

Registration Process for Metering Installation Providers

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1. ABOUT THIS REGISTRATION POLICY

- 1.1 This Registration Process is established and maintained by Peel Renewable Energy (**PRE**) under the Metering Code in order for persons to undertake work in respect of Meter Installations on the Microgrid.
- 1.2 An Applicant may only install Meter Installations on the Microgrid:
 - 1.2.1 if the Applicant becomes a Registered Metering Installation Provider under this Registration Process; and
 - 1.2.2 to the extent the Applicant (or where the Applicant is a subcontractor, the Applicant's principal) and PRE enter into a Metering Installation Services Agreement.
- 1.3 Terms that are capitalised in this Registration Policy have the meaning given to those terms in clause 6, unless the context requires otherwise.

2. APPLYING TO BECOME A REGISTERED METERING INSTALLATION PROVIDER

- 2.1 A person will become a Registered Metering Installation Provider under this Registration Process by lodging a written application to PRE marked for the attention of Rob Breden, General Manager at Rob.Breden@PeelRenewableEnergy.com.au.
- 2.2 An Application must:
 - 2.2.1 identify the Applicant and describe the Applicant's structure and key organisational relationships;
 - 2.2.2 identify and provide contact details, including mobile telephone and email details, of the Applicant's lead representatives for work on the Microgrid, which will function as the contact for any notices.
 - 2.2.3 be accompanied by evidence that the Applicant is:
 - (a) Western Power;
 - (b) registered under Western Power's Registration Process; or
 - (c) a "metering provider" registered as such by the Australia Energy Market Operator (**AEMO**) in category 4M, category 4A, category 4S or category L under the National Energy Rules.
- 2.3 PRE must within 5 Business Days of the date it receives a duly completed Application acknowledge the application by way of written notice to the Applicant.
- 2.4 PRE may request, and the Applicant must promptly provide, any additional information, documents or materials that PRE considers is relevant to its assessment of the Application.

3. CRITERIA TO BE CONSIDERED IN ASSESSING AN APPLICATION

3.1 PRE will approve the Applicant's application if the Applicant is party to a Metering Installation Services Agreement with PRE and the Applicant:

- 3.1.1 is registered with the AEMO as a "metering provider" in category 4M, category 4A, category 4S or category L under the National Electricity Rules;
- 3.1.2 is a registered metering installation provider registered with Western Power pursuant to Western Power's Registration Process; or
- 3.1.3 is Western Power.

4. DISCLOSURE REQUIREMENTS

4.1 The Registered Metering Installation Provider must notify PRE immediately if any of the following events or circumstances occur:

- 4.1.1 any of the Registered Metering Installation Provider's Personnel cease to be employed or engaged by the Registered Metering Installation Provider, providing reasonable details of the departure;
- 4.1.2 the Registered Metering Installation Provider engages new Personnel, providing reasonable details of the new Personnel;
- 4.1.3 the Registered Metering Installation Provider has been deregistered by AEMO;
- 4.1.4 the Registered Metering Installation Provider's ceases to be registered as a "metering provider" in category 4M, category 4A, category 4S or category L under the National Electricity Rules;
- 4.1.5 the Registered Metering Installation Provider has been deregistered by Western Power under Western Power's Registration Process; or
- 4.1.6 the Registered Metering Installation Provider or any of its Personnel is subject to any investigation or enforcement action in respect of a breach, or an alleged breach of any Legislative Requirement relevant to the electricity industry.

5. DEREGISTRATION

5.1 PRE must deregister a Registered Metering Installation Provider by written notice if:

- 5.1.1 the Provider has been deregistered by AEMO in accordance with section 7.4.4(b) of the National Electricity Rules; or
- 5.1.2 the provider has been deregistered by Western Power under Western Power's Registration Process.



6. DEFINED TERMS

6.1 In this Registration Process, the following terms have the meanings ascribed below:

AEMO means the Australian Electricity Market Operator.

Applicant means a person that submits a complete application to become a Registered Metering Installation Provider under this Registration Process.

Application has the meaning given to that term under clause 2.1 of this Registration process.

Business Day means a day that is not a Saturday, Sunday or public holiday in Perth, Western Australia.

Good Electricity Industry Practice means the exercise of that degree of skill, diligence, prudence and foresight that a skilled and experienced person would reasonably and ordinarily exercise under comparable conditions and circumstances consistent with applicable laws and applicable recognised codes, standards and guidelines.

Government Authority means any national, state, provincial, regional, territorial, local or municipal government or governmental, semi-governmental, administrative, fiscal or judicial person (including a Minister of the Crown), department, authority, agency, board, commission or other body.

Legislative Requirements means any:

- (a) act, ordinance, regulation, by-law, code, order, award and proclamation of the Commonwealth or Western Australian Parliaments or Governments, including the Wholesale Electricity Market Rules;
- (b) authorisations, certificates, exemptions, licences, consents, permits, approvals and requirements of any Government Authority (including any condition or requirement under it).

Metering Code means the *Electricity Industry (Metering) Code 2012 (WA)*, as amended from time to time.

Metering Installation has the meaning given in the Metering Code.

Metering Installation Services Agreement means a contract between PRE and a Registered Metering Installation Services Provider or its principal under which Metering Installations are installed on the Microgrid.

Microgrid means the network and the electricity generation infrastructure operated by PRE and situated at the Peel Business Park in Nambeelup, Western Australia.

National Electricity Law means the instrument of that name scheduled to the *National Electricity (South Australia) Act 1996 (WA)*.

National Electricity Rules means the rules established under the National Electricity Law, as amended from time to time.

Personnel means employees, directors, contractors or subcontractors that are relevant to the Registered Metering Installation Provider's performance, or proposed performance, of services on the Microgrid.

Provider means the Registered Metering Installation Process as defined in this document.



Registration Process means this document.

Registered Metering Installation Provider means a person registered to install Metering Installations under this Registration Process.

Western Power means the Electricity Networks Corporation (ABN 18 540 492 861) trading as Western Power.

Western Power's Registration Process means the registration process under which Metering Installation providers are registered to work on the Western Power network, as approved by the Economic Regulation Authority pursuant to the Metering Code.