



PUBLICATION

2013 Gas Compliance Reporting Manual

AMENDED GAS COMPLIANCE REPORTING MANUAL

The Economic Regulation Authority has approved the publication of the amended *2013 Gas Compliance Reporting Manual (Manual)*. The most recent version of the Manual was published in November 2010.

The Manual has been updated to align the compliance reporting obligations in the Manual with the new *Gas Marketing Code of Conduct 2012 (Code of Conduct)* and the new *Compendium of Gas Customer Licence Obligations 2013 (Compendium)*. The Manual also clarifies licensees' compliance reporting obligations and the Authority's discretionary power to determine the rating for a given compliance obligation.

In addition to incorporating the amendments from the Code of Conduct and the Compendium, other amendments made to the Manual include:

- Section 2 was amended to highlight current and planned changes in legislation, regulations and codes.
- Section 4 was amended to reserve the right for the Authority to apply a higher rating to a compliance obligation where it considers it necessary.
- Section 6: minor amendments were made to the compliance reporting template to align it with the template in the Authority's Electricity Compliance Reporting Manual.
- Section 7: a note has been added that the licensee should report a positive statement of no non-compliances if that is the case.
- Sections 8-15: a note has been added that the tables in the sections only contain summaries of the obligations and the licensees should refer back to the source documents for full descriptions.
- Section 14 of the Manual has been updated to reflect the obligations in the 2012 Code of Conduct.
- Section 15 of the Manual has been updated to reflect the obligations in the 2013 Compendium.
- The inclusion of the 2012 Code of Conduct and 2013 Compendium has resulted in the re-numbering of the obligations from number 127 onwards.
- All reference to the previous name of the Compendium (i.e. the Gas Customer Code) was removed and replaced with the current name, with the exception of reference to the previous name made in the Amendment record sheet.
- Section 16.1: gas trading licence reporting obligations were amended to align with the record keeping requirements in Part 13 of the 2013 Compendium.

- Section 16.2: gas distribution licence reporting obligations were amended to align with the record keeping requirements in Part 13 of the 2013 Compendium. The description of the reporting obligations other than those in the 2013 Compendium (i.e. gas consumption) has been amended to clarify that the Authority is using its powers under clause 21.1 (Provision of Information) of the distribution licences to require the licensees to provide this information.
- Other minor corrections and editorial amendments, such as updating contact details for the Authority, updating all web links and correcting typos or formatting errors.

A copy of the [final Manual](#) and a [marked up copy of the Manual](#) are available on the Authority's website.

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