

Standard Form Contract - Terms and Conditions V3012

Welcome to Perdaman Energy

Thank *You* for considering *Perdaman* for *Your* electricity supply. This is a legally binding *Contract* for *Us* to sell electricity to *You* where *You* are a *Small-Use Customer*. It details, in a clear and easy-to-read way, every aspect of the agreement, what *You* can expect from *Us*, and *Your* rights and obligations.

Throughout this document, We, Our, Us, and Perdaman means Perdaman Energy (ABN 57 654 317 665). You and Your mean the organisation receiving electricity from Us at the Premises.

Italics have been applied to some words or expressions to indicate that those words or expressions are defined in clause 25.1, which are included for convenience, and do not affect the interpretation of the *Contract*.

Perdaman does not offer door-to-door Contracts, and We do not offer this standard form Contract as an Unsolicited Consumer Agreement under the Australian Consumer Law. We also offer a non-standard contract with different terms and conditions, prices, and Fees than what is offered under this Contract.

IN CASE OF FAULT OR EMERGENCY

If You have a life-threatening Emergency, You must call 000 immediately. For faults or non-life threatening Emergencies, please call Western Power's 24-hour faults Emergencies & outages line on 13 13 51.

For safety tips on electricity usage, read and follow the instructions on all *Your* electronic devices carefully, and never allow water near an electrical circuit or device. For more information on electrical safety, visit Western Power's website here: https://westernpower.com.au/safety-access/

If *You* have any questions or comments regarding this *Contract*, please contact *Us. We* strive to improve *Our* service delivery and *We* encourage *Your* feedback, as *We* continually make all efforts to improve *Our* performance.

OUR CONTACT INFORMATION

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Contents

| 1 | Application | 5 |
|-----|--|----|
| 1.1 | Information about <i>The Code</i> | 5 |
| 1.2 | Applicable Customers | 5 |
| 2 | Supply of Electricity | 5 |
| 3 | The Contract Start Date | 5 |
| 4 | Prices and Fees | 5 |
| 4.1 | Customer Schedule | 5 |
| 4.2 | Electricity Charges | 6 |
| 4.3 | Fees | 6 |
| 4.4 | Changes to the Electricity Charges and Fees | 6 |
| 5 | How We calculate Your electricity use | 7 |
| 5.1 | Metering | 7 |
| 5.2 | You can ask for a Meter test | 7 |
| 6 | Bills | 8 |
| 6.1 | When <i>We</i> will bill <i>You</i> | 8 |
| 6.2 | Contents of <i>Your</i> Bill | 8 |
| 6.3 | Paying <i>Your</i> bill | 8 |
| 6.4 | If <i>You</i> do not pay <i>Your</i> bill | 8 |
| 6.5 | If <i>You</i> are having trouble paying <i>Your</i> bill | 9 |
| 7 | Reviewing Your bill | 9 |
| 7.1 | You can ask for Your bill to be reviewed | 9 |
| 7.2 | Undercharging | 10 |
| 7.3 | Overcharging | 10 |
| 7.4 | Information available to <i>You</i> | 10 |
| 8 | Our Credit Policy | 11 |
| 8.1 | You consent to a credit check | 11 |
| 8.2 | We can require a Security Deposit from You | 11 |
| 8.3 | Use of the Security Deposit | 12 |
| 8.4 | Our obligation to repay the Security Deposit to You | 12 |
| 9 | Metering | 13 |
| 9.1 | Provision of Equipment | 13 |
| 9.2 | Your responsibilities | 13 |



| 10 | You must allow access to the Premises | 13 |
|------|---|----|
| 11 | Electricity supply at Your Premises | 14 |
| 11.1 | Your obligations before We supply electricity to You | 14 |
| 11.2 | If there is an existing connection | 14 |
| 11.3 | If there is no existing connection | 14 |
| 11.4 | If You have engaged another retailer | 15 |
| 11.5 | Moving out of the <i>Premises</i> | 15 |
| 12 | Disconnection | 15 |
| 12.1 | In Emergencies | 15 |
| 12.2 | Planned work | 16 |
| 12.3 | Other reasons You may be disconnected | 16 |
| 12.4 | Failure to pay a bill | 16 |
| 12.5 | Failure to provide access to the <i>Premises</i> | 17 |
| 12.6 | Failure to give security | 17 |
| 12.7 | When We must not disconnect You | 17 |
| 12.8 | If You are disconnected | 17 |
| 12.9 | If We suspect You are obtaining electricity illegally | 18 |
| 13 | Reconnection | 18 |
| 14 | Operation of the Electricity Network | 18 |
| 14.1 | Operation | 18 |
| 14.2 | You agree | 18 |
| 15 | Force Majeure | 19 |
| 16 | Complaints | 19 |
| 17 | Ending the Contract | 19 |
| 17.1 | When the Contract ends | 19 |
| 17.2 | You can end the Contract | 19 |
| 17.3 | We can end the Contract | 19 |
| 17.4 | What happens when the Contract ends | 20 |
| 18 | Protected Rights and Liability | 20 |
| 18.1 | Consumer guarantees | 20 |
| 18.2 | Limitation on liability | 20 |
| 19 | Privacy and Personal Information | 21 |
| 20 | Information | 21 |
| 21 | Assignment | |



| 22 | We can change these Terms And Conditions | 22 |
|------|--|----|
| 23 | GST | 22 |
| 24 | Miscellaneous | 22 |
| 24.1 | Application of <i>Laws</i> | 22 |
| 24.2 | Governing Law | 22 |
| 24.3 | Waiver of rights | 23 |
| 24.4 | Entire agreement | 23 |
| 24.5 | Severability | 23 |
| 24.6 | Survival upon termination | 23 |
| 24.7 | Fraudulent or illegal consumption of electricity | 23 |
| 24.8 | Notices and publications | 23 |
| 24.9 | Contact details | 24 |
| 25 | Interpretation | 24 |
| 25.1 | Definitions | 24 |
| 25.2 | Interpretation | 27 |
| 25.3 | Simple English | 27 |



Commercial Terms

1 Application

1.1 Information about The Code

The Code of Conduct for the Supply of Electricity to Small Use Customers (**The Code**) regulates and controls the conduct of retailers, distributors and electricity Marketing Agents who supply electricity to Small-Use Customers. The Code was developed to protect the interests of Customers who consume less than 160 MWh per year, as they generally have little or no market power.

The Code covers all aspects of the electricity industry, including advertising and marketing, contracts, billing, complaints processes, and conduct. All electricity retailers and electricity *Marketing Agents* must comply with *The Code*.

If You would like to get a copy of The Code, We can provide You with one upon request, or You can find it on the Economic Regulation Authority's (ERA) website by following this link:

https://www.erawa.com.au/electricity/electricity-licensing/code-of-conduct-for-the-supply-of-electricity-to-small-use-customers

Several *Laws* and regulations, both Commonwealth and State, govern the activities involved in the supply of electricity. The two most directly applicable to this *Contract* are the *Electricity Industry Act* 2004 (WA) (The Act) and the *Electricity Industry (Customer Contracts) Regulations 2005 (WA).*

1.2 Applicable Customers

This standard form *Contract* only applies to *Business Customers*, as *We* do not supply electricity to *Residential Customers*.

2 Supply of Electricity

Subject to all relevant *Laws*, *We* agree to sell electricity to *You* at *Your Premises*, and *You* agree to purchase electricity from *Us* in accordance with the terms as set out in this *Contract*. The quantity of electricity supplied to *You* will be the amount measured by the *Meter* at *Your Premises*. *We* will also provide an account management service to *You* in accordance with *The Code*.

3 The Contract Start Date

- a) This *Contract* starts at 8:00 am on the date stated on the *Customer Schedule*, or at any other time when electricity is deemed by *Law* to be supplied to *You* under the terms of this *Contract* (**Contract Start Date**).
- b) We must sell to You, and You must pay Us for electricity consumed at the Premises from the Contract Start Date.

4 Prices and Fees

4.1 Customer Schedule

We will provide You with a Customer Schedule which will include the following information:

- a) Your company name and ABN,
- b) Your contact details,



- c) the NMI, Meter number and supply address (the Premises),
- d) the Electricity Charges, and
- e) the Contract Start Date.

(the Customer Schedule)

4.2 Electricity Charges

You are required to pay Us the Electricity Charges for the electricity We supply to You under this Contract. The Electricity Charges include a fixed daily Supply Charge and usage charges for the Peak Electricity and Off-Peak Electricity You use. The usage component can be charged at different rates depending upon the quantity and time of day You use the electricity.

4.3 Fees

- a) We can charge You Fees which are in addition to the Electricity Charges, as well as any taxes, levies, regulated charges, costs, Fees, and charges that We must pay when We sell and supply electricity and other goods and services to You. You must pay Us the Fees that apply to You. We can charge You Fees for:
 - i. Your account application;
 - ii. other non-standard connection costs,
 - iii. additional Fees per clause 4.4(a).
 - iv. testing Your Meter per clause 5.2,
 - v. sending You overdue per clause 6.4,
 - vi. reading Your Meter when access was not possible per clause 10,
 - vii. reading Your Meter when You move out of the Premises per clause 11.5,
 - viii. turning off *Your* electricity in some situations per clause 12.3,
 - ix. removing or physically disconnecting the Meter per clause 12.8,
 - x. replacing or physically reconnecting the Meter per clause 12.8,
 - xi. turning on Your electricity in some situations per clause 13, and
 - xii. bank transaction Fees.
- b) All charges identified in clauses 4.2 and 4.3 will be itemised on *Your* bill. Contact *Us* for more information on *Our Fees*.
- c) If *You* breach this *Contract* or a provision of the *Relevant Regulations, You* will be required to pay any costs *We* incur because of, or in relation to that breach.

4.4 Changes to the *Electricity Charges* and *Fees*

- a) We can change the Electricity Charges and any Fee, or add or remove Fees at Our discretion if:
 - i. there is a change in any Law, or a new Law comes into effect,
 - ii. there is a change in the Network Access Tariff or the Renewable Energy Target, or
 - iii. any other thing happens
 - which increases the cost for *Us* to supply *You* with electricity.



- b) When We change the Electricity Charges or a Fee or add a new Fee, We will:
 - i. give *You* no less than 14 days' written notice, which may be sent before *Your* next bill or may be sent with or printed on *Your* next bill, and
 - ii. upon *Your* request, provide evidence to *You* of how the event in clause 4.4(a) will increase *Our* cost to supply electricity to *You*, except where it breaches *Our Privacy Policy*.
- c) The Electricity Charge or Fee will change on the date stated in the notice. However, if:
 - i. You request that We do not change the Electricity Charge or Fee, and
 - ii. You confirm Your intentions to cancel this Contract with Us

in writing prior to the date stated in the notice, *We* will delay the change in the *Electricity Charge* or *Fee* by an additional 28 days to give *You* time to transfer to another electricity retailer, or to start a different *Contract* with *Us*.

5 How We calculate Your electricity use

5.1 Metering

- a) The *Meter* measures the quantity of electricity *You* use.
- b) The *Network Operator* will read *Your Meter*, and *We* will bill *You* according to the quantity of electricity *You* used.
- c) The reading on *Your Meter* is conclusive evidence of the quantity of electricity *You* have used unless there is a metering inaccuracy.
- d) If We or the Network Operator find that the Meter is inaccurately measuring the quantity of electricity You use, We can arrange for the Meter to be changed. There is no Fee for this change.
- e) If We don't have an actual Meter reading available in time to prepare Your bill (for example, if it wasn't possible to access Your Meter to read it) and it is reasonable for Us to do so, We can use estimates of the quantity of electricity You used.
- f) If We base Your bill on an estimate of electricity consumption, We will state on Your bill that We have done so and, upon Your request:
 - i. We will advise You of the basis and the reasons for the estimation, and
 - ii. arrange for a *Meter* reading.
- g) If We have provided You with a bill based on an estimate of electricity consumption, and accurate information subsequently becomes available (i.e., a Meter reading), We will include any adjustments in Your next bill so that You are not overcharged or undercharged. Clause 7 explains what will happen if We undercharge or overcharge You.

5.2 You can ask for a Meter test

You can ask Us to test the Meter to ensure that it is measuring accurately, and We will arrange for the Network Operator to test the Meter if You first pay Us a Meter testing Fee. If We find that the Meter is not measuring accurately, then We will refund the Meter testing Fee to You. If the Meter is not measuring accurately, We will arrange for the Network Operator to either repair or replace the Meter at no charge to You.

By 'accurate', We mean the Meter is measuring as accurately as the Law requires.



6 Bills

6.1 When We will bill You

We will send You a bill:

- a) no more than once a month, unless We have:
 - i. obtained Your verifiable consent to issue bills more frequently, or
 - ii. given You:
 - A) a Reminder Notice in respect of 3 consecutive bills, or
 - B) in the case of shortened billing cycles.
 - iii. received a request from You to change Your Premises information or to issue a final bill, in which case We may issue a bill more than once a month for the purposes of facilitating Your request, or
 - iv. less than a month after the last bill was issued, We receive metering data from the Network Operator for the purposes of preparing Your next bill.
- b) no less than once every 3 months, unless We:
 - i. have obtained Your verifiable consent to issue bills less frequently,
 - ii. have not received the required metering data from the *Network Operator* for the purposes of preparing the bill, despite using best endeavours to obtain the metering data from them, or
 - iii. are unable to comply with this timeframe due to the actions of *You* where *You* are supplied under a deemed *Contract* pursuant to regulation 37 of the *Electricity Industry (Customer Contracts) Regulations 2005*, and the bill is the first bill issued to *You* at that *Premises*.

6.2 Contents of Your Bill

Each bill will show the information required to be included in accordance with clause 4.5 of *The Code*. The *Electricity Charges* and other *Fees* will be separately itemised on *Your* bill. If *We* provide *You* with additional goods and services during the *Billing Cycle*, *We* will also include a description of those goods or services.

6.3 Paying Your bill

- a) For each bill, *You* must pay the total amount payable by the *Due Date* specified in that bill. The *Due Date* will be at least 12 *Business Days* from the date of the bill.
- b) The bill will specify a range of payment options, including payment in person and by mail.
- c) If *You* are unable to use one of these options, *You* must contact *Us* as soon as reasonably possible to arrange redirecting *Your* bill or to make payments in advance.

6.4 If You do not pay Your bill

- a) If You do not pay the total amount payable for any bill by the Due Date, then We can:
 - i. send a Disconnection Warning to You,
 - ii. charge *You* a *Fee* for each overdue account notice *We* send to *You* (but only when *We* are legally entitled to charge a *Fee*),
 - iii. charge You interest on the amount You have not paid,



- iv. disconnect Your electricity supply, and
- v. shorten Your Billing Cycle.
- b) The interest rate charged on outstanding amounts will be the standard rate *We* publish for *Our Customers* on the same *Contract* as *You*. *We* can change the interest rate, and if *We* do, *We* will publish the changes.
- c) If *You* do not pay the total amount payable for any bill which *You* are required to pay in accordance with this *Contract* after *We* send a *Disconnection Warning* to *You*, then *We* can refer *Your* debt to a debt collection agency for collection, and if *We* do, *You* must pay any costs that *We* incur for the recovery of the unpaid bill (including the agency's *Fees* and any legal *Fees*).
- d) If *You* pay a bill and the payment is dishonoured or reversed which results in *Us* incurring costs or *Fees* to another person, *You* must reimburse *Us* for those costs and *Fees*.
- e) Unless *You* direct *Us* otherwise, *We* will apply *Your* payment to the amount due for *Your* electricity use before applying it to other items.

6.5 If You are having trouble paying Your bill

- a) If You are having trouble paying Your bill, please notify Us as soon as possible. We will assess Your request within 3 Business Days, and We will deal with Your and Our rights and obligations, and offer You assistance.
- b) If You are experiencing payment difficulties, We will:
 - i. offer You a Payment Plan,
 - ii. consider any reasonable request for alternative payment arrangements from You,
 - iii. offer You an option to pay Your invoice in advance,
 - iv. redirect bills to a third party nominated by You at Your written request, and
 - v. provide You with information about, and referral to, government assistance programs.
- c) You can find out more information about payment options and government assistance by visiting Our website or calling Us.

7 Reviewing *Your* bill

7.1 You can ask for Your bill to be reviewed

- a) You can ask Us to review Your bill.
- b) Before We will review Your bill, You must agree to pay any future bills and pay the lesser of:
 - i. the portion of the bill under review that You and We agree is not in dispute, and
 - ii. an amount equal to the average amount of *Your* bills for the previous 12 months.
- c) If We review Your bill and find it to be incorrect, We will deal with the resulting overcharge or undercharge in accordance with this Contract. If We find the bill is correct, We:
 - i. will require You to pay the unpaid amount,
 - ii. must tell *You* that *You* may request to have *Your Meter* tested to establish whether it is measuring accurately, and



- iii. must tell *You* about *Our* complaints handling process and any external complaints handling processes.
- d) If the *Meter* is found to comply with metering standards, *You* must pay *Us* all costs associated with the test and pay the amount of the bill.

7.2 Undercharging

- a) We may recover from You any amount You have been undercharged. Where You have been undercharged because of Our error or a metering error, We will:
 - only recover the amount undercharged in the 12 months prior to the Meter reading date on the last bill sent to You (the Undercharged Amount),
 - ii. not charge You interest on the Undercharged Amount, and
 - iii. show the *Undercharged Amount* as a separate item on *Your* bill, together with an explanation of the amount that was undercharged.
- b) We will offer You the opportunity to pay the Undercharged Amount in instalments.
- c) Where *We* have undercharged *You* because of fraud by *You*, *We* may take action against *You*. This may include:
 - i. disconnecting supply to Your Premises in certain circumstances,
 - ii. estimating the electricity usage at the Premises for which You have not paid Us, and
 - iii. taking debt recovery action against *You* for the unpaid amount as well as any disconnection costs and *Our* reasonable legal costs.

7.3 Overcharging

- a) If You have been overcharged, We will:
 - i. notify *You* of this overcharging within 10 *Business Days* once *We* become aware of the overcharging,
 - ii. provide You with a refund for the overcharged amount (the Correcting Refund),
 - iii. refund any charge to You for testing the Meter where the Meter is found to be defective, and
 - iv. not pay You interest on the Correcting Refund.
- b) Where We are required to pay You a Correcting Refund under the Contract, You can choose whether We make the Correcting Refund as:
 - i. a credit to Your account,
 - ii. payment directly to You, or
 - iii. a payment to a third party if instructed by You in writing.
- c) If *You* instruct *Us* in accordance with this clause, *We* will credit or repay the overpayment in accordance with *Your* instructions within 12 *Business Days*. If *We* do not receive any instructions from *You* within 20 *Business Days* of *Us* advising *You* of the overpayment, *We* will use *Our* reasonable endeavours to credit the amount overcharged to *Your* account.

7.4 Information available to You

a) You may request from *Us*:



- i. a copy of The Code,
- ii. information on the *Fees* and *Electricity Charges* applicable to the *Contract,* and other prices, available to *You*,
- iii. historical billing data,
- iv. information on any concessions applicable to You,
- v. information on service standard payments available to You from Us or the Network Operator,
- vi. information on energy efficiency,
- vii. information on any Network Access Tariffs applicable to Us,
- viii. Our Privacy Policy free of charge,
- ix. information relating to the distribution of electricity or metering, or
- x. the Contract.
- b) We will provide You with the relevant information within 8 Business Days of Your request. Unless the Law requires Us to provide the information free of charge, We can ask You to pay a reasonable charge.

8 Our Credit Policy

8.1 You consent to a credit check

- a) If We require You to pay a Security Deposit to Us per clause 8.2(b), then:
 - i. You give us permission to investigate Your credit history, which We may conduct at any time from receiving Your application to set up an account, until the termination of this Contract, and
 - ii. upon *Our* request, *You* must provide *Us* with any information held by *You* about *Your* credit history.

8.2 We can require a Security Deposit from You

- a) We can require You to provide Us with a Security Deposit:
 - i. when You ask Us to supply electricity to Your Premises, and
 - ii. at any time during the Contract.
- b) We will only require a Security Deposit from You if:
 - i. You owe money to Us in relation to electricity supplied to any Premises, unless You have disputed the bill relating to the unpaid amount and the bill is subject to:
 - A) a review by Us, or
 - B) a complaint to the *Electricity Ombudsman*.
 - ii. within two years before entering into this *Contract, You* have:
 - A) fraudulently obtained supply, or
 - B) consumed electricity intentionally and unlawfully.
 - iii. We reasonably determine that You have an unsatisfactory credit history or an unsatisfactory history relating to paying for electricity supplied to You, in which case We will inform You of:



- A) Our decision and the reasons for Our decision, and
- B) Our complaints handling procedures and the Electricity Ombudsman scheme.
- c) The amount of the *Security Deposit* will be no more than 37.5% of *Your* estimated invoices over a 12-month period, based on:
 - i. billing data relating to You, or
 - ii. the average electricity consumption of a similar Customer over a comparable 12-month period.
- d) If You refuse Our request for a Security Deposit in whole or in part, We may:
 - i. arrange for the Network Operator to disconnect supply of electricity to Your Premises, or
 - ii. refuse to reconnect supply of electricity to Your Premises,

subject to clauses 12 and 13, and the conditions of Our electricity retail licence.

8.3 Use of the Security Deposit

If You provide a Security Deposit to Us;

- a) We will keep the Security Deposit in a separate trust account and identify it separately in Our accounting records.
- b) We will pay interest to You, which will accrue daily at the Bank Bill Swap Rate, and is capitalised every 90 days unless paid. We will advise You of the Bank Bill Swap Rate if You ask Us to.
- c) We will only use Your Security Deposit and any accrued interest in full or in part to offset any amount You owe Us if:
 - i. Your failure to pay a bill results in the disconnection of supply at the *Premises* and *You* no longer have any right to reconnection under this *Contract*, or
 - ii. You do not pay Your final bill by the Due Date.
- d) and We use Your Security Deposit per subclause c), then within 10 Business Days We will:
 - i. provide You with a written statement of how the Security Deposit was applied, and
 - ii. pay You any balance of the Security Deposit and interest that was not applied.

8.4 Our obligation to repay the Security Deposit to You

If We are required to repay some or all of the Security Deposit and interest to You;

- a) We will do so in accordance with Your reasonable instructions (subject to clause 8.3) within 10 Business Days after:
 - i. You complete 2 years of paying the bills by the Due Date,
 - ii. You leave the Premises,
 - iii. We disconnect supply at the Premises at Your request, or
 - iv. You transfer to another electricity retailer.
- b) and *You* do not give *Us* reasonable instructions for its repayment, *We* will credit the amount to be repaid:
 - i. to Your next bill if subclause a)i. applies, or
 - ii. to Your final bill if subclause a) ii., iii., or iv. applies.



9 Metering

9.1 Provision of Equipment

- a) We or the Network Operator will provide, install, and maintain Electricity Supply Equipment, including the Meter and necessary ancillary equipment at the Premises after due consideration of Your wishes.
- b) The *Electricity Supply Equipment* remains the property of the *Network Operator*, and the *Network Operator* is responsible for installing and maintaining the *Electricity Supply Equipment*.
- c) You must not do anything that will damage or interfere with the *Electricity Supply Equipment* or use electricity in a way that interferes with that equipment.

9.2 Your responsibilities

- a) You are responsible for keeping Your Equipment in good working order and condition and taking reasonable precautions to protect Your Equipment against surges or interruption in the electricity supplied to You. You must not let anyone other than the holder of an electrical worker's license granted under the Electricity (Licensing) Regulations 1991 (WA) work on Your Equipment.
- b) You must not:
 - i. tamper with, bypass, circumvent or otherwise interfere with the Electricity Supply Equipment,
 - ii. do anything that will prevent Us from accessing the Electricity Supply Equipment,
 - iii. use electricity in a way that interferes with the supply of electricity to anyone else or causes *Loss* to anyone else,
 - iv. turn the *Meter* on if the *Meter* has been turned off by *Us* or by the *Network Operator*, without *Our* written permission, or
 - v. allow anyone else to do the things described in this clause.

10 You must allow access to the *Premises*

- a) You must let Us, or persons nominated by Us or the Network Operator, to have safe and unrestricted access to the Premises when We need it:
 - i. to read the Meter,
 - ii. to inspect or work on the Electricity Supply Equipment,
 - iii. to inspect the electricity installation,
 - iv. to disconnect or reconnect Your electricity supply,
 - v. to inspect or work on Your Equipment, or
 - vi. for any other reason relating to the supply of electricity to the *Premises*.
- b) We will give You 24 hours' notice before We or the Network Operator enter the Premises for the purposes allowed in this Contract, except:
 - i. for routine *Meter* reading or *Meter* replacement,
 - ii. in an Emergency, or
 - iii. if We suspect that electricity is being used illegally at the Premises.



- c) Subject to relevant *Laws*, if *We* or the *Network Operator* enter the *Premises* for the purposes of planned work, *We* will usually give *You* at least 24 hours' notice before *We* come onto the *Premises*.
- d) Any representative of the *Network Operator* or *Us* who enter the *Premises* will wear, in a visible manner in accordance with *Our* or the *Network Operator's* requirements, an official *Form Of Identification* and will carry such identification and show it to *You* if *You* are at the *Premises*.

11 Electricity supply at *Your Premises*

11.1 Your obligations before We supply electricity to You

- a) Before We supply You with electricity, We can require You to:
 - i. apply to *Us* for electricity supply (by phone, by e-mail, in person or in writing) and provide *Us* with identification *We* consider acceptable,
 - ii. provide *Us* with assurance that *We* will be able to access the *Meter* (and other *Electricity Supply Equipment*),
 - iii. provide Us with contact details for billing purposes,
 - iv. provide *Us* with contact details of the property owner or agent if the *Premises* is a rental property,
 - v. provide Us with information about Your estimated electricity usage,
 - vi. agree to pay Us all relevant charges and Fees according to this Contract,
 - vii. provide Us with a Security Deposit in accordance with clause 8, and
 - viii. pay *Us* any outstanding debt *You* owe *Us* for the supply of electricity at another *Premises* (other than debts that are subject to a dispute or repayment arrangements).
- b) We will sell You electricity from the day that Your electricity supply is turned on at the Premises.

11.2 If there is an existing connection

- a) If there is an existing electricity connection at the *Premises*, *We* can ask *You* to pay for all electricity used at the *Premises* since the final *Meter* reading was taken of the previous *Consumer*. If a final *Meter* reading was not conducted on the day the previous *Consumer* moved out of the *Premises*, *We* will estimate how much electricity *You* used and how much the previous *Consumer* used. *We* will try to share the cost of electricity between *You* and the previous *Consumer*:
 - i. so that You and the previous Consumer each pay a fair share, and
 - ii. so that We do not overcharge or undercharge You,
- b) We will use Our best endeavours to make supply available to You at the Premises by the date We agreed to sell You electricity or, if no date was agreed, within 20 Business Days from the date of Your application.

11.3 If there is no existing connection

If *You* move into the *Premises* and it does not already have an existing electricity connection, then before *We* supply *You* electricity at the *Premises*, each of the following conditions must be satisfied:

- a) You do the things listed in clause 11.1(a),
- b) the Electricity Supply Equipment (and its installation) complies with the regulatory requirements,
- c) if We ask You, You have given Us notices of installation from an electricity installer, and



d) there is an adequate supply available at the boundary of the *Premises*.

11.4 If You have engaged another retailer

- a) If, at the time of entering the *Contract, You* are supplied electricity at the *Premises* by another electricity retailer, *We* will begin to supply *You* with electricity under the *Contract* on the date *You* are transferred from the other electricity retailer to *Us*.
- b) Before We supply electricity to You at the Premises, each of the following conditions must be satisfied:
 - i. You do the things listed in clause 11.1(a),
 - ii. the Electricity Supply Equipment (and its installation) complies with the regulatory requirements,
 - iii. there is an adequate supply available at the boundary of the Premises, and
 - iv. the Meter at the Premises is available to use.

11.5 Moving out of the *Premises*

- a) If *You* move out of the *Premises* and no longer wish to obtain electricity supply at the *Premises, You* must advise *Us*:
 - i. at least 5 days before You move out, and
 - ii. of an address where the final bill can be sent.
- b) If You advise Us as described in clause 11.5(a), and You move out of the Premises at the time specified in Your notice, We will make a final Meter reading on the day that You move out of the Premises and issue a final bill to You. In that case, You are only required to pay for electricity used up to the day You move out of the Premises.
- c) If *You* advise *Us* as described in clause 11.5(a), and *You* move out of the *Premises* before the time specified in *Your* notice then *You* must pay for electricity up to the time specified in *Your* notice unless *You* have demonstrated to *Us* that *You* were evicted from the *Premises* or were otherwise required to vacate the *Premises*.
- d) If *You* do not advise *Us* as described in clause 11.5(a), then subject to any applicable *Laws*, *We* may require *You* to pay for electricity used at the *Premises* for up to a maximum of 5 days after *We* discover that *You* have moved out of the *Premises*.
- e) We will not require You to pay for electricity used at the Premises from the time that a new Customer has an obligation to pay for electricity supply at the Premises under a new Contract.
- f) If Your final bill is in credit after You have paid Us all amounts payable under this Contract, then You can choose to have Us credit Your new account with this amount or repay the amount to You.

12 Disconnection

12.1 In Emergencies

- a) We can arrange for the Network Operator to turn off Your electricity at any time without notice to You in an Emergency, if necessary to reduce the risk of fire, or if required by Law. In this case, You can get information on the nature of the Emergency and an estimate of when electricity supply is likely to be restored by contacting the Network Operator's 24-hour Emergencies & outages line.
- b) We will do Our best to arrange for the Network Operator to turn Your electricity on again as soon as possible.



c) Nothing in the *Contract* limits *Our*, or the *Network Operator's*, statutory powers in relation to *Emergencies* and safety.

12.2 Planned work

We can interrupt or disconnect Your electricity supply if the Network Operator needs to carry out planned work on the Electricity Network. If this occurs, We will provide You with notice of any planned work as required by any Relevant Regulations.

12.3 Other reasons You may be disconnected

We can arrange the *Network Operator* to disconnect *Your* electricity supply (and *We* can charge *You* a *Fee* for disconnecting *Your* electricity supply) if:

- a) You fail to pay a bill (either for the *Premises* or a previous *Premises*) in full by the *Due Date* shown on the bill (see clause 6 for information about billing), and *We* act in accordance with clause 12.4,
- b) You do not agree to a Payment Plan or other payment option,
- c) You do not perform Your obligations under a Payment Plan or other payment option,
- d) You do not give Us or the Network Operator safe and unrestricted access to the Premises or the Meter (see clause 10 for information on accessing the Premises),
- e) You commit fraud relating to Our supply of electricity to You at the Premises or another Premises,
- f) You get electricity supplied to the Premises illegally or in breach of a Relevant Regulation or code,
- g) You don't provide security to Us after We request You to (see clause 8 for information about Security Deposits),
- h) You fail to keep Your Equipment in good working order or condition (see clause 9 for information about Your Equipment), or
- i) You get electricity supplied to the *Premises* in breach of this *Contract*.

12.4 Failure to pay a bill

For additional information about *Your* options if *You* have payment difficulties, refer to *Your* bill, visit *Our* website, or call *Us*.

- a) If We decide to disconnect Your electricity supply because You fail to pay a bill, then We will:
 - give You a Reminder Notice not less than 15 Business Days from the date that We issued You the bill, advising You that payment is overdue and that We require payment by a specified date (which will be not less than 20 Business Days after the date that We issued You the bill),
 - ii. send You a Disconnection Warning advising You that We will disconnect You in no less than 5 Business Days if You have not paid Us by the time indicated in the Reminder Notice,
 - iii. not disconnect *You* until at least 1 *Business Day* after the date that *We* say *We* will disconnect *Your* electricity supply in the *Disconnection Warning*, and
 - iv. advise *You* of the functions of the *Electricity Ombudsman* and tell *You* their free call telephone number.
- b) We will not disconnect You unless:
 - i. You have not accepted Our offer of a Payment Plan (if any) within the specified period, or



ii. You have accepted Our offer of a Payment Plan, but You have not taken reasonable action towards settling the debt within the specified time.

12.5 Failure to provide access to the Premises

If We decide to disconnect Your electricity supply because You fail to give Us or the Network Operator access to the Premises, We will:

- a) only disconnect You if You have denied access to the Meter for 12 consecutive months,
- b) give You a notice requesting access to the Meter at the Premises each time access was denied,
- c) use Our best endeavours to contact You,
- d) give You an opportunity to offer reasonable alternative access arrangements, and
- e) send to *You* a *Disconnection Warning* advising that *We* will disconnect *Your* electricity supply on a day that is at least 5 *Business Days* after *You* are deemed to receive the *Disconnection Warning*.

12.6 Failure to give security

If We decide to disconnect Your electricity supply under clause 12.3(g) because You fail to provide Us with a Security Deposit, We will only disconnect Your electricity supply after We send to You a Disconnection Warning advising that We will disconnect Your electricity supply on a day that is at least 5 Business Days after You are deemed to receive the Disconnection Warning.

12.7 When We must not disconnect You

We must not disconnect Your electricity supply if:

- a) You give Us a statement from an appropriately qualified Medical Practitioner stating that Your electricity supply is necessary to protect the life or health of a person who lives at the Premises,
- b) You have applied for a government concession or grant, and the application has not been finalised,
- c) You have made a complaint to Us, the Network Operator, the Electricity Ombudsman, or another external dispute resolution body about a matter directly relating to the reason for the proposed disconnection and the complaint remains unresolved,
- d) You have agreed to a Payment Plan or other payment option,
- e) You cannot pay Your bill because of a lack of income or other means, and We have not done the things We must do in clause 12.4,
- f) You have not paid Your bill, but the outstanding amount is less than an average bill over the previous 12 months, and You have agreed to repay the outstanding amount,
- g) You have an amount outstanding on Your bill that does not relate to the supply of electricity but relates to some other good or service, or
- h) disconnection would occur after 12:00 pm on a Friday, after 3:00 pm on any other *Weekday*, or on a weekend, a public holiday, or the *Business Day* before a public holiday, except in the case of interruptions or disconnections for planned work (see clause 12.2 for information about planned work).

12.8 If You are disconnected

- a) If the Network Operator disconnects Your electricity supply at Our request under this clause, then:
 - i. We or You can arrange for the Network Operator to remove or physically disconnect the Meter while the supply of electricity to You is disconnected or later,



- ii. We can charge You a Fee for removing or physically disconnecting the Meter and replacing or physically reconnecting the Meter except if Our actions were due to:
 - A) an Emergency not caused by You, or
 - B) planned work.
- b) You must not reconnect the electricity supply.

12.9 If We suspect You are obtaining electricity illegally

If We think You have used, or are obtaining electricity illegally, then We can advise the Director of Energy Safety, the Network Operator, and the police, and give them any information that We have in relation to Your electricity use.

13 Reconnection

- a) If *Your* electricity supply is disconnected under clause 12, *We* will arrange for the *Network Operator* to reconnect *Your* electricity supply when *You* ask *Us* to, and *We* are reasonably satisfied that the circumstances giving rise to the disconnection no longer exist.
- b) We can charge You a Fee for reconnecting Your electricity supply except if the disconnection was due to:
 - i. an *Emergency*, or
 - ii. planned work.

14 Operation of the *Electricity Network*

14.1 Operation

We are not responsible for the operation of the *Electricity Network*. The *Electricity Network* is operated by the *Network Operator*, and *We* cannot control the way in which the *Network Operator* operates the *Electricity Network*.

- a) If *You* raise a concern with *Us* about *Your* electricity supply, *We* may forward *Your* concerns to the *Network Operator*. However, if required, *We* can also:
 - i. supply You with a copy of the distribution standards if You pay Us a Fee,
 - ii. respond to a request about changes in the quality of Your electricity supply that exceed the distribution standards, and
 - iii. advise *You* about things *You* can do to avoid interfering with *Electricity Network* equipment or another person's electricity supply.

14.2 You agree

- a) You agree to co-operate with the Network Operator in relation to connecting Your Premises to the Electricity Network and allow Us to give the Network Operator Your details.
- b) We may ask the Network Operator to do things for Us, such as turn on Your electricity supply or read Your Meter. Where the Contract says We will do things that relate to the disconnection or reconnection of supply and the Electricity Supply Equipment, We may ask the Network Operator to do those things for Us.



15 Force Majeure

- a) The obligations to *You* and *Us* under this *Contract* shall be suspended (except the obligation to pay any money owing) to the extent to which *You* or *We* are affected if that failure or delay is due to a *Force Majeure Event* for as long as the *Force Majeure Event* continues.
- b) The *Party* affected by a *Force Majeure Event* must give the other *Party* prompt notice of that fact including full particulars of the *Force Majeure Event*, an estimate of its likely duration, the obligations affected by it and the extent of its effect on those obligations, and the steps taken to remove, overcome, or minimise its effects.
- c) The *Party* affected by a *Force Majeure Event* must use its best endeavours to remove, overcome, or minimise the effects of the *Force Majeure Event* as quickly as possible unless this requires the *Party* to settle an industrial dispute.

16 Complaints

- a) You may make a complaint to Us about anything We have done or have failed to do. We will manage any complaint according to the Australian Standard on Complaints Handling (AS/NZS 10002:2014).
- b) If You are unhappy with Our response, You can make a complaint to a higher level within Our organisation. If You are still unhappy with Our response, then You can refer the complaint to the Electricity Ombudsman. You should give Us the opportunity to respond to Your complaint before You refer it to the Electricity Ombudsman.
- c) You can contact Us or visit Our website for further information about Our complaints handling process and the Electricity Ombudsman.

17 Ending the Contract

17.1 When the Contract ends

This *Contract* for the supply of electricity will continue until *You* end the *Contract* per clause 17.2, or *We* end the *Contract* per clause 17.3.

17.2 You can end the Contract

- a) You can end the Contract at any time, but You must give Us at least 5 days' notice of the day You want the Contract to end.
- b) If *You* end this *Contract* because *You* enter into a new agreement for electricity supply with *Us*, this *Contract* ends on the expiry of any 'cooling-off period' per the terms of the new agreement.
- c) If You end this Contract because You start a new Contract for the supply of electricity with another retailer, this Contract does not end until Your supply is transferred to the other retailer in accordance with the Electricity Industry Customer Transfer Code 2004.

17.3 We can end the Contract

We can end this *Contract,* and *You* will have to pay *Us* the amounts due under clause 17.4 immediately if:

- a) You become insolvent,
- b) You go into liquidation,
- c) You become bankrupt,



- d) You consume more than 160 MWh of electricity in 12 consecutive months, or
- e) We are entitled to disconnect Your supply pursuant to clause 12.3.

17.4 What happens when the Contract ends

When the Contract ends:

- a) the *Network Operator* may remove any *Network Equipment* at any time after the day on which the *Contract* ends,
- b) We may arrange for a final Meter reading,
- c) We may issue to You a final bill,
- d) We may arrange for the site to be disconnected,
- e) We can pass on to You any costs imposed on Us by the Network Operator for the final Meter reading and disconnecting Your electricity and, subject to the provisions of any Law, charge You a Fee for issuing a final bill,
- f) You will remain liable to pay any outstanding payments to Us, and We will have no further obligation to supply electricity to You under this Contract, and
- g) We can arrange for the Network Operator to remove any Network Equipment at any time after the Contract ends. You must provide safe and unrestricted access to the Premises to remove the Network Equipment.

18 Protected Rights and Liability

18.1 Consumer guarantees

If *You* are a *Consumer*, then certain *Consumer* guarantees will apply in respect of *Our* supply of goods (including electricity) or services (if any) to *You* under applicable *Consumer Laws*. These terms cannot be excluded or modified by any provision of this *Contract*. If *We* fail to comply with these *Consumer* guarantees, then *You* may have a right against *Us* under the *Australian Consumer Law*.

18.2 Limitation on liability

For additional information about Our liability to You under this Contract, visit Our website or call Us.

- a) Our liability, if any, under this Contract is limited to the maximum extent permitted by section 64A of the Australian Consumer Law. That is, in relation to the supply of goods or services not of a kind ordinarily acquired for personal, domestic, or household use or consumption, Our liability for breach of this Contract is limited to (at Our option):
 - i. in the case of goods being electricity:
 - A) the replacement of the electricity or the supply of equivalent electricity,
 - B) the payment of the cost of replacing the electricity or of acquiring equivalent electricity, or
 - ii. in the case of services:
 - A) the supply of the service again, or
 - B) the payment of the cost of having the services supplied again.
- b) You must take reasonable precautions to minimise the risk of *loss* or damage to any equipment, *Premises* or business which may result from poor quality, or reliability of electricity supply.



- c) Notwithstanding any other provision of this Contract, nothing in this Contract is to be read as excluding, restricting, or modifying the application of any legislation which by Law cannot be excluded, restricted, or modified.
- d) Except as expressly set out in this *Contract*, any representation, warranty, condition, or undertaking which would be implied in this *Contract* by *Law*, is excluded to the maximum extent permitted by *Law*.

19 Privacy and Personal Information

- a) We have a Privacy Policy that sets out the steps that We must take to ensure that information held by Us about You is dealt with in a confidential manner.
- b) We will give you a copy of Our Privacy Policy without charge if You ask Us to.

20 Information

- a) We will provide or make the following available to You:
 - i. a copy of the Terms And Conditions of this Contract,
 - ii. a copy of the Relevant Regulations and The Code,
 - iii. a copy of the distribution standards,
 - iv. information about *Our* policies, *Our* customer service charter, and *Our* complaints handling process,
 - v. information about the *Electricity Charges* and other *Fees You* must pay,
 - vi. information about energy efficiency,
 - vii. contact details for obtaining information about government assistance programs or financial counselling services referred to in clause 6.5(b),
 - viii. Your billing data per clause 6.2, and
 - ix. any other information We said We would give You in this Contract.
- b) Unless *We* are legally required to provide the information free of charge, *We* may charge *You* a reasonable *Fee*.
- c) You must advise *Us* as soon as possible if:
 - i. there is a change in Your contact details or the address where Your bills are to be sent,
 - ii. the person responsible for paying Your bills changes,
 - iii. You change something at the Premises which makes Our access to the Meter more difficult,
 - iv. You become aware of a problem with the *Electricity Supply Equipment* at, or reasonably close to, the *Premises*,
 - v. You change the way You use electricity, or
 - vi. You are planning a change to Your Equipment which may affect the quality or safety of electricity supply to You or anyone else.



21 Assignment

- a) You may not assign this Contract without Our written permission.
- b) We may assign, or otherwise dispose of the whole or any part of Our interest in this Contract to a person who acquires all or a substantial portion of the assets of Our business of retailing electricity without Your consent.

22 We can change these Terms And Conditions

- a) We can change the Terms And Conditions of the Contract without Your consent, subject to those changes being approved by the Economic Regulation Authority, in which case Your Contract will be deemed to be amended to reflect those changes. Any changes to the Terms And Conditions will be published as required by the Economic Regulation Authority.
- b) If *You* do not agree with an amendment approved by the *Economic Regulation Authority*, then *You* can end this *Contract* by doing the things described in clause 17.2.

23 *GST*

- a) In this clause:
 - i. GST has the meaning given to that term in the GST Law,
 - ii. GST Law has the meaning given to that term in A New Tax System (Goods and Services) Tax Act 1999 (Cth), and
 - iii. 'adjustment note', 'recipient, 'supply', 'tax invoice,' and 'taxable supply' have the meanings given to those terms in the *GST Law*.
- b) All sums payable or considerations to be provided under the *Contract* are expressed to be exclusive of *GST* unless expressly stated to be inclusive of *GST*.
- c) If there is a taxable supply under, or in connection with, the *Contract*, the recipient must pay to *Us* an amount equal to the *GST* payable on the taxable supply in addition to, and at the same time as, payment for the taxable supply.
- d) We must provide a tax invoice or an adjustment note to the recipient in respect of the taxable supply, and the obligation of the recipient to pay the GST on the taxable supply is conditional upon Us providing a tax invoice or adjustment note.

24 Miscellaneous

24.1 Application of Laws

Nothing in this *Contract* limits or excludes the rights, powers, and remedies that *We* have at *Law* or in equity. This *Contract* does not in any way limit *Our* obligation to comply with the *Minister for Energy* or the *Coordinator of Energy* or the *Director of Energy Safety* in relation to *Emergencies* and safety, or otherwise.

24.2 Governing Law

This *Contract* is governed by the *Laws* of the State of Western Australia.



24.3 Waiver of rights

If We do not enforce any right under this Contract, then this must not be construed as a waiver of Our rights under the Contract.

24.4 Entire agreement

This *Contract* and all applicable *Laws* represent the entire understanding between *You* and *Us* relating to the matters covered by this *Contract*.

24.5 Severability

If any term of this *Contract* is found to be invalid or not enforceable, all other clauses will continue to be valid and enforceable.

24.6 Survival upon termination

The following clauses will survive termination of this *Contract*:

- a) 4 (Prices and Fees),
- b) 6 (Bills),
- c) 7 (Reviewing Your bill),
- d) 8 (Our credit policy),
- e) 10 (You must allow access to the Premises),
- f) 17.4 (What happens if the Contract ends),
- g) 18 (Protected Rights and Liability),
- h) 19 (Privacy and personal information),
- i) 24.2 (Governing *Law*),
- j) 24.6 (Survival upon termination),
- k) 24.7 (Fraudulent or illegal consumption of electricity), and
- I) 24.8 (Notices and publications).

24.7 Fraudulent or illegal consumption of electricity

If *You* have consumed electricity fraudulently or not in accordance with applicable *Law*, We may recover from You any amount which *We* reasonably estimate constitutes the amount by which *We* have not charged or undercharged *You*.

24.8 Notices and publications

- a) Any notice or other communication given under the *Contract* does not have to be in writing unless this *Contract* expressly requires that it must be in writing.
- b) A notice is taken to be received:
 - i. in the case of verbal communication, at the time of the communication,
 - ii. in the case of hand delivery, on the date of delivery,
 - iii. in the case of post, on the second Business Day after posting,
 - iv. in the case of facsimile, on the date on which the sender's facsimile machine records that the facsimile was successfully transmitted,



- v. in the case of e-mail, on the date on which the sender's computer or other device from which the e-mail was sent records that the e-mail was successfully transmitted, and
- vi. on the next Business Day, if received on a day other than a Business Day.
- c) Written notice may be delivered by post or by e-mail.
- d) We can use electronic communication (such as e-mail or SMS) to give information to You with Your consent.
- e) We can decide procedures about how electronic communications will operate and what can be communicated electronically.
- f) We will publish things by sending You written notice or posting notices on Our website.

24.9 Contact details

Our contact details at the date of this Contract are:

Entity Name: Perdaman Energy Retail Pty Ltd (ACN 654 317 665)

Trading Name: Perdaman Energy

Address: Level 17, 58 Mounts Bay Road, Perth WA 6000

Postal: Level 17, 58 Mounts Bay Road, Perth WA 6000

Tel: 08 9429 5111

Fax: 08 9429 5100

Email: info@perdamanenergy.com.au Website: www.perdamanenergy.com.au

Changes to Our contact details will be published on Your bill and on Our website.

25 Interpretation

25.1 Definitions

In this *Contract*, unless the context otherwise requires:

Act, The means the Electricity Industry Act 2004 (WA).

Australian Consumer Law means the *Australian Consumer Law* in Schedule 2 of the *Competition and Consumer Act 2010 (Cth)*.

Bank Bill Swap Rate has the same meaning as regulation 31E.(1) in the Customer Contracts Regulations.

Billing Cycle means the regular recurrent period in which You are deemed to receive a bill from Us.

Business Customer is a *Customer* who is not a *Residential Customer*.

Business Day means any day except a Saturday, Sunday, or public holiday in Western Australia.

Code, The means the *Code of Conduct (For the Supply of Electricity to Small Use Customers) 2018 (WA)* and any future amendment.

Consumer has the meaning given in the Australia Consumer Law.

Consumer Laws means the Australian Consumer Law and the Fair Trading Act 2010 (WA).



Contract means the legally binding agreement between *You* and *Us*, of which these are the terms and conditions.

Contract Start Date is defined in clause 3.

Customer means someone who consumes electricity.

Customer Contracts Regulations means the *Electricity Industry (Customer Contracts) Regulations 2005 (WA).*

Customer Schedule means the *Customer Schedule* provided to *You* pursuant to clause 4.1 as amended from time to time.

Disconnection Warning means a notice in writing that *We* issue to *You* advising *You* of a date that *We* may disconnect *You* if *You* have not paid *Your* bill and explaining the complaint handling process that *You* can use if *You* disagree with *Your* bill.

Due Date means the day in which the total amount on *Your* bill must be cleared into *Our* bank account. A *Late Payment Fee* will be added to a subsequent invoice if less than the total amount is received by the *Due Date*.

Electricity Charge means the charge or charges for electricity as set out in the *Customer Schedule* (which includes a *Supply Charge*, a *Peak Electricity Price*, and an *Off-Peak Electricity Price*), and may be adjusted in accordance with the *Contract*.

Electricity Network means the South West Interconnected System.

Electricity Ombudsman means the *Energy and Water Ombudsman*.

Electricity Supply Equipment means the *Meter* and any electrical facilities or other equipment used to transmit or measure electricity for transfer to *You* before the point where electricity is transferred from the *Meter*.

Emergency means an *Emergency* due to the actual or imminent occurrence of an event which in any way endangers or threatens to endanger the safety or health of any person, or the maintenance of *Electricity Network* security in Western Australia or which destroys or damages, or threatens to destroy or damage, any property in Western Australia.

Fee means a charge that is not an *Electricity Charge*.

Force Majeure Event means an event or circumstance affecting *You* or *Us*, and in each case that is beyond the direct control or influence of the affected person, including acts of god, government orders, court orders, *Emergencies*, operational necessity, required maintenance, breakdowns at power stations or elsewhere, insufficient volumes of electricity or any other problem with a distribution system or the electricity transmission system (as defined in section 3 of *The Act*) but excludes *Your* or *Our* inability to pay any money due under this *Contract* for any reason.

Form Of Identification has the meaning given in Regulation 26(3) in the *Customer Contracts Regulations*.

GST means *GST* as defined in *GST Law*.

GST Law means *A New Tax System (Goods and Services Tax) Act 1999 (Cth)* or any replacement or other relevant legislation and regulations.

Law means:

a) the common Law (as it applies in Western Australia),



- b) all present and future acts of the Parliament of the Commonwealth and of the Parliament Western Australia, and
- c) all regulations, codes, ordinances, local *Laws*, by-laws, orders, judgments, licences, rules, permits, agreements, and requirements of all government agencies.

Marketing Agent is any person or company involved with negotiations between a *Customer* and an electricity retailer.

Medical Practitioner has the same meaning as *Appropriately Qualified Medical Practitioner* in the *Code*.

Meter means the equipment used to measure the volume of electricity that *We* supply to *You*, which does not form part of the *Electricity Network*.

Metering Code means the *Electricity Industry Metering Code 2012*.

Network Access Tariff means the *Fees* payable by *Us* to the *Network Operator* for the transmission and distribution of access services for *Your Premises*.

Network Operator means the entity who owns and operates the *Electricity Network* (as described in section 3 of the *Energy Coordination Act 1994 (WA)*). The *Network Operator* is responsible for the *Electricity Network*.

Off-Peak Electricity Price means the *Off-Peak Electricity Price* specified in the *Customer Schedule*, which is payable for the electricity supplied to *You* during any *Off-Peak Period*.

Off-Peak Period means a period that is not a Peak Period.

Party means You or Us, and Parties means You and Us.

Payment Plan has the same meaning as 'instalment plan' in the *Code*. You can call *Us* or visit *Our* website for more information about *Payment Plans*.

Peak Electricity Price means the *Peak Electricity Price* specified in the *Customer Schedule*, which is payable for electricity supplied to *You* during any *Peak Period*.

Peak Period means a period between 8:00 am and 10:00 pm (WST) on any Monday, Tuesday, Wednesday, Thursday, or Friday.

Premises means the address to which electricity will be supplied to *You* under the *Contract*.

Privacy Policy means the policy specifying the steps taken by *Us* to ensure that information *We* hold about *You* is dealt with in a confidential manner, and which can be obtained free of charge on request by contacting *Us* or from *Our* website.

Publish means to publish a thing in the way set out in 24.9.

Relevant Regulations means the regulations that are relevant to *Our* supply of electricity to *You* under this *Contract,* and include the *Customer Contracts Regulations*.

Reminder Notice means a notice in writing that *We* issue to *You* advising *You* that *You* have not paid *Your* bill and explaining how *We* may assist *You* if *You* are experiencing payment difficulties.

Renewable Energy Target means the *Small Scale Technology Percentage* and the *Renewable Power Percentage*, as defined in the *Renewable Energy (Electricity) Act 2000.*

Residential Customer has the meaning given in *The Code*.

Security Deposit means an amount of money *You* must give to *Us* in certain circumstances to provide as security against *You* defaulting on a payment to *Us* per this *Contract*.



Small-Use Customer is a customer who consumes less than 160 MWh per year at a Premises.

Undercharged Amount is defined in clause 7.2

We, **Our**, **Us**, and **Perdaman** means *Perdaman* Energy Retail Pty Ltd (ACN 654 317 665) and, where the context requires, *Our* employees, subcontractors, agents, and successors in title.

You and Your refers to the person/s to whom electricity is (or will be) supplied under this Contract.

Your Equipment means all equipment located after (downstream of) the point that electricity leaves the *Meter* at the *Premises* which is used to take supply of or consume electricity, excluding any *Electricity Supply Equipment*.

25.2 Interpretation

In the *Contract*, unless the context otherwise requires:

- a) the singular includes the plural and vice versa,
- b) reference to any thing is a reference to the whole or any part of it and a reference to a group of things or persons is a reference to any one or more of them,
- c) a reference to a person includes a public body, company, or association or body of persons, incorporated or unincorporated,
- d) reference to a person includes a reference to the person's executors, administrators, successors, substitutes (including, but not limited to, persons taking by novation) and permitted assigns,
- e) a reference to a clause is a reference to a clause of the Contract,
- f) headings are included for convenience and do not affect the interpretation of the Contract,
- g) reference to a statute, ordinance, code, or other *Law* includes regulations and other instruments under it and consolidations, amendments, re-enactments, or replacements of any of them,
- h) if a word or phrase is defined, other grammatical forms of that word or phrase have a corresponding meaning,
- i) if the word 'including' or 'includes' is used, the words 'without limitation' are taken to immediately follow,
- j) reference to writing includes any means of representing or reproducing words in visible form including by electronic means such as email,
- k) a reference to a liability includes any obligation to pay money and any other *Loss*, cost, or expense of any kind,
- I) reference to a month is to a calendar month and a reference to a year is to a calendar year,
- m) if a date is stipulated, and dates from a given day or the day of an act or event, it is to be calculated inclusive of that day,
- n) if a date stipulated for payment or for doing an act is not a *Business Day*, the payment must be made, or the act must be done on the next *Business Day*, and
- o) reference to a monetary amount means that amount in Australian currency.

25.3 Simple English

This Contract is written in a 'simple English' style. Accordingly, where:



- a) a *Contract* or other document might traditionally or ordinarily be expected to have expressed an idea in a particular form of words, and
- b) a provision of these terms and conditions appears to have expressed the same idea in a different form of words to use a clearer or simpler style, the ideas are not to be taken to be different just because different forms of words were used. For example:
 - i. 'do Our best' means 'use best endeavours',
 - ii. 'end', in relation to the Contract, means 'terminate',
 - iii. 'can' means there is a discretion as to whether the thing stated is done or not done, and
 - iv. 'will' and 'must' both mean the thing stated has to be done.