

TABLE 1, POST-AUDIT IMPLEMENTATION PLAN

PERFORMANCE AUDIT					IMPLEMENTATION PLAN		
Oblig. No.	Lic. Cl.	Rating / Licence Requirement	Finding	Recommendation	Action	By Whom	Date
1/2020	CI 4.2.1	<p>Rating B2 Electricity Industry Act section 17(1)</p> <p>A licensee must pay the prescribed licence fees to the ERA according to clauses 6, 7 and 8 of the Economic Regulation Authority (Licensing Funding) Regulations 2014.</p>	<p>Three standing charge fees were not paid by the due date:</p> <ul style="list-style-type: none"> • invoice due 19 October 2017, was paid on 20 October 2017, 1 day late; • invoice due 16 October 2019, paid 21 October 2019, 5 days late; <p>invoice due 13 December 2019, paid 20 December 2019, 7 days late.</p>	Review and revise payment process to ensure that standing charge fees are paid within 30 days from the date on which the notice was issued	Merredin Energy will review the current payment process to ensure that ERA licence fees are paid within 30 days	General Manager / Operations Manager	30/01/2021
2/2020	CI 4.1.1	<p>Rating A2 Electricity Industry Metering Code clause 7.2(1)</p> <p>Code participants must use reasonable endeavours to ensure that they can send and receive a notice by post, facsimile and electronic communication</p>	Evidence of facility for sending and receiving facsimile communication was not available.	The licensee must use reasonable endeavours to ensure that it can send and receive notices by facsimile.	Merredin Energy will investigate the feasibility of using existing infrastructure for the purposes of sending/receiving facsimile	Operations Manager / Operator Maintainer	30/01/2021
3/2020		<p>and must notify the network operator of a telephone number for voice communication in connection with the Code.</p>	Evidence of communication to network operator of a telephone number was not available.	The licensee needs to provide the network provider with all current contact details.	Merredin Energy will provide updated contact details to the Network Operator, and incorporate a regular review of contact details within the compliance management system	Operations Manager	30/01/2021

TABLE 2, POST-REVIEW IMPLEMENTATION PLAN

ASSET MANAGEMENT REVIEW					IMPLEMENTATION PLAN		
Item No	EC Ref	Rating / AMS Component Effectiveness Criteria	Asset System Deficiency	Recommendation	Management Action	By Whom	Due Date
01/2020	2.4	Rating B3 Commissioning tests are documented and completed	There is evidence that commissioning records for the plant are fragmented or not available. Independent report confirms that there is lack of commissioning documentation. Status of action to recover data and registration of lifting equipment such as davits and lifting beams was not clear. (Action in progress from 2017 review)	Identify critical plant that requires essential commissioning data and/or registration to satisfy risk and safety requirements and document the existence and location of data. If data is not available ensure that it is sourced.	Merredin Energy will identify plant which requires commissioning data, and document all available commissioning data available within the Electronic Document Management System	Operations Manager / Operator Maintainer	30/06/2021
02/2020	7.5	Rating B3 Data backup procedures appear adequate and backups are tested.	This review did not find an adequate level of written documentation on the backup strategy and procedures.	Document the data backup plan for the asset management system including among others, the maintenance system, the asset records, the document management system and the SCADA data.	Merredin Energy will document the back-up plan for the CMMS, Electronic Document Management System, and SCADA	General Manager / Operations Manager	28/02/2021
03/2020			During this review period, whilst there was information on the setting and location of servers and the expected backup regime, evidence of successful tests verifying that the backup data can be restored from storage was not available.	Strengthen the integrity of the backup process by verifying the restoration of individual files or systems from storage.	Merredin Energy will verify the restoration process for the CMMS, Electronic Document Management System, and SCADA	General Manager / Operations Manager	28/02/2021
04/2020			Implementation of cloud storage of SCADA data for both GTs and Balance of Plant (BOP) was still in progress at end of the review period.	Continue with the implementation of cloud storage for both GTs and Balance of Plant (BOP) SCADA data	Merredin Energy will finalise off-site back-up of SCADA Data	Operations Manager / Operator Maintainer	30/06/2021