry Customer Transfer Code, any disputing party must meet within five business days of a request from another disputing party and attempt to resolve the dispute by negotiations in good faith.	Distribution, Transmission, Retail, Integrated Regional	2
56.	Electricity Industry (Licence Conditions) Regulations regulation 5(2)	Electricity Industry Customer Transfer Code clause 7.1(2)	If the negotiations in 7.1(1) of the Electricity Industry Customer Transfer Code do not resolve the dispute within 10 days after the first meeting, the dispute must be referred to the senior executive officer of each disputing party who must attempt to resolve the dispute by negotiations in good faith.	Distribution, Transmission, Retail, Integrated Regional	2



57.	Electricity Industry (Licence Conditions) Regulations regulation 5(2)	Electricity Industry Customer Transfer Code clause 7.1(3)	If the dispute is resolved, the disputing parties must prepare a written and signed record of the resolution and adhere to the resolution.	Distribution, Transmission, Retail, Integrated Regional	2
58.	Electricity Industry (Licence Conditions) Regulations regulation 5(2)	Electricity Industry Customer Transfer Code clause 7.2(4)	A disputing party that refers a dispute to the Authority must give notice to the Authority of the nature of the dispute, including specified details.	Distribution, Transmission, Retail, Integrated Regional	NR
59.	Electricity Industry (Licence Conditions) Regulations regulation 5(2)	Electricity Industry Customer Transfer Code clause 7.3(2)	A disputing party must at all times conduct itself in a manner which is directed towards achieving the objectives in clause 7.3(1) of the Electricity Industry Customer Transfer Code.	Distribution, Transmission, Retail, Integrated Regional	NR
60.	Electricity Industry (Licence Conditions) Regulations regulation 5(2)	Electricity Industry Customer Transfer Code Annex 1	A network operator's request for standing data must require a retailer to provide certain information.	Distribution, Transmission, Integrated Regional	2
61.	Electricity Industry (Licence Conditions) Regulations regulation 5(2)	Electricity Industry Customer Transfer Code Annex 2	A network operator's request for historical consumption data must require a retailer to provide certain information.	Distribution, Transmission, Integrated Regional	2
62.	Electricity Industry (Licence Conditions) Regulations regulation 5(2)	Electricity Industry Customer Transfer Code Annex 3	A network operator's customer transfer request form must require a retailer to provide certain information.	Distribution, Transmission, Integrated Regional	2
63.	Electricity Industry (Licence Conditions) Regulations regulation 5(2)	Electricity Industry Customer Transfer Code Annex 4 clause A4.1	A network operator must provide certain information, if available, to a retailer who submits a request for standing data.	Distribution, Transmission, Integrated Regional	2
64.	Electricity Industry (Licence Conditions) Regulations regulation 5(2)	Electricity Industry Customer Transfer Code Annex 4 clause A4.2	A network operator must provide certain metering data, if available, in a prescribed manner to a retailer who submits a request for historical consumption data.	Distribution, Transmission, Integrated Regional	2

65.	Electricity Industry (Licence Conditions) Regulations regulation 5(2)	Electricity Industry Customer Transfer Code Annex 5 clause A5(5)	A network operator must respond to a request from a retailer for a UMI and checksum for an exit point within one business day of receiving a retailer's request.	Distribution, Transmission, Integrated Regional	2
66.	Electricity Industry (Licence Conditions) Regulations regulation 5(2)	Electricity Industry Customer Transfer Code Annex 5 clause A5(6)	A network operator must provide the most likely matches to the retailer, up to a maximum of 99, if a request does not return a single UMI and checksum.	Distribution, Transmission, Integrated Regional	2
67.	Electricity Industry (Licence Conditions) Regulations regulation 5(2)	Electricity Industry Customer Transfer Code Annex 5 clause A5(7)	A network operator must, unless otherwise advised by the retailer, provide the UMI and checksum for the relevant exit point if a request returns a single UMI and checksum.	Distribution, Transmission, Integrated Regional	2
68.	Electricity Industry (Licence Conditions) Regulations regulation 5(2)	Electricity Industry Customer Transfer Code Annex 6 clause A6.2(a)	A network operator and a retailer must use reasonable endeavours to ensure that its information system on which electronic communications are made is operational 24 hours a day and 7 days a week.	Distribution, Transmission, Retail, Integrated Regional	NR
69.	Electricity Industry (Licence Conditions) Regulations regulation 5(2)	Electricity Industry Customer Transfer Code Annex 6 clause A6.2(b)	A network operator and a retailer must establish a mechanism to generate an automated response message for each electronic communication (other than an automated response message) received at the electronic communication address.	Distribution, Transmission, Retail, Integrated Regional	2
70.	Electricity Industry (Licence Conditions) Regulations regulation 5(2)	Electricity Industry Customer Transfer Code Annex 6 clause A6.6	The originator of an electronic communication must identify itself in the communication.	Distribution, Transmission, Retail, Integrated Regional	NR
71.	Electricity Industry (Licence Conditions) Regulations regulation 5(2)	Electricity Industry Customer Transfer Code Annex 6 clause A6.7	The originator of an electronic communication must use reasonable endeavours to adopt a consistent data format for information over time, to facilitate any automated processing of the information by the addressee.	Distribution, Transmission, Retail, Integrated Regional	NR

## 8 ELECTRICITY INDUSTRY (OBLIGATION TO CONNECT) CODE - LICENCE CONDITIONS AND OBLIGATIONS

72.	Electricity Industry (Obligation to Connect) Regulations regulation 3	Electricity Industry (Obligation to Connect) Regulations regulation 4	A distributor must attach or connect premises to a distribution system if a retailer or customer takes certain action and the circumstances in regulation 5(1) of the Electricity Industry (Obligation to Connect) Regulations exist.	Distribution, Integrated Regional	2
73.	Electricity Industry (Obligation to Connect) Regulations regulation 3	Electricity Industry (Obligation to Connect) Regulations regulation 5(5)	A distributor that is obliged to attach or connect premises to the distribution system under regulation 4 of the Electricity Industry (Obligation to Connect) Regulations must extend the distribution system to a suitable connection point.	Distribution, Integrated Regional	2
74.	Electricity Industry (Obligation to Connect) Regulations regulation 3	Electricity Industry (Obligation to Connect) Regulations regulation 5(6)	The capacity and standard of an extension must be adequate for the supply required and in accordance with accepted good industry practice as it would be applied by a prudent distributor.	Distribution, Integrated Regional	2
75.	Electricity Industry (Obligation to Connect) Regulations regulation 6	Electricity Industry (Obligation to Connect) Regulations regulation 6	A distributor that is obliged to attach or connect premises to the distribution system under regulation 4 of the Electricity Industry (Obligation to Connect) Regulations must do so within a defined timeframe.	Distribution, Integrated Regional	2
76.	Electricity Industry (Obligation to Connect) Regulations regulation 3	Electricity Industry (Obligation to Connect) Regulations regulation 7(1)	A distributor must energise premises in certain prescribed circumstances.	Distribution, Integrated Regional	2
77.	Electricity Industry (Obligation to Connect) Regulations regulation 8	Electricity Industry (Obligation to Connect) Regulations regulation 8	A distributor that is obliged to energise premises must do so within a defined timetable.	Distribution, Integrated Regional	2

## 9 ELECTRICITY INDUSTRY (LICENCE CONDITIONS) REGULATIONS - LICENCE CONDITIONS AND OBLIGATIONS

78.	Electricity Industry (Licence Conditions) Regulations regulation 6	Electricity Industry (Licence Conditions) Regulations regulation 6	The electricity corporation must offer to purchase renewable source electricity, under an approved contract, from an eligible customer who wishes to sell such electricity to the corporation.	Retail, Integrated Regional	2
79.	Electricity Industry (Licence Conditions) Regulations regulation 7	Electricity Industry (Licence Conditions) Regulations regulation 7	The electricity corporation must, as soon as practicable after the end of each financial year, submit a written report to the Coordinator regarding its costs in purchasing renewable source electricity under approved contracts.	Retail, Integrated Regional	NR
80.	Electricity Industry (Licence Conditions) Regulations regulation 8(8)	Electricity Industry (Licence Conditions) Regulations regulation 8(8)	The electricity corporation must comply with a direction given by the Coordinator under regulation 8(5) of the Electricity Industry (Licence Conditions) Regulations to submit an appropriate amendment to its contract to provide for the purchase of renewable source electricity.	Retail, Integrated Regional	NR

## 10 ELECTRICITY INDUSTRY ACT - LICENCE CONDITIONS AND OBLIGATIONS

81.	Distribution Licence condition 18.1 Generation Licence condition 15.1 Integrated Regional Licence condition 23.1 Retail Licence condition 22.1 Transmission Licence condition 15.1	Electricity Industry Act section 13(1)	A licensee must, not less than once every 24 months, provide the Authority with a performance audit conducted by an independent expert acceptable to the Authority.	Distribution, Generation, Retail, Integrated Regional, Transmission	NR
82.	Distribution Licence condition 19.1 Generation Licence condition 16.1 Integrated Regional Licence condition 24.1 Transmission Licence condition 16.1	Electricity Industry Act condition 14(1)(a)	A licensee must provide for an asset management system.	Distribution, Generation, Integrated Regional, Transmission	NR
83.	Distribution Licence condition 19.1 and 19.2 Generation Licence condition 16.1 and 16.2 Integrated Regional Licence condition 24.1 and 24.2 Transmission Licence condition 16.1 and 16.2	Electricity Industry Act condition 14(1)(b)	A licensee must notify details of the asset management system and any substantial changes to it to the Authority.	Distribution, Generation, Integrated Regional, Transmission	2

84.	Distribution Licence condition 19.3 Generation Licence condition 16.3 Integrated Regional Licence condition 24.3 Transmission Licence condition 16.3	Electricity Industry Act condition 14(1)(c)	A licensee must provide the Authority with a report by an independent expert as to the effectiveness of its asset management system every 24 months, or such longer period as determined by the Authority.	Distribution, Generation, Integrated Regional, Transmission	NR
85.	Distribution Licence condition 5.1 Generation Licence condition 5.1 Integrated Regional Licence condition 5.1 Retail Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Act section 31(3)	A licensee must take reasonable steps to minimise the extent or duration of any interruption, suspension or restriction of the supply of electricity due to an accident, emergency, potential danger or other unavoidable cause.	Distribution, Generation, Retail, Integrated Regional, Transmission	NR
86.	Distribution Licence condition 5.1 Generation Licence condition 5.1 Integrated Regional Licence condition 5.1 Retail Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Act section 41(6)	A licensee must pay the costs of taking an interest in land or an easement over land.	Distribution, Generation, Retail, Integrated Regional, Transmission	2
87.	Integrated Regional Licence condition 13.1 Retail Licence condition 13.1	Electricity Industry Act section 54(1)	A retail or integrated regional licensee must not supply electricity to a small use customer otherwise than under a standard form contract or a non-standard form contract.	Retail, Integrated Regional	2
88.	Integrated Regional Licence condition 14.4 Retail Licence condition 14.4	Electricity Industry Act section 54(2)	A licensee must comply with any direction by the Authority to amend the standard form contract and do so within the period specified.	Retail, Integrated Regional	2

89.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Act section 62(1)(b)	Electricity Networks Corporation and Regional Power Corporation must comply with a direction given by the Coordinator in relation to a draft extension and expansion policy.	Distribution, Integrated Regional, Transmission	NR
90.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Act section 64(2)	Electricity Networks Corporation and Regional Power Corporation must comply with a direction given by the Coordinator in relation to an amendment to an extension and expansion policy.	Distribution, Integrated Regional, Transmission	NR
91.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Act section 65(d)	Electricity Networks Corporation and Regional Power Corporation must implement arrangements set out in an approved extension and expansion policy.	Distribution, Integrated Regional, Transmission	NR
92.	Integrated Regional Licence 17.1 Retail Licence condition 17.1	Electricity Industry Act section 76	If a designation under section 71(1) of the Electricity Industry Act is in force a licensee must perform the functions of a retailer of last resort and must carry out the supplier of last resort plan if it comes into operation under section 70 of the Electricity Industry Act.	Retail, Integrated Regional	2
93.	Distribution Licence condition 14.1 Integrated Regional Licence 19.1 Retail Licence condition 19.1	Electricity Industry Act section 101	A retail, distribution or integrated regional licensee must not supply electricity to small use customers unless the licensee is a member of an approved scheme and is bound by and compliant with any decision or direction of the electricity ombudsman under the approved scheme.	Distribution, Retail, Integrated Regional	2
94.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Act section 115(1)	A licensee that is a network service provider or an associate of a network service provider, in relation to network infrastructure covered by the Code must not engage in conduct for the purpose of hindering or prohibiting access by any person to services in accordance with the Code, the making of access agreements or any particular agreement in respect of those facilities, or the access to which a person is entitled under an access agreement or a determination made by way of arbitration..	Distribution, Integrated Regional, Transmission	2

95.	Integrated Regional Licence condition 5.1 Retail Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Act section 115(2)	A licensee that has, or is an associate of a person that has, access to services under an access agreement must not engage in conduct for the purpose of hindering or prohibiting access.	Retail, Integrated Regional, Transmission	2
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## 11 ELECTRICITY LICENCES - LICENCE CONDITIONS AND OBLIGATIONS

96.	Electricity Industry Act section 11	Integrated Regional Licence condition 6.1 Retail Licence condition 6.1	A licensee must ensure that an electricity marketing agent of the licensee complies with the applicable codes.	Retail, Integrated Regional	2
97.	Electricity Industry Act section 11	Integrated Regional Licence condition 6.2 Retail Licence condition 6.2	The licensee must report a breach by an electricity marketing agent of the applicable code conditions to the Authority within the prescribed timeframe.	Retail, Integrated Regional	2
98.	Electricity Industry Act section 11	Integrated Regional Licence condition 13.2 Retail Licence condition 13.2	A licensee must, if directed by the Authority, review the standard form contract and submit to the Authority the results of that review within the time specified by the Authority.	Retail, Integrated Regional	NR
99.	Electricity Industry Act section 11	Integrated Regional Licence condition 13.3 Retail Licence condition 13.3	A licensee must comply with any direction given by the Authority in relation to the scope, process and methodology of the standard form contract review.	Retail Integrated Regional	NR
100.	Electricity Industry Act section 11	Integrated Regional Licence condition 14.1 Retail Licence condition 14.1	A licensee may only amend the standard form contract with the Authority's approval.	Integrated Regional Retail	2
101.	Electricity Industry Act section 11	Distribution Licence condition 12.2 Integrated Regional Licence condition 15.2 Retail Licence condition 15.2	A licensee must, unless otherwise notified in writing by the Authority, review the customer service charter within the timeframe specified, and submit to the Authority the results of that review within 5 days after it is completed.	Distribution Integrated Regional Retail	2

102.	Electricity Industry Act section 11	Distribution Licence condition 15.2 Generation Licence condition 12.2 Integrated Regional Licence condition 20.2 Transmission Licence condition 12.2	A licensee must amend the asset management system before an expansion or reduction in generating works, distribution systems and transmission systems and notify the Authority in the manner prescribed, if the expansion or reduction is not provided for in the asset management system.	Generation Distribution Transmission Integrated Regional	2
103.	Electricity Industry Act section 11	Distribution Licence condition 15.3 Generation Licence condition 12.3 Integrated Regional Licence condition 20.3 Transmission Licence condition 12.3	A licensee must not expand the generating works, distribution systems or transmission systems outside the licence area.	Generation Distribution Transmission Integrated Regional	2
104.	Electricity Industry Act section 11	Distribution Licence condition 16.1 Generation Licence condition 13.1 Integrated Regional Licence condition 21.1 Retail Licence condition 20.1 Transmission Licence condition 13.1	A licensee and any related body corporate must maintain accounting records that comply with the Australian Accounting Standards Board Standards or equivalent International Accounting Standards.	Distribution, Generation, Retail, Integrated Regional, Transmission	2
105.	Electricity Industry Act section 11	Distribution Licence condition 17.4 Generation Licence condition 14.4 Integrated Regional Licence condition 22.4 Retail Licence condition 21.4 Transmission Licence condition 14.4	A licensee must comply with any individual performance standards prescribed by the Authority.	Distribution, Generation, Retail, Integrated Regional, Transmission	2

106.	Electricity Industry Act section 11	Distribution Licence condition 18.2 Generation Licence condition 15.2 Integrated Regional Licence condition 23.2 Retail Licence condition 22.2 Transmission Licence condition 15.2	A licensee must comply, and require its auditor to comply, with the Authority's standard audit guidelines dealing with the performance audit.	Distribution, Generation, Retail, Integrated Regional, Transmission	2
107.	Electricity Industry Act section 11	Distribution Licence condition 19.4 Generation Licence condition 16.4 Integrated Regional Licence condition 24.4 Transmission Licence condition 16.4	A licensee must comply, and must require the licensee's expert to comply, with the relevant aspects of the Authority's standard guidelines dealing with the asset management system.	Distribution, Generation, Integrated Regional, Transmission	2
108.	Electricity Industry Act section 11	Distribution Licence condition 20.1 Generation Licence condition 17.1 Integrated Regional Licence condition 25.1 Retail Licence condition 23.1 Transmission Licence condition 17.1	A licensee must report to the Authority, in the manner prescribed, if a licensee is under external administration or there is a significant change in the circumstances upon which the licence was granted which may affect a licensee's ability to meet its obligations.	Distribution, Generation, Retail, Integrated Regional, Transmission	2
109.	Electricity Industry Act section 11	Distribution Licence condition 21.1 Generation Licence condition 18.1 Integrated Regional Licence condition 26.1 Retail Licence condition 24.1 Transmission Licence condition 18.1	A licensee must provide the Authority, in the manner prescribed, any information the Authority requires in connection with its functions under the Electricity Industry Act.	Distribution, Generation, Retail, Integrated Regional, Transmission	2

110.	Electricity Industry Act section 11	Distribution Licence condition 22.2 Generation Licence condition 19.2 Integrated Regional Licence condition 27.2 Retail Licence condition 25.2 Transmission Licence condition 19.2	A licensee must publish any information it is directed by the Authority to publish, within the timeframes specified.	Distribution, Generation, Retail, Integrated Regional, Transmission	2
111.	##	Distribution Licence condition 23.1 Generation Licence condition 20.1 Integrated Regional Licence condition 28.1 Retail Licence condition 26.1 Transmission Licence condition 20.1	Unless otherwise specified, all notices must be in writing.	Distribution, Generation, Retail, Integrated Regional, Transmission	2

## 12 CODE OF CONDUCT - LICENCE CONDITIONS AND OBLIGATIONS

112.	Electricity Industry Act section 82	Code of Conduct clause 2.1 Integrated Regional Licence condition 6.1 Retail Licence condition 6.1	A marketer must ensure that its marketing representatives comply with Part 2 of the COC.	Retail, Integrated Regional	2
113.	Electricity Industry Act section 82	Code of Conduct clause 2.2(1) Integrated Regional Licence condition 6.1 Retail Licence condition 6.1	A marketer must ensure that each marketing representative acting on its behalf undertakes appropriate training and testing so that each marketing representative understand Part 2 of the COC and has the abilities, knowledge and understanding specified..	Retail, Integrated Regional	2
114.	Electricity Industry Act section 82	Code of Conduct clause 2.2(3) Integrated Regional Licence condition 6.1 Retail Licence condition 6.1	A marketer must ensure that each marketing representative acting on its behalf is given a copy of the COC.	Retail, Integrated Regional	2
115.	Electricity Industry Act section 82	Code of Conduct clause 2.2(4) Integrated Regional Licence condition 6.1 Retail Licence condition 6.1	A marketer must keep training manuals and records of training undertaken by its marketing representatives.	Retail, Integrated Regional	2
116.	Electricity Industry Act section 82	Code of Conduct clause 2.3(1) Integrated Regional Licence condition 6.1 Retail Licence condition 6.1	A marketer must give the stated contact details to the Authority and ensure that those contact details are kept up to date.	Retail, Integrated Regional	2

117.	Electricity Industry Act section 82	Code of Conduct clause 2.3(3) Integrated Regional Licence condition 6.1 Retail Licence condition 6.1	A marketer must give to the Authority on request the name, street address of the place of work and telephone number of each marketing representative acting on its behalf.	Retail, Integrated Regional	2
118.	Electricity Industry Act section 82	Code of Conduct clause 2.4 Integrated Regional Licence condition 6.1 Retail Licence condition 6.1	If a marketer is not a retailer, the marketer must give a written statement of compliance with the COC which is not false, misleading or deceptive, to a retailer for each customer, that was introduced by the marketer to the retailer or with whom the marketer arranged or facilitated a contract for the retailer, once every 6 months.	Integrated Regional	2
119.	Electricity Industry Act section 82	Code of Conduct clause 2.5 Integrated Regional Licence condition 6.1 Retail Licence condition 6.1	A marketer must ensure that standard and non-standard contracts are entered into in the manner and satisfying the conditions specified.	Retail, Integrated Regional	2
120.	Electricity Industry Act section 82	Code of Conduct clause 2.6(1) Integrated Regional Licence condition 6.1 Retail Licence condition 6.1	A marketing representative must ensure that the information specified is provided to the customer before arranging a contract.	Retail, Integrated Regional	2
121.	Electricity Industry Act section 82	Code of Conduct clause 2.6(2) Integrated Regional Licence condition 6.1 Retail Licence condition 6.1	Where a standard form contract is not entered into as a result of door to door marketing a marketing representative must obtain and make a record of the customer's verifiable consent that the specified information has been given.	Retail, Integrated Regional	2
122.	Electricity Industry Act section 82	Code of Conduct clause 2.6(3) Integrated Regional Licence condition 6.1 Retail Licence condition 6.1	Where a standard form contract is entered into as a result of door to door marketing a marketing representative must obtain the customer's written acknowledgement that the specified information has been given.	Retail, Integrated Regional	2

123.	Electricity Industry Act section 82	Code of Conduct clause 2.7(1) Integrated Regional Licence condition 6.1 Retail Licence condition 6.1	Where the customer has entered into a new contractual relationship with a retailer, a retailer or marketing representative must give the information specified to the customer.	Retail, Integrated Regional	2
124.	Electricity Industry Act section 82	Code of Conduct clause 2.7(2) Integrated Regional Licence condition 6.1 Retail Licence condition 6.1	In circumstances where a standard form contract is not entered into as a result of door to door marketing, a retailer or marketing representative must give the specified information no later than with the customer's first bill.	Retail, Integrated Regional	2
125.	Electricity Industry Act section 82	Code of Conduct clause 2.7(3) Integrated Regional Licence condition 6.1 Retail Licence condition 6.1	In circumstances where a standard form contract is entered into as a result of door to door marketing or a non-standard contract, a retailer or marketing representative must give the specified information and a copy of the contract before the customer has entered into the contract and must obtain a written acknowledgement that the information has been given.	Retail, Integrated Regional	2
126.	Electricity Industry Act section 82	Code of Conduct clause 2.7(4) Integrated Regional Licence condition 6.1 Retail Licence condition 6.1	A marketing representative must inform the customer of the customer's liability regarding electricity and any other services supplied to the customer prior to the end of a cooling off period.	Retail, Integrated Regional	2
127.	Electricity Industry Act section 82	Code of Conduct clause 2.8(1) Integrated Regional Licence condition 6.1 Retail Licence condition 6.1	A marketing representative must not, when marketing, engage in conduct that is misleading, deceptive or likely to mislead or deceive or that is unconscionable.	Retail, Integrated Regional	2
128.	Electricity Industry Act section 82	Code of Conduct clause 2.8(2) Integrated Regional Licence condition 6.1 Retail Licence condition 6.1	A marketing representative must not exert undue pressure on a customer, nor harass or coerce a customer.	Retail, Integrated Regional	2

129.	Electricity Industry Act section 82	Code of Conduct clause 2.8(3) Integrated Regional Licence condition 6.1 Retail Licence condition 6.1	A marketing representative must ensure that the inclusion of concessions is made clear to customers and any prices that exclude concessions are disclosed.	Retail, Integrated Regional	2
130.	Electricity Industry Act section 82	Code of Conduct clause 2.8(4) Integrated Regional Licence condition 6.1 Retail Licence condition 6.1	A marketing representative must give a customer on request the contact details of the marketer.	Retail, Integrated Regional	2
131.	Electricity Industry Act section 82	Code of Conduct clause 2.8(5) Integrated Regional Licence condition 6.1 Retail Licence condition 6.1	A marketing representative must ensure that all standard form contracts that are entered into as a result of door to door marketing and all non-standard contracts are in writing.	Retail, Integrated Regional	2
132.	Electricity Industry Act section 82	Code of Conduct clause 2.8(6) Integrated Regional Licence condition 6.1 Retail Licence condition 6.1	A marketing representative must not represent that a non-standard contract is a standard form contract to a customer.	Retail, Integrated Regional	2
133.	Electricity Industry Act section 82	Code of Conduct clause 2.8(7) Integrated Regional Licence condition 6.1 Retail Licence condition 6.1	A marketer must ensure that any comparisons and claims made by a retailer are timely, accurate and verifiable.	Retail, Integrated Regional	2
134.	Electricity Industry Act section 82	Code of Conduct clause 2.8(8) Integrated Regional Licence condition 6.1 Retail Licence condition 6.1	A marketer must ensure that a customer is able to contact the marketer on the marketer's telephone number during normal business hours for the purposes of enquiries, verifications and complaints.	Retail, Integrated Regional	2



135.	Electricity Industry Act section 82	Code of Conduct clause 2.9(1) Integrated Regional Licence condition 6.1 Retail Licence condition 6.1	A marketing representative must provide the information specified to the customer when marketing by telephone and after having identified the purpose of the call, the marketing representative must ask the customer whether they wish to proceed further.	Retail, Integrated Regional	2
136.	Electricity Industry Act section 82	Code of Conduct clause 2.9(2) Integrated Regional Licence condition 6.1 Retail Licence condition 6.1	A marketing representative must, on request, provide the customer with the information specified.	Retail, Integrated Regional	2
137.	Electricity Industry Act section 82	Code of Conduct clause 2.9(3) Integrated Regional Licence condition 6.1 Retail Licence condition 6.1	If a customer indicates during a telephone call that they wish to end the conversation, a marketing representative must end the conversation as soon as practicable and not attempt to contact the customer for the purposes of marketing for the next 30 days unless the customer agrees otherwise.	Retail, Integrated Regional	2
138.	Electricity Industry Act section 82	Code of Conduct clause 2.9(4) Integrated Regional Licence condition 6.1 Retail Licence condition 6.1	A marketing representative must not make a telephone call outside the permitted call times, unless requested by a customer.	Retail, Integrated Regional	2
139.	Electricity Industry Act section 82	Code of Conduct clause 2.9(5) Integrated Regional Licence condition 6.1 Retail Licence condition 6.1	A marketing representative must ensure that a telephone call does not continue for more than 15 minutes past the end of the permitted call times without the customer's verifiable consent.	Retail, Integrated Regional	2
140.	Electricity Industry Act section 82	Code of Conduct clause 2.9(6) Integrated Regional Licence condition 6.1 Retail Licence condition 6.1	A marketer must keep the specified records regarding each telephone call made on behalf of the marketer.	Retail, Integrated Regional	2

141.	Electricity Industry Act section 82	Code of Conduct clause 2.10(1) Integrated Regional Licence condition 6.1 Retail Licence condition 6.1	A marketing representative must provide the information specified verbally to the customer when marketing at a customer's premises, as soon as practicable, and, having identified the purpose of the visit, must ask if the customer wishes to proceed further.	Retail, Integrated Regional	2
142.	Electricity Industry Act section 82	Code of Conduct clause 2.10(2) Integrated Regional Licence condition 6.1 Retail Licence condition 6.1	A marketing representative must offer the information specified in writing to the customer when marketing at a customer's premises, as soon as practicable.	Retail, Integrated Regional	2
143.	Electricity Industry Act section 82	Code of Conduct clause 2.10(3) Integrated Regional Licence condition 6.1 Retail Licence condition 6.1	A marketing representative must wear a clearly visible and legible identity card showing the information specified when marketing at a customer's premises.	Retail, Integrated Regional	2
144.	Electricity Industry Act section 82	Code of Conduct clause 2.10(4) Integrated Regional Licence condition 6.1 Retail Licence condition 6.1	Where a customer indicates that they wish to end the conversation or wishes the marketing representative to leave the marketing representative must leave the premises and not attempt to contact the customer for the next 30 days.	Retail, Integrated Regional	2
145.	Electricity Industry Act section 82	Code of Conduct clause 2.10(5) Integrated Regional Licence condition 6.1 Retail Licence condition 6.1	A marketing representative must not visit the customer outside the permitted call times, unless requested by a customer.	Retail, Integrated Regional	2
146.	Electricity Industry Act section 82	Code of Conduct clause 2.10(6) Integrated Regional Licence condition 6.1 Retail Licence condition 6.1	A marketing representative must not remain at a premises for the purposes of marketing for more than 15 minutes past the end of the permitted call times, without the customer's verifiable consent.	Retail, Integrated Regional	2

147.	Electricity Industry Act section 82	Code of Conduct clause 2.10(7) Integrated Regional Licence condition 6.1 Retail Licence condition 6.1	A marketer must keep the specified records regarding each visit made on behalf of the marketer.	Retail, Integrated Regional	2
148.	Electricity Industry Act section 82	Code of Conduct clause 2.11(1) Integrated Regional Licence condition 6.1 Retail Licence condition 6.1	A marketing representative must provide the information specified verbally when meeting a customer, as soon as practicable, and after having identified the purpose of the contact, ask if the customer wishes to proceed further.	Retail, Integrated Regional	2
149.	Electricity Industry Act section 82	Code of Conduct clause 2.11(2) Integrated Regional Licence condition 6.1 Retail Licence condition 6.1	A marketing representative must offer the information specified in writing when meeting a customer, as soon as practicable.	Retail, Integrated Regional	2
150.	Electricity Industry Act section 82	Code of Conduct clause 2.11(3) Integrated Regional Licence condition 6.1 Retail Licence condition 6.1	A marketing representative must wear a clearly visible and legible identity card showing the information specified when meeting a customer.	Retail, Integrated Regional	2
151.	Electricity Industry Act section 82	Code of Conduct clause 2.11(4) Integrated Regional Licence condition 6.1 Retail Licence condition 6.1	A marketing representative must ensure that a meeting with a customer does not occur outside the permitted call times, unless requested by a customer.	Retail, Integrated Regional	2
152.	Electricity Industry Act section 82	Code of Conduct clause 2.11(5) Integrated Regional Licence condition 6.1 Retail Licence condition 6.1	A marketing representative must ensure that the meeting does not continue for more than 15 minutes past the end of the permitted call times, without the customer's verifiable consent.	Retail, Integrated Regional	2

153.	Electricity Industry Act section 82	Code of Conduct clause 2.11(6) Integrated Regional Licence condition 6.1 Retail Licence condition 6.1	A marketer must keep the specified records about a meeting with a customer.	Retail, Integrated Regional	2
154.	Electricity Industry Act section 82	Code of Conduct clause 2.12(1) Integrated Regional Licence condition 6.1 Retail Licence condition 6.1	A marketing representative must provide the information specified to the customer when marketing by electronic means.	Retail, Integrated Regional	2
155.	Electricity Industry Act section 82	Code of Conduct clause 2.12(2) Integrated Regional Licence condition 6.1 Retail Licence condition 6.1	A marketer must not attempt to contact the customer for the purposes of marketing for 30 days after the customer indicates that the customer does not wish to proceed, unless the customer agrees otherwise.	Retail, Integrated Regional	2
156.	Electricity Industry Act section 82	Code of Conduct clause 2.12(3) Integrated Regional Licence condition 6.1 Retail Licence condition 6.1	A marketer must keep the specified records about each contact or attempted contact with a customer.	Retail, Integrated Regional	2
157.	Electricity Industry Act section 82	Code of Conduct clause 2.13(1) Integrated Regional Licence condition 6.1 Retail Licence condition 6.1	Where the customer requests not to be contacted for the purposes of marketing a marketer must use reasonable endeavours to ensure that a customer is not contacted on its behalf in relation to the supply of electricity for a period of two years.	Retail, Integrated Regional	2
158.	Electricity Industry Act section 82	Code of Conduct clause 2.13(2) Integrated Regional Licence condition 6.1 Retail Licence condition 6.1	A marketer must keep a record of each customer who has requested not to be contacted, that includes the specified information.	Retail, Integrated Regional	2

159.	Electricity Industry Act section 82	Code of Conduct clause 2.13(3) Integrated Regional Licence condition 6.1 Retail Licence condition 6.1	A marketer must give a copy of the record to the Electricity Ombudsman or the Authority on request.	Retail, Integrated Regional	2
160.	Electricity Industry Act section 82	Code of Conduct clause 2.13(4) Integrated Regional Licence condition 6.1 Retail Licence condition 6.1	A marketer must provide the customer on request with written confirmation that the customer will not be contacted for the next two years.	Retail, Integrated Regional	2
161.	Electricity Industry Act section 82	Code of Conduct clause 2.13(5) Integrated Regional Licence condition 6.1 Retail Licence condition 6.1	A marketing representative must comply with a notice on or near premises indicating that the customer does not wish to receive unsolicited mail or other marketing information.	Retail, Integrated Regional	2
162.	Electricity Industry Act section 82	Code of Conduct clause 2.14(1) Integrated Regional Licence condition 6.1 Retail Licence condition 6.1	A marketer or marketing representative must only collect and use personal information in the course of marketing for the marketing purposes of the retailer.	Retail, Integrated Regional	2
163.	Electricity Industry Act section 82	Code of Conduct clause 2.14(2) Integrated Regional Licence condition 6.1 Retail Licence condition 6.1	A marketer or marketing representative must collect personal information directly from the customer to whom it relates unless written consent has been provided or the information relates to the customer's credit history.	Retail, Integrated Regional	2
164.	Electricity Industry Act section 82	Code of Conduct clause 2.14(3) Integrated Regional Licence condition 6.1 Retail Licence condition 6.1	A marketer or marketing representative must not disclose personal information collected for marketing purposes to another person unless the specified conditions are satisfied.	Retail, Integrated Regional	2

165.	Electricity Industry Act section 82	Code of Conduct clause 2.14(4) Integrated Regional Licence condition 6.1 Retail Licence condition 6.1	A marketer must use reasonable endeavours to protect personal information held by the marketer from misuse, loss, unauthorised access or modification.	Retail, Integrated Regional	2
166.	Electricity Industry Act section 82	Code of Conduct clause 2.14(5) Integrated Regional Licence condition 6.1 Retail Licence condition 6.1	A marketer who holds personal information must give the customer the opportunity, on request, to review the information and correct any errors in it.	Retail, Integrated Regional	2
167.	Electricity Industry Act section 82	Code of Conduct clause 2.14(6) Integrated Regional Licence condition 6.1 Retail Licence condition 6.1	A marketer must give the customer reasons why the customer cannot review the personal information if prevented by law from giving the customer the opportunity to review the information.	Retail, Integrated Regional	2
168.	Electricity Industry Act section 82	Code of Conduct clause 2.14(7) Integrated Regional Licence condition 6.1 Retail Licence condition 6.1	A marketer must keep a record of each consent given by a customer.	Retail, Integrated Regional	2
169.	Electricity Industry Act section 82	Code of Conduct clause 2.14(8) Integrated Regional Licence condition 6.1 Retail Licence condition 6.1	A marketer and a marketing representative must comply with the National Privacy Principles.	Retail, Integrated Regional	2
170.	Electricity Industry Act section 82	Code of Conduct clause 3.1(1)	If a retailer agrees to sell electricity to a customer or arrange for the connection of the customer's supply address, the retailer must forward the customer's request for the connection to the relevant distributor.	Retail, Integrated Regional	2
171.	Electricity Industry Act section 82	Code of Conduct clause 3.1(2)	A retailer must forward the customer's request for the connection to the relevant distributor in the timeframe specified unless the customers agrees otherwise.	Retail, Integrated Regional	2

172.	Electricity Industry Act section 82	Code of Conduct clause 4.1	A retailer must issue a bill no more than once a month and at least once every three months unless the circumstances specified exist.	Retail, Integrated Regional	2
173.	Electricity Industry Act section 82	Code of Conduct clause 4.2(2)	A retailer may only place a customer on a shortened billing cycle without the customer's verifiable consent, in the circumstances specified.	Retail, Integrated Regional	2
174.	Electricity Industry Act section 82	Code of Conduct clause 4.2(3)	A retailer must give the customer written notice of a decision to shorten the customer's billing cycle within 10 business days of making the decision.	Retail, Integrated Regional	2
175.	Electricity Industry Act section 82	Code of Conduct clause 4.2(4)	A retailer must ensure that a shortened billing cycle is for a period of at least 10 business days.	Retail, Integrated Regional	2
176.	Electricity Industry Act section 82	Code of Conduct clause 4.2(5)	A retailer must return a customer, who is subject to a shortened billing cycle and has paid three consecutive bills by the due date, on request, to the billing cycle that previously applied to the customer.	Retail, Integrated Regional	2
177.	Electricity Industry Act section 82	Code of Conduct clause 4.2(6)	A retailer must inform a customer, who is subject to a shortened billing cycle, at least once every three months, of the conditions upon which a customer can be returned to its previous billing cycle.	Retail, Integrated Regional	2
178.	Electricity Industry Act section 82	Code of Conduct clause 4.3	A retailer must issue a bill to a customer at the customer's supply address, unless the customer has nominated another address.	Retail, Integrated Regional	2
179.	Electricity Industry Act section 82	Code of Conduct clause 4.4(1)	A retailer must include minimum prescribed information on the customer's bill, unless the customer agrees or as otherwise provided for in the COC.	Retail, Integrated Regional	2
180.	Electricity Industry Act section 82	Code of Conduct clause 4.4(3)	A retailer must advise the customer of the amount of historical debt and its basis, before with or on the customer's bill, if the retailer wishes to bill the customer for the historical debt.	Retail, Integrated Regional	2
181.	Electricity Industry Act section 82	Code of Conduct clause 4.5(1)	A retailer must base the customer's bill on the distributor's or metering agent's reading of the meter, or the customer's reading of the meter in the circumstances specified.	Retail, Integrated Regional	2
182.	Electricity Industry Act section 82	Code of Conduct clause 4.5(2)	A retailer must give the customer information that explains to that customer how to read a meter correctly (if applicable) in clear, simple and concise language.	Retail, Integrated Regional	2

183.	Electricity Industry Act section 82	Code of Conduct clause 4.6	A retailer must use its best endeavours to ensure that metering data is obtained reading accordance with clause 4.5 of the COC, as frequently as is required to prepare a bill and, at least once every twelve months.	Retail, Integrated Regional	NR
184.	Electricity Industry Act section 82	Code of Conduct clause 4.7(1)	A retailer must give the customer an estimated bill in the manner specified, if the retailer is unable to reasonably base a bill on a reading of the meter.	Retail, Integrated Regional	2
185.	Electricity Industry Act section 82	Code of Conduct clause 4.7(2)	A retailer must base an estimated bill on the criteria specified.	Retail, Integrated Regional	2
186.	Electricity Industry Act section 82	Code of Conduct clause 4.7(3)	A retailer must specify the stated information in circumstances where the customer's bill is estimated.	Retail, Integrated Regional	2
187.	Electricity Industry Act section 82	Code of Conduct clause 4.7(4)	A retailer must tell a customer, on request, the basis and reason for the estimation.	Retail, Integrated Regional	2
188.	Electricity Industry Act section 82	Code of Conduct clause 4.8	Where the retailer gives a customer an estimated bill and the meter is subsequently read the retailer must include an adjustment on the next bill to take account of the actual meter reading.	Retail, Integrated Regional	2
189.	Electricity Industry Act section 82	Code of Conduct clause 4.9	A retailer must use its best endeavours to replace an estimated bill with a bill based on an actual reading if the customer satisfies the requirements as specified.	Retail, Integrated Regional	NR
190.	Electricity Industry Act section 82	Code of Conduct clause 4.10	A retailer must request the distributor or metering agent to test the meter if a customer requests the meter to be tested and pays any reasonable charge of the retailer for testing the meter.	Retail, Integrated Regional	2
191.	Electricity Industry Act section 82	Code of Conduct clause 4.11(1)	A retailer must change the customer to an alternate tariff within the period specified if the customer applies to receive an alternate tariff and demonstrates to the retailer that they satisfy the conditions of eligibility.	Retail, Integrated Regional	2
192.	Electricity Industry Act section 82	Code of Conduct clause 4.12	A retailer must give the customer written notice prior to changing the customer to an alternative tariff if the customer's electricity use has changed and the customer is no longer eligible to continue to receive an existing, more beneficial tariff.	Retail, Integrated Regional	2



193.	Electricity Industry Act section 82	Code of Conduct clause 4.13(1)	A retailer may recover any amounts undercharged to a customer as a result of a change in the customer's electricity use for the period of up to 12 months prior to the date on which the retailer provided notice in the specified manner.	Retail, Integrated Regional	NR
194.	Electricity Industry Act section 82	Code of Conduct clause 4.13(2)	A retailer must repay any amounts overcharged to a customer as a result of a change in the customer's electricity use.	Retail, Integrated Regional	2
195.	Electricity Industry Act section 82	Code of Conduct clause 4.14(1)	A retailer must use reasonable endeavours to arrange for a final bill if a customer requests the retailer to issue a final bill at the customer's supply address.	Retail, Integrated Regional	NR
196.	Electricity Industry Act section 82	Code of Conduct clause 4.14(2)	A retailer must repay the customer any amount in credit at the time the customer requests a final bill.	Retail, Integrated Regional	2
197.	Electricity Industry Act section 82	Code of Conduct clause 4.15	A retailer must review the customer's bill on request by the customer, subject to the customer paying the lesser of the portion of the bill agreed to not be in dispute or an amount equal to the average of the customer's bill over the previous 12 months, and paying any future bills that are properly due.	Retail, Integrated Regional	2
198.	Electricity Industry Act section 82	Code of Conduct clause 4.16(1)	A retailer must follow the procedures specified if a review of a bill has been conducted and the retailer is satisfied that the bill is correct or incorrect.	Retail, Integrated Regional	2
199.	Electricity Industry Act section 82	Code of Conduct clause 4.16(2)	A retailer must inform the customer of the outcome of the review of a bill as soon as practicable, but, in any event, within 20 business days from the date of receipt of the request for review.	Retail, Integrated Regional	2
200.	Electricity Industry Act section 82	Code of Conduct clause 4.17(2)	A retailer must recover an amount undercharged as a result of an act or omission by a retailer or distributor in the manner specified.	Retail, Integrated Regional	2
201.	Electricity Industry Act section 82	Code of Conduct clause 4.18(2)	A retailer must use its best endeavours to inform the customer and repay or credit any amount overcharged as a result of an act or omission by a retailer or distributor, in the manner and period specified.	Retail, Integrated Regional	NR
202.	Electricity Industry Act section 82	Code of Conduct clause 4.18(3)	A retailer must pay the amount overcharged in accordance with the customer's instructions within 12 business days of receiving the instructions.	Retail, Integrated Regional	2

203.	Electricity Industry Act section 82	Code of Conduct clause 4.18(4)	A retailer must use reasonable endeavours to credit the amount overcharged within 20 business days of the customer making the request, in circumstances where instructions as to payment are not received.	Retail, Integrated Regional	NR
204.	Electricity Industry Act section 82	Code of Conduct clause 5.1	The due date on the bill must be at least 12 business days from the date of the bill, with the date of dispatch deemed to be the date of the bill, unless the retailer specifies a later date.	Retail, Integrated Regional	2
205.	Electricity Industry Act section 82	Code of Conduct clause 5.2(1)	A retailer must offer the specified minimum payment methods.	Retail, Integrated Regional	2
206.	Electricity Industry Act section 82	Code of Conduct clause 5.2(2)	A retailer must comply with the Electronic Funds Transfer Code of Conduct in making an electronic payment.	Retail, Integrated Regional	2
207.	Electricity Industry Act section 82	Code of Conduct clause 5.3	A retailer must, prior to commencing a direct debit, obtain the customer's verifiable consent and agree the specified conditions for the direct debit.	Retail, Integrated Regional	2
208.	Electricity Industry Act section 82	Code of Conduct clause 5.4	A retailer must accept payment in advance from a customer on request, in the circumstances specified.	Retail, Integrated Regional	2
209.	Electricity Industry Act section 82	Code of Conduct clause 5.5	A retailer must, at no charge, offer a residential customer a redirection of the customer's bill to a third person, if requested by a customer who is unable to pay by a minimum payment method, due to illness or absence.	Retail, Integrated Regional	2
210.	Electricity Industry Act section 82	Code of Conduct clause 5.6(1)	A retailer must not charge a residential customer a late payment fee in the circumstances specified.	Retail, Integrated Regional	2
211.	Electricity Industry Act section 82	Code of Conduct clause 5.6(2)	A retailer must not charge an additional late payment fee in relation to the same bill within five business days from the date of receipt of the previous late payment fee notice.	Retail, Integrated Regional	2
212.	Electricity Industry Act section 82	Code of Conduct clause 5.6(3)	A retailer must not charge a residential customer more than two late payment fees in relation to the same bill.	Retail, Integrated Regional	2
213.	Electricity Industry Act section 82	Code of Conduct clause 5.7(1)	A retailer must not require a customer who has vacated a supply address to pay for electricity consumed at the customer's supply address in the circumstances specified.	Retail, Integrated Regional	2

214.	Electricity Industry Act section 82	Code of Conduct clause 5.7(2)	A retailer must not require a customer who was evicted or otherwise required to vacate a supply address to pay for electricity consumed at the customer's supply address in the circumstances specified.	Retail, Integrated Regional	2
215.	Electricity Industry Act section 82	Code of Conduct clause 5.7(4)	A retailer must not require a previous customer to pay for electricity consumed at the supply address in the circumstances specified.	Retail, Integrated Regional	2
216.	Electricity Industry Act section 82	Code of Conduct clause 5.8(1)	A retailer must comply with the Conduct Principles set out in the guideline on debt collection issued by the Australian Competition and Consumer Commission.	Retail, Integrated Regional	2
217.	Electricity Industry Act section 82	Code of Conduct clause 5.8(2)	A retailer must not commence proceedings for recovery of a debt in the circumstances specified.	Retail, Integrated Regional	2
218.	Electricity Industry Act section 82	Code of Conduct clause 5.8(3)	A retailer must not recover or attempt to recover a debt relating to a supply address from a person other than the customer with whom the retailer has or had entered into a contract for the supply of electricity to that supply address.	Retail, Integrated Regional	2
219.	Electricity Industry Act section 82	Code of Conduct clause 6.1(1)	A retailer must assess whether a residential customer is experiencing payment difficulties or financial hardship, within three business days from when the residential customer informs a retailer that they are experiencing payment problems.	Retail, Integrated Regional	2
220.	Electricity Industry Act section 82	Code of Conduct clause 6.1(2)	A retailer must give reasonable consideration to the information and advice specified when undertaking an assessment regarding payment difficulties or financial hardship.	Retail, Integrated Regional	NR
221.	Electricity Industry Act section 82	Code of Conduct clause 6.1(3)	A retailer must advise a residential customer on request of the details of an assessment.	Retail, Integrated Regional	2
222.	Electricity Industry Act section 82	Code of Conduct clause 6.2(1)	A retailer may not unreasonably deny a residential customer's request for a temporary suspension of actions in the circumstances specified.	Retail, Integrated Regional	NR
223.	Electricity Industry Act section 82	Code of Conduct clause 6.2(2)	A retailer must allow a temporary suspension of actions for a period of at least 10 days.	Retail, Integrated Regional	2

224.	Electricity Industry Act section 82	Code of Conduct clause 6.2(3)	A retailer must give reasonable consideration to a request by a relevant consumer representative organisation to allow additional time to assess a residential customer's capacity to pay.	Retail, Integrated Regional	NR
225.	Electricity Industry Act section 82	Code of Conduct clause 6.3	A retailer must offer the alternative payment arrangements, and advise the residential customers that additional assistance may be available, in circumstances where a residential customer is assessed as experiencing payment difficulties or financial hardship.	Retail, Integrated Regional	2
226.	Electricity Industry Act section 82	Code of Conduct clause 6.4(1)	A retailer must offer a residential customer who is experiencing payment difficulties or financial hardship at least the specified payment arrangements.	Retail, Integrated Regional	2
227.	Electricity Industry Act section 82	Code of Conduct clause 6.4(2)	A retailer must take into account and specify the stated information and take the specified actions when offering an instalment plan to a residential customer experiencing payment difficulties or financial hardship.	Retail, Integrated Regional	2
228.	Electricity Industry Act section 82	Code of Conduct clause 6.6	A retailer must give reasonable consideration to a request by a customer, or a relevant consumer representative organisation, for a reduction of the customer's fees, charges, or debt.	Retail, Integrated Regional	NR
229.	Electricity Industry Act section 82	Code of Conduct clause 6.7	A retailer must give reasonable consideration to offering a customer an instalment plan or offering to revise an existing instalment plan, in circumstances where it is reasonably demonstrated to the retailer that the customer is unable to meet its previously elected payment arrangement.	Retail, Integrated Regional	NR
230.	Electricity Industry Act section 82	Code of Conduct clause 6.8	A retailer must advise the customer of the specified assistance information.	Retail, Integrated Regional	2
231.	Electricity Industry Act section 82	Code of Conduct clause 6.9	A retailer must determine the minimum payment in advance amount for customers in consultation with relevant consumer representative organisations.	Retail, Integrated Regional	2
232.	Electricity Industry Act section 82	Code of Conduct clause 6.10(1)	A retailer must develop a hardship policy to assist customers in meeting their financial obligations and responsibilities to the retailer.	Retail, Integrated Regional	2
233.	Electricity Industry Act section 82	Code of Conduct clause 6.10(2)	A retailer must ensure that the hardship policy complies with the specified criteria.	Retail, Integrated Regional	2

234.	Electricity Industry Act section 82	Code of Conduct clause 6.10(3)	A retailer must give a customer, financial counsellor or relevant consumer representative organisation, on request, details of the financial hardship policy, at no charge.	Retail, Integrated Regional	2
235.	Electricity Industry Act section 82	Code of Conduct clause 6.10(4)	A retailer must keep a record of the specified information related to the hardship policy.	Retail, Integrated Regional	2
236.	Electricity Industry Act section 82	Code of Conduct clause 6.11	A retailer must consider any reasonable request for alternative payment arrangements from a business customer who is experiencing payment difficulties.	Retail, Integrated Regional	2
237.	Electricity Industry Act section 82	Code of Conduct clause 7.1	A retailer must give the customer a reminder notice, use its best endeavours to contact the customer and give the customer a disconnection warning, in the manner and timeframes specified, prior to arranging for disconnection of a customer's supply address for failure to pay a bill.	Retail, Integrated Regional	2
238.	Electricity Industry Act section 82	Code of Conduct clause 7.2	A retailer must not arrange for disconnection of a customer's supply address for failure to pay a bill in the circumstances specified.	Retail, Integrated Regional	2
239.	Electricity Industry Act section 82	Code of Conduct clause 7.3	In relation to dual fuel contracts, a retailer must not arrange for disconnection of the customer's supply address for failure to pay a bill within 15 business days from arranging for disconnection of the customer's gas supply.	Retail, Integrated Regional	2
240.	Electricity Industry Act section 82	Code of Conduct clause 7.4	A retailer must not arrange for the disconnection of a customer's supply address for denying access to the meter unless the conditions specified are satisfied.	Retail, Integrated Regional	2
241.	Electricity Industry Act section 82	Code of Conduct clause 7.5	A distributor who disconnects a customer's supply address for emergency reasons must provide a 24 hour emergency line and use its best endeavours to restore supply as soon as possible.	Distribution, Integrated Regional	2
242.	Electricity Industry Act section 82	Code of Conduct clause 7.6 <b>Note: This duplicates Item 248 in Section 6</b>	A retailer or a distributor must not arrange for disconnection or disconnect a customer's supply address in the circumstances specified.	Distribution, Retail, Integrated Regional	1
243.	Electricity Industry Act section 82	Code of Conduct clause 7.7(1)	A retailer must undertake the actions specified in circumstances where the customer provides the retailer with confirmation that a person residing at the customer's supply address requires life support equipment.	Retail, Integrated Regional	1

244.	Electricity Industry Act section 82	Code of Conduct clause 7.7(2) <b>Note: This duplicates Item 250 in Section 6</b>	A distributor must undertake the actions specified in circumstances where the distributor has been informed by a retailer or a relevant government agency that a person residing at a customer's supply address requires life support equipment.	Distribution, Integrated Regional	1
245.	Electricity Industry Act section 82	Code of Conduct clause 8.1(1)	A retailer must arrange for reconnection of the customer's supply address if the customer has remedied its breach, makes a request for reconnection, pays the retailer's reasonable charges (if any) or accepts an offer of an instalment plan for the retailer's reasonable charges.	Retail, Integrated Regional	2
246.	Electricity Industry Act section 82	Code of Conduct clause 8.1(2)	A retailer must forward the request for reconnection to the relevant distributor within the timeframe specified.	Retail, Integrated Regional	2
247.	Electricity Industry Act section 82	Code of Conduct clause 8.2	A distributor must reconnect the customer's supply address upon the request of a retailer, within the timeframes specified.	Distribution, Integrated Regional	2
248.	Electricity Industry Act section 82	Code of Conduct clause 9.3(1)	A retailer must not install or operate a pre-payment meter at a residential customer's supply address without the verifiable consent of the customer or its nominated representative.	Retail, Integrated Regional	2
249.	Electricity Industry Act section 82	Code of Conduct clause 9.3(2)	A retailer must establish an account for each pre-payment meter installed or operated at a residential customer's supply address.	Retail, Integrated Regional	2
250.	Electricity Industry Act section 82	Code of Conduct clause 9.4	A retailer must provide the prescribed information to a pre-payment meter customer in the manner stated at no charge.	Retail, Integrated Regional	2
251.	Electricity Industry Act section 82	Code of Conduct clause 9.5	A retailer must not operate a pre-payment meter at the supply address of a residential customer if the residential customer, or a person residing at the residential customer's supply address, requires life support equipment.	Retail, Integrated Regional	1
252.	Electricity Industry Act section 82	Code of Conduct clause 9.6	A retailer must ensure that recharge facilities are located and capable of being accessed in the manner specified.	Retail, Integrated Regional	2
253.	Electricity Industry Act section 82	Code of Conduct clause 9.7	A retailer must ensure that the pre-payment meter customer receives a benefit of a concession if the pre-payment meter customer demonstrates to the retailer that the customer is entitled to receive a concession.	Retail, Integrated Regional	2

254.	Electricity Industry Act section 82	Code of Conduct clause 9.8	A retailer must ensure that a pre-payment meter provides an emergency credit amount to the value of at least ten dollars.	Retail, Integrated Regional	2
255.	Electricity Industry Act section 82	Code of Conduct clause 9.9(1)	A retailer must ensure that a residential customer can retrieve all remaining credit at the time the customer vacates the supply address, in circumstances where notification of the proposed vacation date has been provided.	Retail, Integrated Regional	2
256.	Electricity Industry Act section 82	Code of Conduct clause 9.9(2)	A retailer must have in place arrangements that provide for credit retrieval or transfer in the event of a faulty pre-payment meter.	Retail, Integrated Regional	2
257.	Electricity Industry Act section 82	Code of Conduct clause 9.10	A retailer must ensure that supply is recommenced through a pre-payment meter after self-disconnection as soon as information is communicated to the pre-payment meter that a payment causing a positive financial balance of the account has been made.	Retail, Integrated Regional	2
258.	Electricity Industry Act section 82	Code of Conduct clause 9.11(1)	A retailer must keep a record of the pre-payment meter indicators specified.	Retail, Integrated Regional	2
259.	Electricity Industry Act section 82	Code of Conduct clause 9.11(2)	A distributor must keep a record of the pre-payment meter indicators specified.	Distribution, Integrated Regional	2
260.	Electricity Industry Act section 82	Code of Conduct clause 10.1(1)	A retailer must give notice to a customer of its tariffs and any variations in its tariffs in the Government Gazette, in a local newspaper and by notice to each customer.	Retail, Integrated Regional	2
261.	Electricity Industry Act section 82	Code of Conduct clause 10.1(2)	A retailer must give notice of any variations in its tariffs to each of its customers affected by a variation, in the timeframes specified.	Retail, Integrated Regional	2
262.	Electricity Industry Act section 82	Code of Conduct clause 10.1(3)	A retailer must give a customer on request, at no charge, reasonable information on the retailer's tariffs, including alternative tariffs.	Retail, Integrated Regional	2
263.	Electricity Industry Act section 82	Code of Conduct clause 10.1(4)	A retailer must give a customer the information requested on tariffs in the manner and within the timeframes specified.	Retail, Integrated Regional	2
264.	Electricity Industry Act section 82	Code of Conduct clause 10.2(1)	A retailer must, on request, give a non-contestable customer its billing data.	Retail, Integrated Regional	2

265.	Electricity Industry Act section 82	Code of Conduct clause 10.2(2)	A retailer must give the requested billing data at no charge in the circumstances specified.	Retail, Integrated Regional	2
266.	Electricity Industry Act section 82	Code of Conduct clause 10.2(3)	A retailer must give the requested billing data within 10 business days of the receipt of the request or payment for the retailer's reasonable charge for providing the billing data.	Retail, Integrated Regional	2
267.	Electricity Industry Act section 82	Code of Conduct clause 10.2(4)	A retailer must keep a non-contestable customer's billing data for seven years.	Retail, Integrated Regional	2
268.	Electricity Industry Act section 82	Code of Conduct clause 10.3	A retailer must give a customer on request, at no charge, the concession information specified.	Retail, Integrated Regional	2
269.	Electricity Industry Act section 82	Code of Conduct clause 10.4	A retailer must give a customer on request, at no charge, the general energy efficiency information specified.	Retail, Integrated Regional	2
270.	Electricity Industry Act section 82	Code of Conduct clause 10.5	A retailer must give information to the customer, or refer the customer to the relevant distributor for a response, if asked by a customer for information relating to the distribution of electricity.	Retail, Integrated Regional	2
271.	Electricity Industry Act section 82	Code of Conduct clause 10.6	A distributor must give a customer on request, at no charge, the specified information that is particular to a distributor.	Distribution, Integrated Regional	2
272.	Electricity Industry Act section 82	Code of Conduct clause 10.7(1)	A distributor must, on request, give a customer its consumption data.	Distribution, Integrated Regional	2
273.	Electricity Industry Act section 82	Code of Conduct clause 10.7(2)	A distributor must give a customer the requested consumption data at no charge in the circumstances specified.	Distribution, Integrated Regional	2
274.	Electricity Industry Act section 82	Code of Conduct clause 10.7(3)	A distributor must give a customer the requested consumption data within 10 business days of the receipt of the request or payment for the distributor's reasonable charge for providing the consumption data.	Distribution, Integrated Regional	2
275.	Electricity Industry Act section 82	Code of Conduct clause 10.7(4)	A distributor must keep a customer's consumption data for seven years.	Distribution, Integrated Regional	2



276.	Electricity Industry Act section 82	Code of Conduct clause 10.8(1)	A distributor must, on request, tell a customer how the customer can obtain information on distribution standards and metering arrangements that are relevant to the customer.	Distribution, Integrated Regional	2
277.	Electricity Industry Act section 82	Code of Conduct clause 10.8(2)	A distributor must publish information on distribution standards and metering arrangements on the distributor's website.	Distribution, Integrated Regional	2
278.	Electricity Industry Act section 82	Code of Conduct clause 10.9	A retailer, distributor and marketer must, to the extent practicable, ensure that any written information that must be given to a customer under the COC is expressed in clear, simple, and concise language and is in a format that makes it easy to understand.	Distribution, Retail, Integrated Regional	NR
279.	Electricity Industry Act section 82	Code of Conduct clause 10.10(1)	A retailer and distributor must tell a customer on request how the customer can obtain a copy of the COC.	Distribution, Retail, Integrated Regional	2
280.	Electricity Industry Act section 82	Code of Conduct clause 10.10(2)	A retailer and distributor must make electronic copies of the COC available, at no charge, on their websites.	Distribution, Retail, Integrated Regional	2
281.	Electricity Industry Act section 82	Code of Conduct clause 10.10(3)	A retailer and distributor must make a copy of the COC available for inspection, at no charge, at their offices.	Distribution, Retail, Integrated Regional	2
282.	Electricity Industry Act section 82	Code of Conduct clause 10.10(4)	A retailer and distributor must inform a customer of any material amendment to the COC that affects the customer's rights and obligations.	Distribution, Retail, Integrated Regional	2
283.	Electricity Industry Act section 82	Code of Conduct clause 10.11(1)	A retailer and distributor must make available to the customer on request, at no charge, services that assist the customer in interpreting information provided by the retailer or distributor.	Distribution, Retail, Integrated Regional	2
284.	Electricity Industry Act section 82	Code of Conduct clause 10.11(2)	A retailer and, where appropriate a distributor, must include the telephone number for their special information services, on the documents specified.	Distribution, Retail, Integrated Regional	2

285.	Electricity Industry Act section 82	Code of Conduct clause 10.12(1)	A distributor must advise a customer, at no charge, of the availability of different type of meters.	Distribution, Integrated Regional	2
286.	Electricity Industry Act section 82	Code of Conduct clause 10.12(2)	A retailer must, if requested by a customer, advise the customer of the availability of different type of meters or refer the customer to the relevant distributor for a response.	Retail, Integrated Regional	2
287.	Electricity Industry Act section 82	Code of Conduct clause 11.1(1) Distribution Licence condition 12.1 Integrated Regional Licence condition 15.1 Retail Licence condition 15.1	A retailer and distributor must produce and publish a Customer Service Charter.	Distribution, Retail, Integrated Regional	2
288.	Electricity Industry Act section 82	Code of Conduct clause 11.1(2)	A retailer and distributor must address the specified information in their Customer Service Charters.	Distribution, Retail, Integrated Regional	2
289.	Electricity Industry Act section 82	Code of Conduct clause 11.2(1)	A retailer and distributor must give a customer on request, at no charge, a copy of the Customer Service Charter.	Distribution, Retail, Integrated Regional	2
290.	Electricity Industry Act section 82	Code of Conduct clause 11.2(2)	A retailer and distributor must make available to contestable customers, at no charge, a copy of the Customer Service Charter.	Distribution, Retail, Integrated Regional	2
291.	Electricity Industry Act section 82	Code of Conduct clause 11.2(3)	A retailer and distributor must provide a copy of the Customer Service Charter to a customer who requests a copy, within two business days of the request.	Distribution, Retail, Integrated Regional	2
292.	Electricity Industry Act section 82	Code of Conduct clause 12.1(1)	A retailer, distributor and marketer must develop, maintain and implement an internal process for handling complaints and resolving disputes.	Distribution, Retail, Integrated Regional	2

293.	Electricity Industry Act section 82	Code of Conduct clause 12.1(2)	A retailer, distributor and marketer must develop, maintain and implement a complaints handling process that meets the specified requirements.	Distribution, Retail, Integrated Regional	2
294.	Electricity Industry Act section 82	Code of Conduct clause 12.1(3)	A retailer, distributor and marketer must at least provide the specified advice to a customer when handling a complaint.	Distribution, Retail, Integrated Regional	2
295.	Electricity Industry Act section 82	Code of Conduct clause 12.1(4)	A marketer (other than a retailer) must provide within its complaints handling process for a review by the retailer of complaints and disputes that relate directly to marketing carried out on behalf of that retailer.	Integrated Regional	NR
296.	Electricity Industry Act section 82	Code of Conduct clause 12.2(1)	A retailer, distributor and marketer must develop a guideline that assists their staff in delineating customer queries and complaints, and provides for the classification of customer complaints.	Distribution, Retail, Integrated Regional	2
297.	Electricity Industry Act section 82	Code of Conduct clause 12.2(2)	A retailer and distributor must refer to their respective guidelines in their Customer Service Charter.	Distribution, Retail, Integrated Regional	2
298.	Electricity Industry Act section 82	Code of Conduct clause 12.3	A retailer, distributor and marketer must give a customer on request, at no charge, information that will assist the customer in utilising the respective complaints handling processes.	Distribution, Retail, Integrated Regional	2
299.	Electricity Industry Act section 82	Code of Conduct clause 12.4	A retailer, distributor and marketer who receives a complaint that does not relate to its functions, must refer the complaint to the appropriate entity and inform the customer of the referral if it receives a complaint that does not relate to its functions.	Distribution, Retail, Integrated Regional	2
300.	Electricity Industry Act section 82	Code of Conduct clause 12.5(1)	A retailer, distributor and marketer must keep a record of each complaint and provide information regarding the complaint to the Authority or electricity ombudsman upon request.	Distribution, Retail, Integrated Regional	2
301.	Electricity Industry Act section 82	Code of Conduct clause 12.5(2)	A retailer, distributor and marketer must keep records of complaints and dispute resolution for at least three years after the date on which the complaint was resolved.	Distribution, Retail, Integrated Regional	2

302.	Electricity Industry Act section 82	Code of Conduct clause 13.1	A retailer, distributor or marketer must keep a record or other information as required to be kept by the COC for at least three years from the last date on which the information was recorded, unless expressly provided otherwise.	Distribution, Retail, Integrated Regional	2
303.	Electricity Industry Act section 82	Code of Conduct clause 13.2	A retailer must keep a record of the total number of customers under the affordability and access indicators specified.	Retail, Integrated Regional	2
304.	Electricity Industry Act section 82	Code of Conduct clause 13.3	A retailer must keep a record of the customer complaint indicators specified.	Retail, Integrated Regional	2
305.	Electricity Industry Act section 82	Code of Conduct clause 13.4	A retailer must keep a record of the total number of payments made under the compensation indicators specified.	Retail, Integrated Regional	2
306.	Electricity Industry Act section 82	Code of Conduct clause 13.5	A retailer must keep a record of the total number of residential and business accounts held by its customers.	Retail, Integrated Regional	2
307.	Electricity Industry Act section 82	Code of Conduct clause 13.6	A distributor must keep a record of the total number of customer connections established and customer connections not established within the period prescribed by the COC or by a date agreed with the customer.	Distribution, Integrated Regional	2
308.	Electricity Industry Act section 82	Code of Conduct clause 13.7	A distributor must keep a record of the street light fault and repair indicators specified.	Distribution, Integrated Regional	2
309.	Electricity Industry Act section 82	Code of Conduct clause 13.8	A distributor must keep a record of the customer complaint indicators specified.	Distribution, Integrated Regional	2
310.	Electricity Industry Act section 82	Code of Conduct clause 13.9	A distributor must keep a record of the total number of payments made under the compensation indicators specified.	Distribution, Integrated Regional	2
311.	Electricity Industry Act section 82	Code of Conduct clause 13.10	A distributor must keep a record of the total number of connections.	Distribution, Integrated Regional	2
312.	Electricity Industry Act section 82	Code of Conduct clause 14.2(1)	A retailer must pay the stated compensation to an eligible customer where the customer is not reconnected in the manner specified and an exception to payment does not apply.	Retail, Integrated Regional	2

313.	Electricity Industry Act section 82	Code of Conduct clause 14.2(2)	A distributor must compensate a retailer for the payment if a retailer is liable to and makes a payment due to an act or omission of the distributor.	Distribution, Integrated Regional	2
314.	Electricity Industry Act section 82	Code of Conduct clause 14.3	A retailer must pay the stated compensation to an eligible customer where the retailer has failed to follow any of the specified procedures prior to disconnection for a failure to pay and an exception to payment does not apply.	Retail, Integrated Regional	2
315.	Electricity Industry Act section 82	Code of Conduct clause 14.4(1)	A retailer must acknowledge and respond to a written query or complaint by an eligible customer within the timeframes prescribed.	Retail, Integrated Regional	2
316.	Electricity Industry Act section 82	Code of Conduct clause 14.4(2)	A retailer must pay the stated compensation to an eligible customer where the retailer has failed to acknowledge or respond to a query or complaint within the timeframes prescribed and an exception to payment does not apply.	Retail, Integrated Regional	2
317.	Electricity Industry Act section 82	Code of Conduct clause 14.5(1)	A distributor must notify an eligible customer affected by a planned interruption at least three days before the interruption.	Distribution, Integrated Regional	2
318.	Electricity Industry Act section 82	Code of Conduct clause 14.5 (2)	A distributor must pay the stated compensation to an eligible customer where the distributor has failed to provide the prescribed notification and an exception to payment does not apply.	Distribution, Integrated Regional	2
319.	Electricity Industry Act section 82	Code of Conduct clause 14.6(1)	A distributor must acknowledge and respond to a written query or complaint by an eligible customer within the timeframes prescribed.	Distribution, Integrated Regional	2
320.	Electricity Industry Act section 82	Code of Conduct clause 14.6(2)	A distributor must pay the stated compensation to an eligible customer where the retailer has failed to acknowledge or respond to a query or complaint within the timeframes prescribed and an exception to payment does not apply.	Distribution, Integrated Regional	2
321.	Electricity Industry Act section 82	Code of Conduct clause 14.8(1)	A retailer who is required to make a compensation payment for failing to satisfy a service standard, must do so in the manner specified.	Retail, Integrated Regional	2
322.	Electricity Industry Act section 82	Code of Conduct clause 14.8(2)	A distributor who is required to make a compensation payment for failing to satisfy a service standard, must do so in the manner specified.	Distribution, Integrated Regional	2

### 13 ELECTRICITY INDUSTRY (NETWORK QUALITY AND RELIABILITY OF SUPPLY) CODE- LICENCE CONDITIONS AND OBLIGATIONS

323.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry (Network Quality and Reliability of Supply) Code 2005 clause 5(1)	A distributor or transmitter must, as far as reasonably practicable, ensure that that electricity supply to a customer's electrical installations complies with prescribed standards.	Transmission, Distribution, Integrated Regional	NR
324.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry (Network Quality and Reliability of Supply) Code 2005 clause 8	A distributor or transmitter must, so far as reasonably practicable, disconnect the supply of electricity to installations or property in specified circumstances, unless it is in the interest of the customer to maintain the supply.	Transmission, Distribution, Integrated Regional	NR
325.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry (Network Quality and Reliability of Supply) Code 2005 clause 9	A distributor or transmitter must, as far as reasonably practicable, ensure that that the supply of electricity is maintained and the occurrence and duration of interruptions is kept to a minimum.	Transmission, Distribution, Integrated Regional	NR
326.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry (Network Quality and Reliability of Supply) Code 2005 clause 10(1)	A distributor or transmitter must, so far as reasonably practicable, reduce the effect of any interruption on a customer.	Transmission, Distribution, Integrated Regional	NR
327.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry (Network Quality and Reliability of Supply) Code 2005 clause 10(2)	A distributor or transmitter must consider whether, in specified circumstances, it should supply electricity by alternative means to a customer who will be affected by a proposed interruption.	Transmission, Distribution, Integrated Regional	NR

328.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry (Network Quality and Reliability of Supply) Code 2005 clause 12(3)	A distributor must take prescribed action in the event of a significant interruption to a small use customer.	Distribution, Integrated Regional	2
329.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry (Network Quality and Reliability of Supply) Code 2005 clause 13(2)	A distributor or transmitter must, so far as reasonably practicable, ensure that customers in specified areas do not have average total lengths of interruptions of supply greater than specified durations.	Transmission, Distribution, Integrated Regional	NR
330.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry (Network Quality and Reliability of Supply) Code 2005 clause 13(3)	The average total length of interruptions of supply is to be calculated using the specified method.	Transmission, Distribution, Integrated Regional	2
331.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry (Network Quality and Reliability of Supply) Code 2005 clause 14(8)	A distributor or transmitter must, on request, provide to an affected customer a free copy of an instrument issued by the Minister and of any notice given under section 14(7) of the Electricity Industry (Network Quality and Reliability of Supply) Code 2005.	Transmission, Distribution, Integrated Regional	<del>2</del> NR
332.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry (Network Quality and Reliability of Supply) Code 2005 clause 15(2)	A distributor or transmitter that agrees with a customer to exclude or modify certain provisions must set out the advantages and disadvantages to the customer of doing so in their agreement.	Transmission, Distribution, Integrated Regional	2
333.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry (Network Quality and Reliability of Supply) Code 2005 clause 18	A distributor operating a relevant distribution system must, in specified circumstances, make a payment to a customer within a specific timeframe for a failure to give required notice of planned interruption	Distribution	2

334.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry (Network Quality and Reliability of Supply) Code 2005 clause 19	A distributor operating a relevant distribution system must, in specified circumstances, make a payment to a customer within a specific timeframe if a supply interruption exceeds 12 hours.	Distribution	2
335.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry (Network Quality and Reliability of Supply) Code 2005 clause 21(1)	A distributor operating a relevant distribution system must provide eligible customers with information about applying for payments for failure to meet the requirements in sections 18 and 19 of the Electricity Industry (Network Quality and Reliability of Supply)..	Distribution	<del>2</del> NR
336.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry (Network Quality and Reliability of Supply) Code 2005 clause 21(2)	A distributor operating a relevant distribution system must provide written notice to customers about payments for failure to meet the requirements in sections 18 and 19 of the Electricity Industry (Network Quality and Reliability of Supply).	Distribution	<del>2</del> NR
337.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry (Network Quality and Reliability of Supply) Code 2005 clause 21(3)	A distributor operating a relevant distribution system must provide written notice to eligible customers about payments for failure to meet the requirements in sections 18 and 19 of the Electricity Industry (Network Quality and Reliability of Supply) not less than once in each financial year.	Distribution	<del>2</del> NR
338.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry (Network Quality and Reliability of Supply) Code 2005 clause 23(1)	A distributor or transmitter must take all such steps as are reasonably necessary to monitor the operation of its network to ensure compliance with specified requirements.	Transmission, Distribution, Integrated Regional	NR
339.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry (Network Quality and Reliability of Supply) Code 2005 clause 23(2)	A distributor or transmitter must keep records of information regarding its compliance with specific requirements for the period specified.	Transmission, Distribution, Integrated Regional	2



340.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry (Network Quality and Reliability of Supply) Code 2005 clause 24(3)	A distributor or transmitter must complete a quality investigation requested by a customer in accordance with specified requirements.	Transmission, Distribution, Integrated Regional	2
341.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry (Network Quality and Reliability of Supply) Code 2005 clause 24(4)	A distributor or transmitter must report the results of an investigation to the customer concerned.	Transmission, Distribution, Integrated Regional	2
342.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry (Network Quality and Reliability of Supply) Code 2005 clause 25(2)	A distributor or transmitter must make available, at no cost, a copy of a document setting out its complaint handling processes to a small customer who makes a complaint to the distributor or transmitter or who asks to be given such information.	Transmission, Distribution, Integrated Regional	<del>2</del> NR
343.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry (Network Quality and Reliability of Supply) Code 2005 clause 25(3)	A document setting out a distributor or transmitter's complaint handling process must contain the specified information.	Transmission, Distribution, Integrated Regional	<del>2</del> NR
344.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry (Network Quality and Reliability of Supply) Code 2005 clause 26	A distributor or transmitter must arrange for an independent audit, and report on, its systems for monitoring its compliance with specific requirements, to be carried out in respect of the operation of such systems during each year ending on 30 June.	Transmission, Distribution, Integrated Regional	2
345.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry (Network Quality and Reliability of Supply) Code 2005 clause 27(1)	A distributor or transmitter must prepare and publish a report about its performance in accordance with specified requirements.	Transmission, Distribution, Integrated Regional	2

346.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry (Network Quality and Reliability of Supply) Code 2005 clause 27(3)	A distributor or transmitter must give a copy of its report about its performance to the Minister and the Authority within the specified period.	Transmission, Distribution, Integrated Regional	2
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## 14 ELECTRICITY INDUSTRY METERING CODE - LICENCE CONDITIONS AND OBLIGATIONS

347.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 2.2(1)(a)	A network operator must treat all Code participants that are its associates on an arms-length basis.	Distribution, Integrated Regional, Transmission	NR
348.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 2.2(1)(b)	A network operator must ensure that no Code participant that is its associate receives a benefit in respect of the Code unless the benefit is attributable to an arm's length application of the Code or is also made available to all other Code participants on the same terms and conditions.	Distribution, Integrated Regional, Transmission	2
349.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 3.1	A network operator must ensure that its meters meet the requirements specified in the applicable metrology procedure and also comply with any applicable specifications or guidelines (including any transitional arrangements) specified by the National Measurement Institute under the National Measurement Act.	Distribution, Integrated Regional, Transmission	2
350.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 3.2(1)	An accumulation meter must at least conform to the requirements specified in the applicable metrology procedure and display, or permit access to a display of, the accumulated electricity production or consumption at the metering point in the manner prescribed.	Distribution, Integrated Regional, Transmission	2
351.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 3.3(1)	An interval meter must at least have an interface to allow the interval energy data to be downloaded in the manner prescribed using an interface compatible with the requirements specified in the applicable metrology procedure.	Distribution, Integrated Regional, Transmission	2

352.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 3.3(3)	If a metering installation is required to include a communications link, the link must (where necessary), include a modem and isolation device approved under the relevant telecommunications regulations, to allow the interval energy data to be downloaded in the manner prescribed.	Distribution, Integrated Regional, Transmission	2
353.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 3.5(1) and (2)	A network operator must ensure that there is a metering installation at every connection point on its network which is not a Type 7 connection point. Unless it is a Type 7 metering installation, the metering installation must meet the functionality requirements prescribed.	Distribution, Integrated Regional, Transmission	2
354.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 3.5(3)	A network operator must, for each metering installation on its network, on and from the time of its connection to the network, provide, install, operate and maintain the metering installation in the manner prescribed (unless otherwise agreed).	Distribution, Integrated Regional, Transmission	2
355.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 3.5(4)	A network operator must ensure that, except for a Type 7 metering installation, the metering point for a revenue metering installation is located as close as practicable in accordance with good electricity industry practice to the connection point.	Distribution, Integrated Regional, Transmission	2
356.	Distribution Licence condition 5.1 Generation Licence condition 5.1 Integrated Regional Licence condition 5.1 Retail Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 3.5(6)	A network operator may only impose a charge for providing, installing, operating or maintaining a metering installation in accordance with the applicable service level agreement between it and the user.	Distribution, Integrated Regional, Transmission, Retail, Generation	2

357.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 3.5(9)	If a network operator becomes aware that a metering installation does not comply with the Code, the network operator must advise affected parties of the non-compliance and arrange for the non-compliance to be corrected as soon as practicable.	Distribution, Integrated Regional, Transmission	2
358.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 3.7	All devices that may be connected to a telecommunications network must be compatible with the telecommunications network and comply with all applicable State and Commonwealth enactments.	Distribution, Integrated Regional, Transmission	2
359.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 3.8	A network operator must, for each metering installation on its network, ensure that the metering installation is secured by means of devices or methods which, to the standard of good electricity industry practice, hinder unauthorized access and enable unauthorized access to be detected.	Distribution, Integrated Regional, Transmission	2
360.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 3.9(3)	Each metering installation must meet at least the requirements for that type of metering installation specified in Table 3 in Appendix 1 of the Code.	Distribution, Integrated Regional, Transmission	2
361.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 3.9(7)	For a metering installation used to supply a customer with requirements above 1000 volts that require a VT and whose annual consumption is below 750MWh, the metering installation must meet the relevant accuracy requirements of Type 3 metering installation for active energy only.	Distribution, Integrated Regional, Transmission	2
362.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 3.9(9)	If compensation is carried out within the meter then the resultant metering system error must be as close as practicable to zero.	Distribution, Integrated Regional, Transmission	2

363.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 3.10	A network operator must ensure that any programmable settings within any of its metering installations, data loggers or peripheral devices, that may affect the resolution of displayed or stored data, meet the relevant requirements specified in the applicable metrology procedure and comply with any applicable specifications or guidelines specified by the National Measurement Institute under the National Measurement Act.	Distribution, Integrated Regional, Transmission	2
364.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 3.11(1)	A network operator must ensure that a metering installation on its network permits collection of data within the timeframes and to the level of availability specified.	Distribution, Integrated Regional, Transmission	2
365.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 3.11(2)	A network operator must make repairs to the metering installation in accordance with the applicable service level agreement, if an outage or malfunction occurs to a metering installation.	Distribution, Integrated Regional, Transmission	2
366.	Distribution Licence condition 5.1 Generation Licence condition 5.1 Integrated Regional Licence condition 5.1 Retail Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 3.11(3)	A Code participant who becomes aware of an outage or malfunction of a metering installation must advise the network operator as soon as practicable.	Distribution, Integrated Regional, Transmission, Retail, Generation	2
367.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 3.12(1)	A network operator must ensure that each metering installation complies with, at least, the prescribed design requirements.	Distribution, Integrated Regional, Transmission	2

368.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 3.12(2)	A network operator must ensure that instrument transformers in its metering installations comply with the relevant requirements of any applicable specifications or guidelines (including any transitional arrangements) specified by the National Measurement Institute under the National Measurement Act and any requirements specified in the applicable metrology procedure.	Distribution, Integrated Regional, Transmission	2
369.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 3.12(3)	A network operator must provide isolation facilities, to the standard of good electricity industry practice, to facilitate testing and calibration of the metering installation.	Distribution, Integrated Regional, Transmission	2
370.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 3.12(4)	A network operator must maintain drawings and supporting information to the standard of good electricity industry practice, detailing the metering installation for maintenance and auditing purposes.	Distribution, Integrated Regional, Transmission	2
371.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 3.13(1)	A network operator must procure the user or the user's customer to install (or arrange for the installation of) a full check metering installation or partial check metering installation in accordance with the prescribed requirements.	Distribution, Integrated Regional, Transmission	2
372.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 3.13(c)	A partial check metering installation must be physically arranged in a manner determined by the network operator, acting in accordance with good electricity industry practice.	Distribution, Integrated Regional, Transmission	2
373.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 3.13(4)	A check metering installation for a metering point must not exceed twice the error level permitted under clause 3.9 for the revenue metering installation for the metering point, and must be connected in such a way that it measures the same load conditions as the revenue metering installation for the metering point, and must be otherwise consistent with the prescribed requirements.	Distribution, Integrated Regional, Transmission	2

374.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 3.14(3)	If under clause 3.14(2) of the Code a metering installation uses metering class CTs and VTs that do not comply with the prescribed requirements, then the network operator must either (or both), install meters of a higher class accuracy or apply accuracy calibration factors within the meter, in order to achieve the overall accuracy requirements prescribed.	Distribution, Integrated Regional, Transmission	2
375.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 3.16(1)	A network operator, must ensure that a Type 1 metering installation to Type 5 metering installation on the network has the facilities and functionality prescribed.	Distribution, Integrated Regional, Transmission	2
376.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 3.16(2)	A network operator must ensure that a Type 1 metering installation to Type 4 metering installation on the network includes a communications link.	Distribution, Integrated Regional, Transmission	2
377.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 3.16(3)	If a device is used as a data logger, the energy data for a metering point on the network must be collated in trading intervals within the metering installation unless it has been agreed between the network operator and the Code participant that energy data may be recorded in sub-multiples of a trading interval.	Distribution, Integrated Regional, Transmission	2
378.	Distribution Licence condition 5.1 Generation Licence condition 5.1 Integrated Regional Licence condition 5.1 Retail Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 3.16(5)	A network operator or a user may require the other to negotiate and enter into a written service level agreement in respect of the matters in the metrology procedure dealt with under clause 3.16(4) of the Code.	Distribution, Integrated Regional, Transmission, Retail, Generation	2



379.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 3.16(6)	A network operator may only impose a charge for the matters dealt with in the metrology procedure in accordance with the applicable service level agreement between it and the user.	Distribution, Integrated Regional, Transmission	2
380.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Retail Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 3.18(1)	If the Electricity Retail Corporation supplies electricity to a contestable customer at a connection point under a non-regulated contract, and in circumstances where immediately before entering into the contract, the electricity retail corporation supplied electricity to the contestable customer under a regulated contract, then the metering installation for the connection point must comply with the prescribed wholesale market metering installation requirements.	Distribution, Retail, Integrated Regional, Transmission	2
381.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 3.20(1)	A network operator must, if reasonably requested by a Code participant, provide enhanced technology features in a metering installation.	Distribution, Integrated Regional, Transmission	2
382.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 3.20(3)	A network operator may only impose a charge for the provision of metering installations with enhanced technology features in accordance with the applicable service level agreement between it and the user.	Distribution, Integrated Regional, Transmission	2
383.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 3.21(1)	Meters containing an internal real time clock must maintain time accuracy as prescribed. Time drift must be measured over a period of 1 month.	Distribution, Integrated Regional, Transmission	2

384.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 3.21(2)	If a metering installation includes measurement elements and an internal data logger at the same site, it must include facilities on site for storing the interval energy data for the periods prescribed.	Distribution, Integrated Regional, Transmission	2
385.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 3.22	A network operator providing one or more metering installations with enhanced technology features must be licensed to use and access the metering software applicable to all devices being installed and be able to program the devices and set parameters.	Distribution, Integrated Regional, Transmission	2
386.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 3.23(a)	A network operator must ensure that signals are isolated by relays or electronic buffers to prevent accidental or malicious damage to the meter, where signals are provided from the meter for the user or the user's customer use.	Distribution, Integrated Regional, Transmission	2
387.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 3.23(b)	A network operator must provide the user or the user's customer with sufficient details of the signal specification to enable compliance with clause 3.23(c) of the Code, where signals are provided from the meter for the user or the user's customer use.	Distribution, Integrated Regional, Transmission	2
388.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 3.25	A network operator that operates and maintains a pre-payment meter on its network must operate and maintain the pre-payment meter in accordance with good electricity industry practice and, as far as reasonably practicable, minimise any departure from what the requirements of the Code would have been in respect of the pre-payment meter if clause 3.24 were deleted.	Distribution, Integrated Regional, Transmission	2
389.	Generation Licence condition 5.1 Retail Licence condition 5.1	Electricity Industry Metering Code clause 3.27	A person must not install a metering installation on a network unless the person is the network operator or a registered metering installation provider for the network operator doing the type of work authorised by its registration.	Retail, Generation	2

390.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 3.29	A network operator <del>must</del> <b>may</b> publish a list of registered metering installation providers, including the prescribed details, and at least annually, update the list.	Distribution, Integrated Regional, Transmission	2
391.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 4.1(1)	A network operator must establish, maintain and administer a metering database containing standing data and energy data for each metering point on its network.	Distribution, Integrated Regional, Transmission	2
392.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 4.1(2)	A network operator must ensure that its metering database and associated links, circuits, information storage and processing systems, are secured by means of devices or methods which, to the standard of good electricity industry practice, hinder unauthorized access and enable unauthorized access to be detected.	Distribution, Integrated Regional, Transmission	2
393.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 4.1(3)	A network operator must prepare, and if applicable must implement a disaster recovery plan to ensure that it is able, within 2 business days after the day of any disaster, to rebuild the metering database and provide energy data to Code participants.	Distribution, Integrated Regional, Transmission	2
394.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 4.2(1)	A network operator must ensure that its registry complies with the Code and the prescribed clause of the market rules.	Distribution, Integrated Regional, Transmission	2
395.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 4.3(1)	The standing data for a metering point must comprise at least the items specified.	Distribution, Integrated Regional, Transmission	2

396.	Distribution Licence condition 5.1 Generation Licence condition 5.1 Integrated Regional Licence condition 5.1 Retail Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 4.4(1)	A network operator and affected Code participants must liaise together to determine the most appropriate way to resolve a discrepancy between energy data held in a metering installation and data held in the metering database.	Distribution, Integrated Regional, Transmission, Retail, Generation	2
397.	Distribution Licence condition 5.1 Generation Licence condition 5.1 Integrated Regional Licence condition 5.1 Retail Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 4.5(1)	A Code participant must not knowingly permit the registry to be materially inaccurate.	Distribution, Integrated Regional, Transmission, Retail, Generation	2
398.	Generation Licence condition 5.1 Retail Licence condition 5.1	Electricity Industry Metering Code clause 4.5(2)	If a Code participant (other than a network operator) becomes aware of a change to, or an inaccuracy in an item of standing data in the registry, then it must notify the network operator and provide details of the change or inaccuracy, within the timeframes prescribed.	Retail, Generation	2
399.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 4.6(1)	If a network operator is notified of a change to or inaccuracy in an item of standing data by a Code participant which is the designated source for the item of standing data, then the network operator must update the registry.	Distribution, Integrated Regional, Transmission	2
400.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 4.6(2)	If a network operator is notified of a change to or inaccuracy in an item of standing data by a Code participant which is not the designated source for the item of standing data, or otherwise becomes aware of a change to or inaccuracy in an item of standing data, then the network operator must undertake investigations to the standard of good electricity industry practice to determine whether the registry should be updated, and update the registry as required.	Distribution, Integrated Regional, Transmission	2

401.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 4.7	A network operator must notify any affected user for a metering point of the updated standing data within the timeframes prescribed, where that user would otherwise be entitled to the updated standing data.	Distribution, Integrated Regional, Transmission	2
402.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 4.8(3)	A network operator must allow a user who supplies, purchases or generates electricity to have local and (where a suitable communications link is installed) remote access to the energy data for metering points at its associated connection points, using a 'read only' password provided by the network operator.	Distribution, Integrated Regional, Transmission	2
403.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 4.8(4)	A network operator must have security devices and methods in place that ensure that energy data held in its metering installation and data held in its metering database is secured from unauthorized local or remote access, in the manner prescribed, sufficient to the standard of good electricity industry practice.	Distribution, Integrated Regional, Transmission	2
404.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 4.8(5)	A network operator must ensure that electronic passwords and other electronic security controls are secured from unauthorized access and are only issued to authorized personnel.	Distribution, Integrated Regional, Transmission	2
405.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 4.9	A network operator must retain energy data in its metering database for each metering point on its network for at least the periods, and with the level of accessibility, prescribed.	Distribution, Integrated Regional, Transmission	2
406.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 5.1 (1)	A network operator must use all reasonable endeavours to accommodate another Code participant's requirement to obtain a metering service and requirements in connection with the negotiation of a service level agreement.	Distribution, Integrated Regional, Transmission	2

407.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 5.1(2)	A network operator must expeditiously and diligently process all requests for a service level agreement and negotiate its terms in good faith. A network operator must, to the extent reasonably practicable in accordance with good electricity industry practice, permit a Code participant to acquire a metering service containing only those elements of the metering service which the Code participant wishes to acquire.	Distribution, Integrated Regional, Transmission	2
408.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 5.3	A network operator must, for each metering point on its network obtain energy data from the metering installation and transfer the energy data into its metering database, within the timeframes prescribed.	Distribution, Integrated Regional, Transmission	2
409.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 5.4(1)	A network operator must, for each accumulation meter on its network, use reasonable endeavours to undertake a meter reading that provides an actual value at least once in any 12 month period.	Distribution, Integrated Regional, Transmission	2
410.	Generation Licence condition 5.1 Retail Licence condition 5.1	Electricity Industry Metering Code clause 5.4(2)	A user must, when reasonably requested by a network operator, use reasonable endeavours to assist the network operator to comply with the network operator's obligation.	Retail, Generation	2
411.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 5.5(2)	A network operator may only impose a charge for the provision of data under this Code in accordance with the applicable service level agreement between it and the user and must not impose a charge for the provision of data if another enactment prohibits it doing so.	Distribution, Integrated Regional, Transmission	2
412.	Generation Licence condition 5.1 Retail Licence condition 5.1	Electricity Industry Metering Code clause 5.5(3)	A user must not impose any charge for the provision of the data under this Code unless it is permitted to do so under another enactment.	Retail, Generation	2

413.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 5.6(1)	A network operator must provide validated, and where necessary substituted or estimated, energy data for a metering point to the user for the metering point and the IMO, within the timeframes prescribed.	Distribution, Integrated Regional, Transmission	2
414.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 5.7	A network operator must provide replacement energy data to the user for the metering point and the IMO, within the timeframes prescribed.	Distribution, Integrated Regional, Transmission	2
415.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 5.8	A network operator must provide a user with whatever information the network operator has, that is necessary to enable the user to comply with its obligations under the Code of Conduct, within the time necessary for the user to comply with the obligations.	Distribution, Integrated Regional, Transmission	2
416.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 5.9	A network operator must provide standing data provided to or obtained by it under this Code, to users where required to do so under any enactment.	Distribution, Integrated Regional, Transmission	2
417.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 5.10	A network operator must provide a subset of the standing data to a retailer in accordance with the provisions of Annex 4 of the Customer Transfer Code.	Distribution, Integrated Regional, Transmission	2
418.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 5.11	If a transfer occurs at a connection point, a network operator must provide an incoming retailer with a copy of the standing data for each metering point associated with the connection point within the timeframes prescribed.	Distribution, Integrated Regional, Transmission	2

419.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 5.12(1)	A network operator must provide a user with a complete set of energy data for a metering point within the timeframes prescribed, if it is given a request in accordance with the communication rules, and the energy data request relates only to a time or times for which the user was the current user at the metering point.	Distribution, Integrated Regional, Transmission	2
420.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 5.13	A network operator must provide a current user with a complete current set of standing data for a metering point and advise whether there is a communications link for the metering point, within the timeframes prescribed, if it is given a request in accordance with the communication rules.	Distribution, Integrated Regional, Transmission	2
421.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 5.14(3)	A network operator must acknowledge receipt of a bulk standing data request from a user and provide the requested standing data within the timeframes prescribed, in accordance with the communication rules.	Distribution, Integrated Regional, Transmission	2
422.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 5.15	A network operator that provides energy data to a user or the IMO, must also provide the date of the meter reading.	Distribution, Integrated Regional, Transmission	2
423.	Generation Licence condition 5.1 Retail Licence condition 5.1	Electricity Industry Metering Code clause 5.16	A user that collects or receives energy data from a metering installation must provide the network operator with the energy data (in accordance with the communication rules), within the timeframes prescribed.	Retail, Generation	2
424.	Generation Licence condition 5.1 Retail Licence condition 5.1	Electricity Industry Metering Code clause 5.17(1)	A user must provide standing data and validated (and where necessary substituted or estimated) energy data, to the user's customer to which that information relates where the user is required by an enactment or an agreement to do so for billing purposes or for the purpose of providing metering services to the customer.	Retail, Generation	2



425.	Generation Licence condition 5.1 Retail Licence condition 5.1	Electricity Industry Metering Code clause 5.18	A user that collects or receives information regarding a change in the energisation status of a metering point must provide the network operator with the prescribed information, including the stated attributes, within the timeframes prescribed.	Retail, Generation	2
426.	Generation Licence condition 5.1 Retail Licence condition 5.1	Electricity Industry Metering Code clause 5.19(1)	A user must, when requested by the network operator acting in accordance with good electricity industry practice, use reasonable endeavours to collect information from customers, if any, that assists the network operator in meeting its obligations described in the Code and elsewhere.	Retail, Generation	NR
427.	Generation Licence condition 5.1 Retail Licence condition 5.1	Electricity Industry Metering Code clause 5.19(2)	A user must, to the extent that it is able, collect and maintain a record of the address, site and customer attributes, prescribed in relation to the site of each connection point with which the user is associated.	Retail, Generation	2
428.	Generation Licence condition 5.1 Retail Licence condition 5.1	Electricity Industry Metering Code clause 5.19(3)	A user must, after becoming aware of any change in a site's prescribed attributes, notify the network operator of the change, within the timeframes prescribed.	Retail, Generation	2
429.	Generation Licence condition 5.1 Retail Licence condition 5.1	Electricity Industry Metering Code clause 5.19(4)	A user that becomes aware that there is a sensitive load at a customer's site must immediately notify the network operator's Network Operations Control Centre of the fact.	Retail, Generation	2
430.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 5.19(5)	A network operator must give notice to a user, or (if there is a different current user) the current user, acknowledging receipt of any customer, site or address attributes from the user, within the timeframes prescribed.	Distribution, Integrated Regional, Transmission	2
431.	Generation Licence condition 5.1 Retail Licence condition 5.1	Electricity Industry Metering Code clause 5.19(6)	A user must use reasonable endeavours to ensure that it does not notify the network operator of a change in an attribute that results from the provision of standing data by the network operator to the user.	Retail, Generation	2
432.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 5.20(1)	A network operator must, within 6 months from the date this Code applies to the network operator, develop, in accordance with the communication rules, an energy data verification request form.	Distribution, Integrated Regional, Transmission	2

433.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 5.20(2)	An Energy Data Verification Request Form must require a Code participant to provide the information prescribed.	Distribution, Integrated Regional, Transmission	2
434.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 5.20(4)	If a Code participant requests verification of energy data, a network operator must, in accordance with the metrology procedure, use reasonable endeavours to verify energy data and inform the requesting Code participant of the result of the verification and provide the verified energy data, within the timeframes prescribed.	Distribution, Integrated Regional, Transmission	2
435.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 5.21(2)	A network operator must comply with any reasonable request by a Code participant to undertake either a test or an audit of the accuracy of the metering installation or the energy or standing data of the metering installation.	Distribution, Integrated Regional, Transmission	2
436.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 5.21(4)	A test or audit is to be conducted in accordance with the metrology procedure and the applicable service level agreement.	Distribution, Integrated Regional, Transmission	2
437.	Generation Licence condition 5.1 Retail Licence condition 5.1	Electricity Industry Metering Code clause 5.21(5)	A Code participant must not request a test or audit unless the Code participant is a user and the test or audit relates to a time or times at which the user was the current user; or the Code participant is the IMO.	Retail, Generation	2
438.	Generation Licence condition 5.1 Retail Licence condition 5.1	Electricity Industry Metering Code clause 5.21(6)	A Code participant must not make a test or audit request that is inconsistent with any access arrangement or agreement.	Retail, Generation	2
439.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 5.21(8)	A network operator may only impose a charge for the testing of the metering installations, or auditing of information from the meters associated with the metering installations, or both, in accordance with the applicable service level agreement between it and the user.	Distribution, Integrated Regional, Transmission	2

440.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 5.21(9)	Any written service level agreement in respect of the testing of the metering installations, or the auditing of information from the meters associated with the metering installations, must include a provision that no charge is to be imposed if the test or audit reveals a non-compliance with this Code which results in energy data errors in the network operator's favour.	Distribution, Integrated Regional, Transmission	2
441.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 5.21(11)	A network operator must advise the affected parties as soon as practicable of errors detected under a test or audit, the possible duration of the errors, and must restore the accuracy of the metering installation in accordance with the applicable service level agreement.	Distribution, Integrated Regional, Transmission	2
442.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 5.21(12)	The original stored error correction data in a meter must not be altered except during accuracy testing and calibration of a metering installation.	Distribution, Integrated Regional, Transmission	2
443.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 5.22(1)	A network operator must validate energy data in accordance with this Code applying, as a minimum, the prescribed rules and procedures and must, where necessary substitute and estimate energy data under this Code applying, as a minimum, the prescribed rules and procedures.	Distribution, Integrated Regional, Transmission	2
444.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 5.22(2)	The network operator must use check metering data, where available, to validate energy data, provided that the check metering data has been appropriately adjusted for differences in metering installation accuracy.	Distribution, Integrated Regional, Transmission	2
445.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 5.22(3)	A network operator must prepare substitute values using the prescribed method, if a check meter is not available or energy data cannot be recovered from the metering installation within the time required.	Distribution, Integrated Regional, Transmission	2

446.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 5.22(4)	A network operator that detects a loss of energy data or incorrect energy data from a metering installation, must notify each affected Code participant of the loss or error within 24 hours after detection.	Distribution, Integrated Regional, Transmission	2
447.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 5.22(5)	Substitution or estimation of energy data is to be required when energy data is missing, unavailable or corrupted, including in the circumstances described.	Distribution, Integrated Regional, Transmission	2
448.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 5.22(6)	A network operator must review all validation failures before undertaking any substitution.	Distribution, Integrated Regional, Transmission	2
449.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 5.23(1)	A network operator that determines that there is no possibility of determining an actual value for a metering point, must designate an estimated or substituted value for the metering point to be a deemed actual value for the metering point.	Distribution, Integrated Regional, Transmission	2
450.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 5.23(3)	A network operator that has designated a deemed actual value for a metering point must repair or replace the meter, or one or more of components of metering equipment (as appropriate) at the metering point.	Distribution, Integrated Regional, Transmission	2
451.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 5.24(1)	A network operator that uses an actual value (first value) for energy data for a metering point, and a better quality actual or deemed actual value, is available (second value), must replace the first value with the second value if doing so would be consistent with good electricity industry practice.	Distribution, Integrated Regional, Transmission	2

452.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 5.24(2)	A network operator that uses a deemed actual value (first value) for energy data for a metering point, and a better quality deemed actual value is available (second value), must replace the first value with the second value if doing so would be consistent with good electricity industry practice.	Distribution, Integrated Regional, Transmission	2
453.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 5.24(3)	A network operator that uses an estimated or substituted value (first value) for energy data for a metering point, and a better quality actual, deemed, estimated or substituted value is available (second value), must replace the first value with the second value if doing so would be consistent with good electricity industry practice or the user and its customer jointly request it to do so.	Distribution, Integrated Regional, Transmission	2
454.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 5.24(4)	A network operator (acting in accordance with good electricity industry practice) must consider any reasonable request from a Code participant for an estimated or substituted value to be replaced.	Distribution, Integrated Regional, Transmission	2
455.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 5.25	A network operator must ensure the accuracy of estimated energy data in accordance with the methods in its metrology procedure; and ensure that any transformation or processing of data preserves its accuracy in accordance with the metrology procedure.	Distribution, Integrated Regional, Transmission	2
456.	Generation Licence condition 5.1 Retail Licence condition 5.1	Electricity Industry Metering Code clause 5.27	A current user must provide the network operator with customer attribute information that it reasonably believes are missing or incorrect, within the timeframes prescribed, upon request.	Retail, Generation	2
457.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 5.29	If a network operator makes an election for the electricity networks corporation to be its metering data agent in relation to a network then except to the extent that the metering data agency agreement provides otherwise, the parties must undertake the activities prescribed.	Distribution, Integrated Regional, Transmission	2

458.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 5.30(1)	If a network operator makes an election for the electricity networks corporation to be its metering data agent in relation to a network, then the electing network operator and the electricity networks corporation must enter into a metering data agency agreement in relation to the network, which must deal with at least the matters prescribed.	Distribution, Integrated Regional, Transmission	2
459.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 5.31(1)	If a network operator makes an election for the electricity networks corporation to be its metering data agent in relation to a network, the electricity networks corporation must assess the compliance of each metering installation in the network with this Code and notify the electing network operator of each non-compliant metering installation.	Distribution, Integrated Regional, Transmission	2
460.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 5.31(2)	An electing network operator may by notice to the electricity networks corporation require the electricity networks corporation to upgrade a non-compliant metering installation, in which case the electricity networks corporation must undertake the upgrade in accordance with the metering data agency agreement and good electricity industry practice.	Distribution, Integrated Regional, Transmission	2
461.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 5.34(2)	Except to the extent that the metering data agency agreement provides otherwise, the costs which may be recovered by the electricity networks corporation for acting as the network operator's metering data agent must not exceed the amounts prescribed.	Distribution, Integrated Regional, Transmission	2
462.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 6.1(1)	A network operator must, in relation to its network, comply with the agreements, rules, procedures, criteria and processes prescribed.	Distribution, Integrated Regional, Transmission	2
463.	Generation Licence condition 5.1 Retail Licence condition 5.1	Electricity Industry Metering Code clause 6.1(2)	A user must, in relation to a network on which it has an access contract, comply with the rules, procedures, agreements and criteria prescribed.	Retail, Generation	2

464.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 6.20(4)	A network operator must amend any document in accordance with the Authority's final findings.	Distribution, Integrated Regional, Transmission	NR
465.	Distribution Licence condition 5.1 Generation Licence condition 5.1 Integrated Regional Licence condition 5.1 Retail Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 7.2(1)	Code participants must use reasonable endeavours to ensure that they can send and receive a notice by post, facsimile, and electronic communication, and must notify the network operator of a telephone number for voice communication in connection with the Code.	Distribution, Integrated Regional, Transmission, Retail, Generation	NR
466.	Distribution Licence condition 5.1 Integrated Regional Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 7.2(2)	A network operator must notify each Code participant of its initial contact details, and of any change to its contact details at least 3 business days before the change takes effect.	Distribution, Integrated Regional, Transmission	2
467.	Distribution Licence condition 5.1 Generation Licence condition 5.1 Integrated Regional Licence condition 5.1 Retail Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 7.2(4)	A Code participant must notify its contact details to a network operator with whom it has entered into an access contract, within 3 business days after the network operator's request.	Retail, Generation	2

468.	Distribution Licence condition 5.1 Generation Licence condition 5.1 Integrated Regional Licence condition 5.1 Retail Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 7.2(5)	A Code participant must notify any affected network operator of any change to the contact details it notified to the network operator at least 3 business days before the change takes effect.	Retail, Generation	2
469.	Distribution Licence condition 5.1 Generation Licence condition 5.1 Integrated Regional Licence condition 5.1 Retail Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 7.5	A Code participant must not disclose, or permit the disclosure of, confidential information provided to it under or in connection with the Code and may only use or reproduce confidential information for the purpose for which it was disclosed or another purpose contemplated by the Code.	Retail, Generation	2
470.	Distribution Licence condition 5.1 Generation Licence condition 5.1 Integrated Regional Licence condition 5.1 Retail Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 7.6(1)	A Code participant must disclose or permit the disclosure of confidential information that is required to be disclosed by the Code.	Retail, Generation	2
471.	Distribution Licence condition 5.1 Generation Licence condition 5.1 Integrated Regional Licence condition 5.1 Retail Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 8.1(1)	Representatives of disputing parties must meet within 5 business days after a notice given by a disputing party to the other disputing parties and attempt to resolve the dispute under of in connection with the Electricity Industry Metering Code by negotiations in good faith.	Distribution, Integrated Regional, Transmission, Retail, Generation	2



472.	Distribution Licence condition 5.1 Generation Licence condition 5.1 Integrated Regional Licence condition 5.1 Retail Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 8.1(2)	If a dispute is not resolved within 10 business days after the dispute is referred to representative negotiations, the disputing parties must refer the dispute to a senior management officer of each disputing party who must meet and attempt to resolve the dispute by negotiations in good faith.	Distribution, Integrated Regional, Transmission, Retail, Generation	2
473.	Distribution Licence condition 5.1 Generation Licence condition 5.1 Integrated Regional Licence condition 5.1 Retail Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 8.1(3)	If the dispute is not resolved within 10 business days after the dispute is referred to senior management negotiations, the disputing parties must refer the dispute to the senior executive officer of each disputing party who must meet and attempt to resolve the dispute by negotiations in good faith.	Distribution, Integrated Regional, Transmission, Retail, Generation	2
474.	Distribution Licence condition 5.1 Generation Licence condition 5.1 Integrated Regional Licence condition 5.1 Retail Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 8.1(4)	If the dispute is resolved by representative negotiations, senior management negotiations or CEO negotiations, the disputing parties must prepare a written and signed record of the resolution and adhere to the resolution.	Distribution, Integrated Regional, Transmission, Retail, Generation	2
475.	Distribution Licence condition 5.1 Generation Licence condition 5.1 Integrated Regional Licence condition 5.1 Retail Licence condition 5.1 Transmission Licence condition 5.1	Electricity Industry Metering Code clause 8.3(2)	The disputing parties must at all times conduct themselves in a manner which is directed towards achieving the objective of dispute resolution with as little formality and technicality, and with as much expedition, as the requirements of Part 8 of the Code, and a proper hearing and determination of the dispute, permit.	Distribution, Integrated Regional, Transmission, Retail, Generation	NR

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